



**Kittitas County Public Hospital District No. 2
BOARD OF COMMISSIONERS' REGULAR MEETING**

**November 18, 2024 at 6:30 p.m.
Upper Kittitas County Medic One Ambulance Station 99
111 Pine Street, Cle Elum
OR
Via Zoom ID: 846 5341 7409 Passcode: 957188**

AGENDA

- I. Introductions**
- II. Approval of Agenda *** (1)
- III. Approval of Minutes ***
 - a. October 21, 2024 (2-4)
- IV. Public Comments/Announcements/Correspondence**
- V. Reports:**
 - a. Operations Report (G. Scherer) (5-9)
 - b. Superintendent's Report (J. Petersen) (10)
 - c. Ancillary Report (R. Holden) (11)
 - d. Finance Report, Approval of Expenses (J. Sivonen for J. Adler)
 - 1. Finance Report October 2024 (12-25)
 - 2. Resolution No. 11-21-24-08: 2024 Budget Amendment * (26-27)
- VI. Old Business**
 - a. Remodel Schedule (W. Tivis)
- VII. New Business**
 - a. Adoption of IAFF Local 4880 Contract *
 - b. Resolution No. 11-18-24-09: Appointing Superintendent * (28-30)
 - c. Upcoming Meeting Dates:
 - 1. December 16, 2024 Regular Meeting
 - 2. January 20, 2025 Regular Meeting
- VIII. Adjournment**

Note: Upcoming Agenda Items

Key:

*Action Item



Kittitas County Public Hospital District #2

BOARD MEETING MINUTES

Meeting Date: Monday: October 21, 2024
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: Medic One Ambulance Station, 111 Pine Street, Cle Elum, WA
Minutes Submitted By: Jason Adler, Treasurer

Introductions:

Commissioners: Floyd Rogalski, Fred Benjamin, and Auren O'Connell. Superintendent: Julie Petersen, Treasurer: Jason Adler, and EMS Manager Geoff Scherer.

Visitors: Dr. Andrew Thomas

Budget Hearing Called to Order:

Budget hearing was called to order by President Rogalski at 6:30pm. Jason Adler presented the proposed operating budget to support the levy increase allowed of 1%. The Board reviewed and discussed the 2025 Projected Operating Budget, Resolution No 10-21-24-05, Ordinance/Resolution 10-21-24-06 and Ordinance/Resolution 10-21-24-07.

Action: A motion to approve Resolution No. 10-21-24-05 was made by Commissioner Benjamin and seconded by Commissioner O'Connell. Motion carried.

Action: A motion to approve Ordinance/Resolution No. 10-21-24-06 was made by Commissioner Youngblood and seconded by Commissioner Benjamin. Motion carried.

Action: A motion to approve Ordinance/Resolution No. 10-21-24-07 was made by Commissioner Benjamin and seconded by Commissioner Youngblood. Motion carried.

The Budget Hearing concluded at 6:38pm.

Regular Meeting Called to Order:

Meeting was called to order by President Rogalski at 6:38pm.

Approval of Agenda:

Action: A motion to approve the agenda as amended was made by Commissioner Benjamin and seconded by Commissioner O'Connell. Motion carried.

Approval of Minutes:

Action: A motion to approve the minutes of September 16 2024 as presented was made by Commissioner Vimont and seconded by Commissioner Benjamin. Motion carried.

Public Comment:

Commissioner O'Connell stated that he completed the Public Records Act training that was put on by AWPHD and stated that per RCW they suggest updated training every 4-years for commissioners. Commissioner O'Connell questioned who the designated public records officer

was. Julie Petersen stated that Mandy Weed is the point of contact for public records requests. Commissioner O'Connell stated one takeaway he had was that if more than two commissioners attend a conference that at the next Board meeting the minutes should reflect the attendance and a statement that no business was conducted. Julie stated that reminders will be sent out to the Board each year for a training reminder.

Operations Report:

The Commissioners reviewed the written operations report and operating statistics for September 2024. In September, there were 124 calls for service, which lead to 68 transports. 26 of the transports were from Station 73 and 42 were from Station 99. Geoff stated that Station 99 had more transports this month due to less transports coming out of KVH as the crews try to level load between stations, but this month was a bit of an exception with Station 99 getting the bulk of the transports. Commissioner Vimont questioned how inter-facility transfers out of Ellensburg were going with KVFR. Julie and Geoff stated we are seeing longer wait times for transfers. Geoff stated that Medic One does attend these if two medics are available and typically, they ask if it's an upper county resident that is being transferred. Geoff stated that an employee was accepted to medic school through Boston EMS and that he will be trying to work closer with CWU so that Medic One is able to get employees into the local program at CWU. Geoff stated that the new Lifepak 35 has been received and put into service and that he would like to request permission to order an additional one before the pricing increases for 2025.

Action: A motion to negotiate for an additional Lifepak was made by Commissioner Benjamin and seconded by Commissioner Youngblood. Motion carried.

Geoff stated that Station 73's rent will be increasing from \$200 per month to \$1,304 per month as rent hasn't been assessed since 2016. Geoff stated that this will include all utilities.

Commissioner Vimont stated that the Level 0 hours have remained pretty consistent and stated maybe we should consider adding a visual chart. Commissioner O'Connell questioned how frequently there are 2 medics staffing 1 apparatus versus 1 medic and 1 EMT. Julie stated we may be able to track this via payroll. Geoff stated that he will work with Amy to add this data to the monthly reporting.

Superintendent's Report:

The commissioners reviewed and discussed the written Superintendent's Report with Julie Petersen. Julie stated that the Community Health Needs Assessment (CHA) is available if anyone would like a copy. Further discussion regarding leadership changes at KVH for both the CNO and CMO. Julie stated that Vicky Machorro will be coming back on an interim basis until we backfill the CNO role.

Ancillary Report:

The commissioners reviewed and discussed the written ancillary report. Commissioner Youngblood questioned how the hospital and Medic One are doing with the IV shortages. Julie stated that the IV shortage is a nationwide issue and KVH is on conservation efforts but not at the point to pause elective care. Geoff stated that Medic One is on conservation measures as well but not at the point that they are changing any of the ways that they provide care.

Finance Report:

The financial statements for September 2024 were reviewed and discussed by the Commissioners. Jason stated that the billable ambulance runs were short of budget by 4 while the average charge per visit was short by \$53 per run. Jason stated that revenue results were below budget by \$13,000 but net revenue exceeded budget by \$8,000. Jason stated that this was favorable due to not accruing the GEMT cost reports settlement reserve and that it is projected that we will no longer need it. Expenses were below budget by \$4,400 primarily in salaries and depreciation and the month ended with an operating loss of \$165,000 but a net loss of \$5,500 after adding back in the levy tax funds. Jason stated that year to date the district is reporting a net loss of \$251,000.

Action: A motion to recognize the financial statements and warrants was made by Commissioner Benjamin and seconded by Commissioner O'Connell. Motion carried.

Action: A motion to authorize the district to issue a credit card to Geoff Scherer with a limit of \$5,000 was made by Commissioner Vimont and seconded by Commissioner Youngblood. Motion carried.

Old Business:

None.

New Business:

Julie stated that at the next Board meeting they will need to assign a new superintendent, but they are still working out the details.

Adjournment:

The next regular meeting date: November 18, 2024 at 6:30 pm in the UKC Medic One Ambulance Station located at 111 Pine Street, Cle Elum, WA.

There being no further business, the regular meeting was adjourned at 7:47 pm by Commissioner Rogalski.



OPERATION'S MANAGER REPORT – Geoff Scherer

November 2024

	October 2024	October 2023
Calls for Service	117	131
Patient Count	81	116
Patient Transports	56	76
Patient Treated, Released and Free of Charge	25	40
Year to Date Transports	665	723
Station #73 Transports (Medic 931)	26 46%	
Station # 99 Transports (Medic 991 and 992)	30 54%	

Personnel

I have one medic still currently on FMLA, one EMT going on medical leave. Devin Anderson has been hired as a per-diem paramedic and has started his ride time, he has 25 calls completed.

Apparatus

All the apparatus are running well.

Bay number 2 replacement door panels are ordered.

Year	Unit	Current Miles	End ODO	Estimated Life Remaining	Location	Comments
2022	M10	2,830	79,360	70,640	Station 93	1 st Out
2021	M9	2,330	99,246	53,754	Station 99	1 st Out
2019	M8	40	98,594	51,406	Station 99	Backup
2016	M5	67	152,128	-2,128	Station 99	Backup
Total Miles		5,267				

*Estimated life remaining based on 150,000 miles

Miscellaneous

- The second Lifepak 35 has been ordered, each first out rig will have the new LP-35's.
- 13 hours of no ALS coverage in October 2024 (Level Zero) due to all medic units being engaged, this is down from 20 hours in September.
- October had 13 hours of only one fully staffed ALS ambulance due to staffing, up from 6 hours in September.

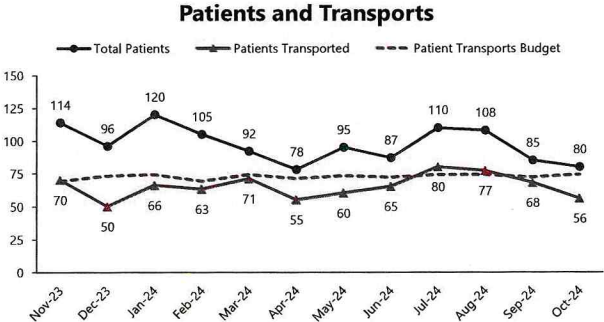
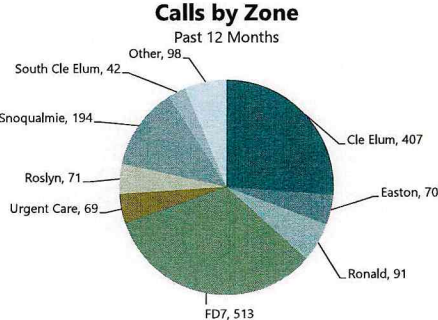
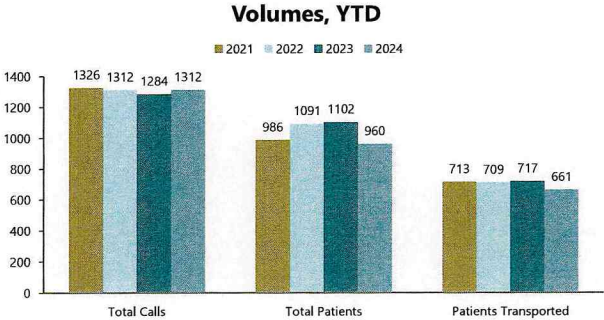
2024 Concurrent Calls

	2023 Ave	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Percent	47%	58%	49%	47%	45%	45%	47%	48%	56%	54%	34%		
Calls	60	88	63	64	44	51	59	79	90	67	40		

2024 Level Zero Hours

	2023 Ave	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Hours	17	19	14	19	21	17	22	28	26	20	13		
Passed	<1	1	0	2	0	0	1	1	1	0	0		

Kittitas County Public Hospital District No. 2



YTD values through end of previous month

Last updated 11/7/2024

Kittitas County Public Hospital District No. 2

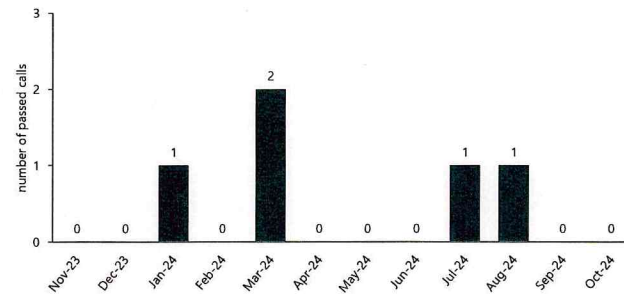
Turnout Time - Dispatch to Enroute

11/1/2023 to 10/31/2024

Apparatus	Responses	Turnout Time
M931(HD2)	562	6:02
M991 (HD2)	327	2:00
<i>HD2 Overall</i>	<i>889</i>	<i>4:33</i>

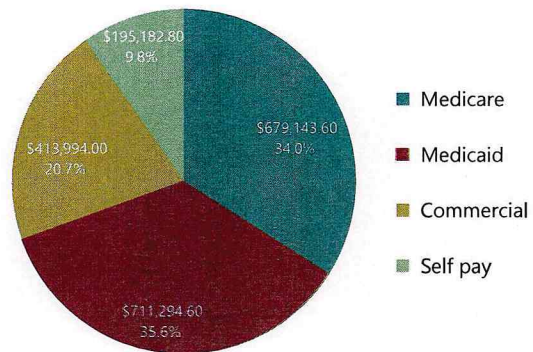
Passed Calls

■ Number of passed calls



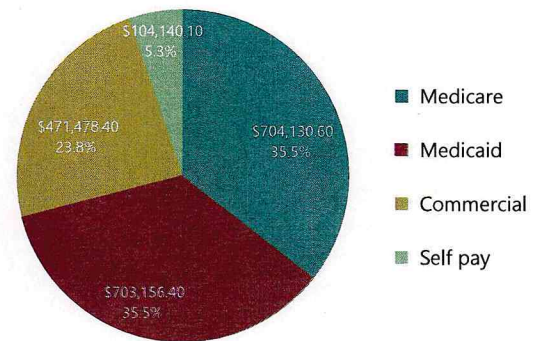
Payor Mix by Charges

7/1/2023 to 6/30/2024



Payor Mix by Charges

7/1/2022 to 6/30/2023



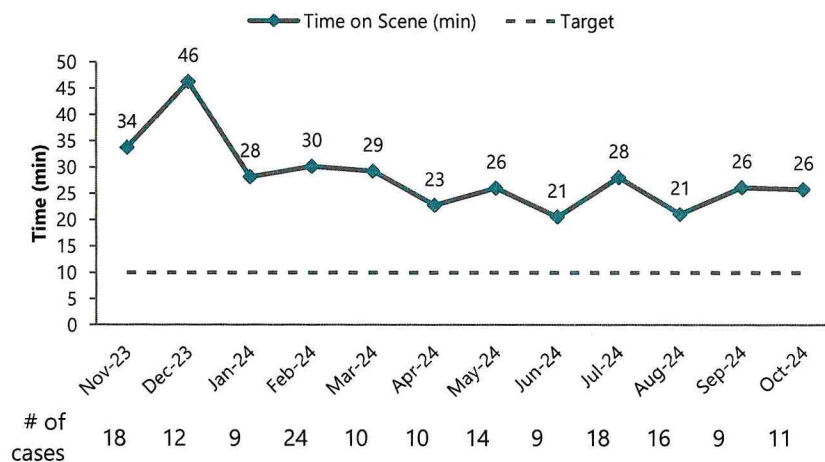
Kittitas County Public Hospital District No. 2

Quality Metrics

Time on Scene



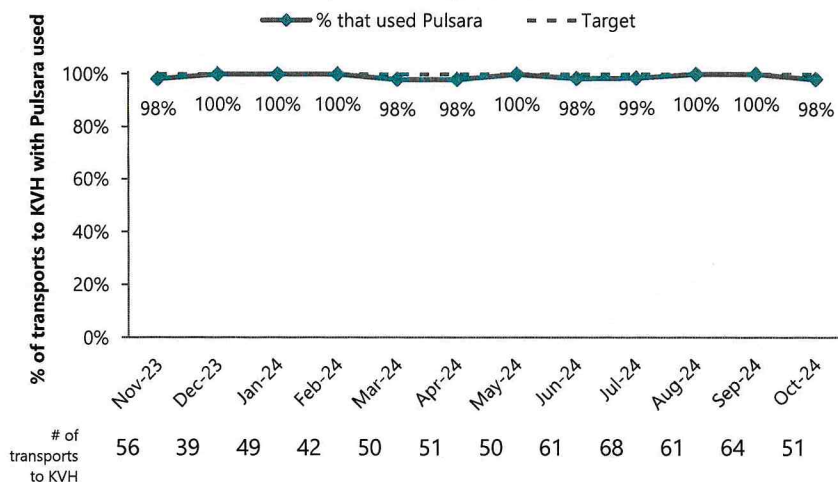
for trauma patients



Pulsara Used



for patients transported to KVH





SUPERINTENDENT'S REPORT – Julie Petersen

November 2024

Contract Negotiations IAFF 4880

Representatives from the Board of Commissioners, administration and IAFF met for the first of three scheduled negotiations sessions. IAFF made a very organized and comprehensive initial proposal. Administration will be responding later this week. If we reach a tentative agreement before the November 18th BOC meeting, I will request the Board's approval of the proposed contract pending membership ratification.

Foundation at KVH Leadership and Governance

Brian Cullinane has been elected President of the Foundation at KVH. Commissioner Vatheuer was a long standing Foundation Board member. Is there interest in another Commissioner having their name put forward to the Foundation as a future Foundation Board member?

Resolution Appointing Rhonda Holden as Superintendent of KCPHD#2

On December 5th the KCPHD#1 Board of Commissioners will appoint Jason Adler Superintendent of the District. The effective date of Jason's appointment will be December 12, 2024. As discussed at the October PHD#2 meeting the intent is to retain Jason Adler in the role of Treasurer of HD#2 and appoint Rhonda Holden to replace me as Superintendent. There is no reason that appointment can not be made at the November meeting since that will be the last meeting I attend in person. The resolution to appoint Rhonda, together with her resume, is included in your packet.



ANCILLARY SERVICES OPERATIONS REPORT – Rhonda Holden

November 2024

Home Based Primary Care (formerly the GNP Program)

We have interviewed and made an offer to a full time PA-C for the program. In addition, Anita Schiltz will begin working per diem for us on 12/5. We have initiated our pilot project with KCHN and Community Medicine (Fire District 6) in Cle Elum, with Dr. Stone being the PCP for patients enrolled in the pilot. We will be utilizing remote patient monitoring (such as weight, blood pressure, blood sugar) as a component of chronic care management with this patient population.

Nationwide shortages of IV fluids

Pharmacy Director Nasser Basmeh and Director of Materials Management Bonnie Vidonne, continue to navigate us through the nationwide IV shortages. We are running low on 3000 ml bottles of NS, which are used in surgery, as well as 1000 ml bags of D5NS. We will be prioritizing surgical cases that utilize 3000 ml based on surgeon's determination of patient need. The hospital staff and providers are doing an excellent job of only utilizing IV fluids on patients that truly need it.

Whole Health Pharmacy

Whole Health Pharmacy and the owners of the Maverick building met with the City of Cle Elum on November 12, hoping they will be allowed a variance for using the alley as a drive through. In order to obtain a variance, the city is requiring them to do a \$10,000 traffic impact analysis, redo the alley and pave it for the complete block with new concrete sidewalks at the entrance and exit, move a gas meter and be up to city code. Ryan and Clint are evaluating whether or not the money required for a drive through is worth the investment. I did let them know of the support that HD1 and HD2 have offered. They also inquired about utilizing the building we rent to Kittitas County EMS offices for a pharmacy.



TREASURER REPORT – Jason Adler

November 2024

October Financials

- Total runs in October were lower than year to date average, coming in at 18 runs below budget. We have been running less overall this year compared to 2023.
- Total charges are below budget as related to low volume.
- Medic One received \$132,074 positive GEMT settlement for state fiscal year 2023, this is for July of 2022 through June of 2023. As discussed in prior board session, we did not accrue for additional GEMT reserve this month, or through year end. I feel we're well reserved especially given the favorable 2023 GEMT result. Also, lower volumes as we've experienced throughout 2024 will increase GEMT reimbursement, but we won't know the exact outcome until the GEMT cost reports are completed. It won't be final for a couple more months for state fiscal year 2024, ending June 2024.
- Expenses are under budget, in line with low volumes. You will find on the accounts payable transactions an expense to Stryker for \$33,819. This was a capital expense for the Power Lift.
- October ended with operating loss of \$51,855 and a net operating income of \$107,068. Much more favorable than prior months due to the favorable 2023 GEMT settlement.

EMS Levy Planning and Budget Cycles

- Medic One relies on community support through the EMS levy to remain financially sustainable. The levy is not designed to keep up with inflation as we've experienced over the last few years. To keep up with inflation, we must go back to the community to request a levy lid lift. The current EMS levy was reset to \$0.25 per \$1,000. It equates to about \$79,000 of revenue per single penny.
- I would like for the commission to consider a trigger point to go back to the community for a levy lid lift. I propose for discussion a levy lid lift every two years, or a trigger point when the rate falls below \$0.23, or two cents per thousand, which equates to about \$157K per year. This would anticipate the rate to fall another penny to \$0.22 or lower before the levy is passed, or \$236K annually.
- For the December 16th regular board meeting I will have the more detailed 2025 operating budget to present and request adoption.

2024 Budget Amendment

- As reported in the monthly financials, expenses have steadily run over budget throughout 2024, primarily in the area of Salaries and Benefits. This is most significantly related to the statewide staffing challenges and measures taken to ensure operational continuity as reported at the monthly regular board meetings.
- You will find in the packet a request to increase the 2024 operating expense budget by \$105,000. This request is not uncommon at year end as I don't leave much room in the budget process for contingency. Expenses come up year to year such as maintenance, new programs, or staffing challenges that we must adapt to in real time.



**STATE OF WASHINGTON
HEALTH CARE AUTHORITY**

626 8th Avenue, SE • P.O. Box 45510 • Olympia, Washington 98504-5510

August 27, 2024

Attention: Billing Administrator
KITITAS COUNTY PUBLIC HOSPITAL DISTRICT 2
505 Power Street
Cle Elum, WA 98922

Dear Billing Administrator:

SUBJECT: 2023 GEMT INTERIM SETTLEMENT

The Washington State Health Care Authority (HCA) has computed the fee for service interim supplemental payment for KITITAS COUNTY PUBLIC HOSPITAL DISTRICT 2, NPI-1700977204, under the Ground Emergency Medical Transportation (GEMT) Program for state fiscal year (SFY) 2023.

In accordance with section E, subsection 2 of the GEMT State Plan, HCA has reconciled federal payments with actual claim, payment, and cost data from the GEMT participating provider's as filed CMS-approved Cost Reports for SFY 2023. This analysis compared your total transport cost to what you received for ground emergency transportation claims, treat and refer (TnR) claims, and any TPL payments during the service period. The results show the following:

\$132,074.00 is due to your organization. HCA will make payment within 60 days of sending this invoice.

If you choose to appeal this supplemental payment, you must follow the process set forth in WAC 182-502-0230. The appeal must be sent to:

Abigail Cole, Section Manager
Hospital Finance and Drug Rebate
Financial Services Division
Health Care Authority
PO Box 45510
Olympia, WA 98504-5510

Please contact me if you have any questions regarding GEMT interim settlements at 360-725-1952 or HCAGEMTAdmin@hca.wa.gov.

Respectfully,

KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT 2
Billing Administrator
August 27, 2024
Page 2

A handwritten signature in cursive script that reads "Elyssa Miller".

Elyssa Miller
GEMT Program Manager
Financial Services Division

Enclosure: GEMT settlement calculation tables

Kittitas County Hospital Dist 2
Statement of Revenue and Expense

MEDICAL BILLABLE RUNS	56	74	(18)	665	727	(62)	718
AVERAGE CHARGE PER RUN	2,570	2,529	41	2,473	2,575	(102)	2,430
	Current Month			Year to Date			Prior
	Actual	Budget	Variance	Actual	Budget	Variance	YTD
INTEREST INCOME	8,691	14,254	(5,563)	140,111	139,776	335	158,962
RENTAL INCOME	23,117	25,703	(2,586)	231,169	252,050	(20,881)	231,169
OTHER OPERATING REVENUE	12,500	2,111	10,389	107,578	20,824	86,754	109,874
AMBULANCE REVENUE	143,946	187,175	(43,229)	1,644,877	1,871,747	(226,870)	1,744,688
TOTAL REVENUE	188,254	229,243	(40,989)	2,123,735	2,284,397	(160,662)	2,244,693
CONTRACTUAL ADJUSTMENTS	(76,507)	65,511	(142,018)	489,895	655,112	(165,217)	609,433
GEMT PROGRAM CHANGE 2023	0	20,000	(20,000)	145,000	200,000	(55,000)	200,000
BAD DEBT	8,176	10,206	(2,030)	69,676	100,083	(30,407)	93,323
CHARITY CARE	1,630	134	1,496	8,546	1,309	7,237	1,179
DEDUCTIONS FROM REVENUE	(66,700)	95,851	(162,551)	713,117	956,504	(243,387)	903,935
NET OPERATING REVENUE	254,954	133,392	121,562	1,410,618	1,327,893	82,725	1,340,757
SALARIES AND WAGES	137,045	133,370	3,675	1,373,116	1,311,852	61,264	1,159,700
EMPLOYEE BENEFITS	43,706	41,110	2,596	456,737	409,177	47,560	367,602
PROFESSIONAL FEES	0	2,833	(2,833)	25,873	28,334	(2,462)	36,763
SUPPLIES	9,581	12,996	(3,415)	127,697	129,934	(2,237)	118,125
UTILITIES	4,418	5,564	(1,146)	46,203	55,225	(9,022)	40,704
PURCHASED SERVICES	31,822	37,376	(5,554)	364,968	373,426	(8,458)	305,138
CEUCC SUBSIDY EXPENSE	16,910	16,910	(0)	169,098	169,098	0	165,783
DEPRECIATION	42,486	45,888	(3,402)	446,833	458,876	(12,043)	458,877
INSURANCE	3,544	3,461	83	35,108	34,475	633	32,838
LICENSES AND TAXES	721	833	(112)	7,334	8,333	(999)	8,332
INTEREST EXPENSE	9,225	9,225	0	92,251	92,252	(1)	92,110
TRAVEL AND EDUCATION	6,416	452	5,964	14,443	4,521	9,922	4,313
OTHER DIRECT EXPENSES	935	3,805	(2,870)	7,683	38,045	(30,362)	8,880
EXPENSES	306,809	313,823	(7,014)	3,167,345	3,113,548	53,797	2,799,164
OPERATING INCOME (LOSS)	(51,855)	(180,431)	128,576	(1,756,727)	(1,785,655)	28,928	(1,458,407)
TAX LEVY INCOME	158,922	160,397	(1,475)	1,649,094	1,587,764	61,330	1,505,802
NET INCOME (LOSS)	107,068	(20,034)	127,102	(107,633)	(197,891)	90,258	47,395
DAYS CASH ON HAND	212.0						
AR DAYS	84.1						
CURRENT RATIO	6.68						

Kittitas County Hospital Dist 2
Statement of Revenue and Expense

MEDICAL BILLABLE RUNS	56	74	(18)	665	727	(62)	718
AVERAGE CHARGE PER RUN	2,570	2,529	41	2,473	2,575	(102)	2,430
	Current Month			Year to Date			Prior
	Actual	Budget	Variance	Actual	Budget	Variance	YTD
OTHER OPERATING REVENUE	12,500	1,629	10,871	107,578	16,007	91,571	84,466
AMBULANCE REVENUE	143,946	187,175	(43,229)	1,644,877	1,871,747	(226,870)	1,744,688
TOTAL REVENUE	156,446	188,804	(32,358)	1,752,455	1,887,754	(135,299)	1,829,155
CONTRACTUAL ADJUSTMENTS	(76,507)	65,511	(142,018)	489,895	655,112	(165,217)	609,433
GEMT PROGRAM CHANGE 2023	0	20,000	(20,000)	145,000	200,000	(55,000)	200,000
BAD DEBT	8,176	10,206	(2,030)	69,676	100,083	(30,407)	93,323
CHARITY CARE	1,630	134	1,496	8,546	1,309	7,237	1,179
DEDUCTIONS FROM REVENUE	(66,700)	95,851	(162,551)	713,117	956,504	(243,387)	903,935
NET OPERATING REVENUE	223,146	92,953	130,193	1,039,338	931,250	108,088	925,219
SALARIES AND WAGES	133,733	133,172	561	1,364,652	1,309,908	54,744	1,157,981
EMPLOYEE BENEFITS	43,452	41,095	2,357	456,089	409,031	47,058	367,470
SUPPLIES	9,581	12,996	(3,415)	127,632	129,934	(2,302)	118,125
UTILITIES	4,378	4,859	(481)	45,807	48,179	(2,372)	35,512
PURCHASED SERVICES	18,300	20,856	(2,556)	202,370	208,229	(5,859)	156,754
DEPRECIATION	10,830	14,664	(3,834)	135,370	146,639	(11,269)	146,639
INSURANCE	790	911	(121)	8,050	9,101	(1,051)	8,669
LICENSES AND TAXES	721	831	(110)	7,299	8,307	(1,008)	8,308
INTEREST EXPENSE	0	0	0	0	0	0	0
TRAVEL AND EDUCATION	5,075	452	4,623	11,220	4,521	6,699	4,313
OTHER DIRECT EXPENSES	669	579	90	2,416	5,793	(3,377)	1,353
EXPENSES	227,528	230,415	(2,887)	2,360,907	2,279,642	81,265	2,005,123
OPERATING INCOME (LOSS)	(4,382)	(137,462)	133,080	(1,321,569)	(1,348,392)	26,823	(1,079,903)
TAX LEVY INCOME	76,784	76,674	110	795,074	766,743	28,331	726,956
NET INCOME (LOSS)	72,402	(60,788)	133,190	(526,496)	(581,649)	55,153	(352,947)

Kittitas County Hospital Dist 2
Statement of Revenue and Expense

	Current Month			Year to Date			Prior
	Actual	Budget	Variance	Actual	Budget	Variance	YTD
INTEREST INCOME	8,691	14,254	(5,563)	140,111	139,776	335	158,962
RENTAL INCOME	23,117	25,703	(2,586)	231,169	252,050	(20,881)	231,169
OTHER OPERATING REVENUE	0	482	(482)	0	4,817	(4,817)	25,408
TOTAL REVENUE	31,808	40,439	(8,631)	371,280	396,643	(25,363)	415,538
NET OPERATING REVENUE	31,808	40,439	(8,631)	371,280	396,643	(25,363)	415,538
SALARIES AND WAGES	3,312	198	3,114	8,464	1,944	6,520	1,719
EMPLOYEE BENEFITS	253	15	238	648	146	502	131
PROFESSIONAL FEES	0	2,833	(2,833)	25,873	28,334	(2,462)	36,763
SUPPLIES	0	0	0	65	0	65	0
UTILITIES	40	705	(665)	396	7,046	(6,650)	5,192
PURCHASED SERVICES	13,522	16,520	(2,998)	162,598	165,197	(2,599)	148,384
CEUCC SUBSIDY EXPENSE	16,910	16,910	(0)	169,098	169,098	0	165,783
DEPRECIATION	31,657	31,224	433	311,463	312,237	(774)	312,237
INSURANCE	2,755	2,550	205	27,058	25,374	1,684	24,169
LICENSES AND TAXES	0	2	(2)	34	26	8	25
INTEREST EXPENSE	9,225	9,225	0	92,251	92,252	(1)	92,110
TRAVEL AND EDUCATION	1,341	0	1,341	3,223	0	3,223	0
OTHER DIRECT EXPENSES	267	3,226	(2,959)	5,267	32,252	(26,985)	7,527
EXPENSES	79,281	83,408	(4,127)	806,438	833,906	(27,468)	794,042
OPERATING INCOME (LOSS)	(47,473)	(42,969)	(4,504)	(435,158)	(437,263)	2,105	(378,504)
TAX LEVY INCOME	82,139	83,723	(1,584)	854,021	821,021	33,000	778,846
NET INCOME (LOSS)	34,665	40,754	(6,089)	418,863	383,758	35,105	400,342
DAYS CASH ON HAND	212.0						
AR DAYS	84.1						
CURRENT RATIO	6.68						

Kittitas County Hospital Dist 2

Balance Sheet

	<u>Year to Date</u>	<u>Prior Year End</u>	<u>Change</u>
CASH	268,561	770,621	(502,060)
ACCOUNTS RECEIVABLE	341,747	251,496	90,252
TAXES RECEIVABLE	781,286	41,904	739,382
RIGHT OF USE RECEIVABLE	2,342,832	2,523,773	(180,941)
PREPAIDS	66,076	14,672	51,404
INVESTMENTS	1,613,427	1,681,400	(67,974)
CURRENT ASSETS	5,413,928	5,283,866	130,062
LAND	2,044,327	2,044,327	0
PROPERTY, PLANT, & EQUIPMENT	10,644,325	10,682,745	(38,420)
ACCUMULATED DEPRECIATION	(5,058,816)	(4,783,008)	(275,807)
NON CURRENT ASSETS	7,629,837	7,944,064	(314,227)
NET PENSION ASSET	632,764	632,764	0
DEFERRED OUTFLOWS	504,221	504,221	0
ASSETS	14,180,750	14,364,914	(184,165)
ACCOUNTS PAYABLE	66,626	86,683	(20,057)
INTEREST PAYABLE	44,585	9,617	34,967
ACCRUED PAYROLL	66,738	43,927	22,811
ACCRUED BENEFITS	82,394	103,922	(21,528)
THIRD PARTY PAYABLE	242,713	80,713	162,000
CEUCC SUBSIDY PAYABLE	0	198,940	(198,940)
DEFERRED OTHER	0	0	0
CURRENT PORTION REVENUE BOND - LTGO	307,405	308,678	(1,274)
CURRENT LIABILITIES	810,461	832,481	(22,021)
LONG TERM REVENUE BOND - LTGO	2,555,219	2,706,202	(150,982)
NET PENSION LIABILITY	8,218	8,218	0
DEFERRED INFLOWS - PENSION	465,504	465,504	0
DEFERRED INFLOW RIGHT OF USE	2,167,452	2,388,621	(221,169)
DEFERRED INFLOWS - LEVY	317,640	0	317,640
NONCURRENT LIABILITIES	5,514,033	5,568,544	(54,511)
LIABILITIES	6,324,494	6,401,026	(76,532)
NET INCOME (LOSS)	(107,633)	0	(107,633)
UNRESTRICTED FUND BALANCE	7,963,889	7,963,889	0
FUND BALANCE	7,856,256	7,963,889	(107,633)
TOTAL LIABILITIES AND NET POSITION	14,180,750	14,364,914	(184,165)

Kittitas County Hospital Dist 2

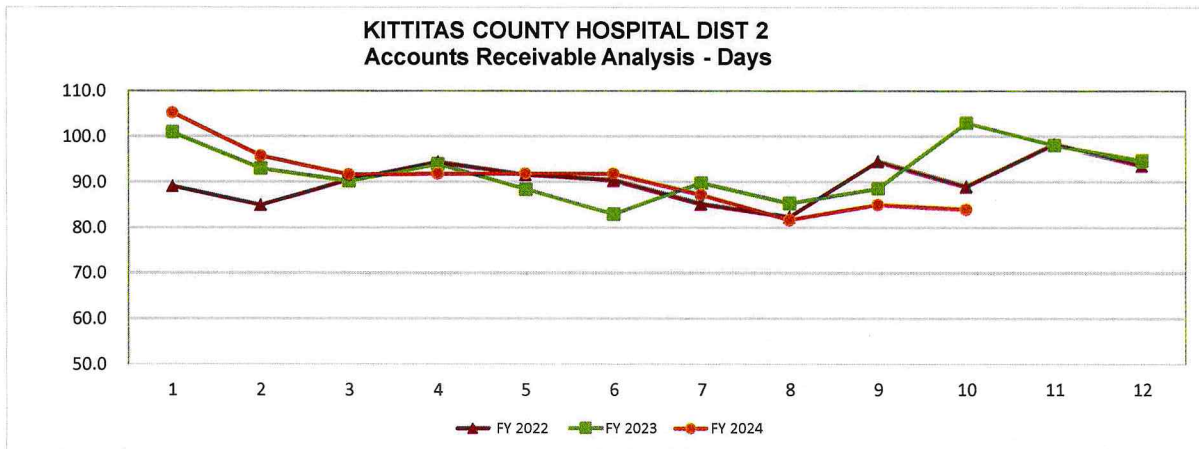
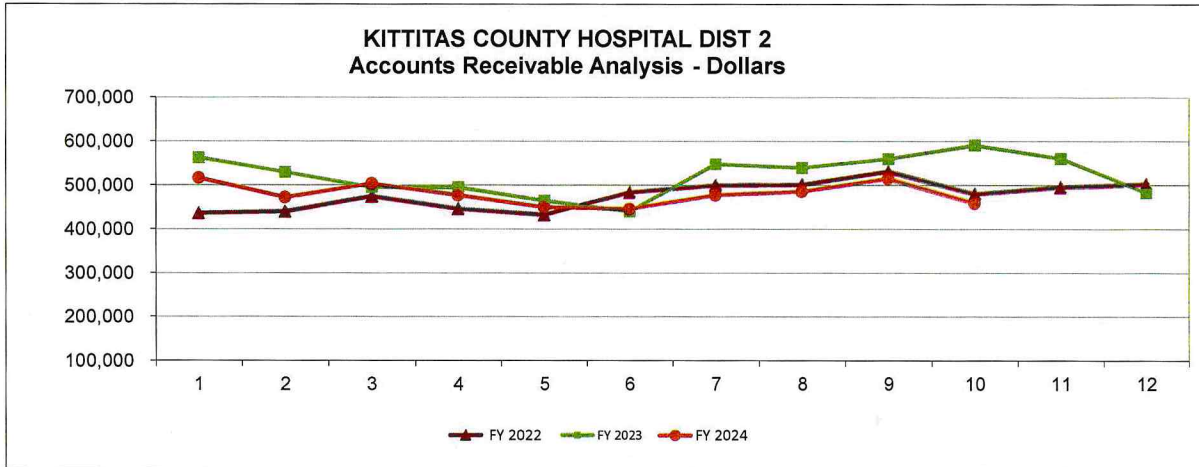
Statement of Cash Flows

	<u>CASH</u>
NET BOOK INCOME	(107,633)
ADD BACK NON-CASH EXPENSE	
DEPRECIATION	275,807
NET CASH FROM OPERATIONS	168,175
CHANGE IN CURRENT ASSETS	
PATIENT ACCOUNTS AND OTHER RECEIVABLES	(90,252)
PROPERTY TAX RECEIVABLE	(739,382)
RIGHT OF USE RECEIVABLE	180,941
PREPAID EXPENSE	(51,404)
TOTAL CHANGE IN CURRENT ASSETS	(700,096)
PURCHASE OF PROPERTY, PLANT & EQUIPMENT	38,420
NET PENSION ASSET	0
DEFERRED OUTFLOWS	0
INCREASE IN INVESTMENTS	67,974
PROCEEDS FROM SALE/MATURITY OF INVESTMENTS	
TOTAL CHANGE IN ASSETS	(593,703)
CHANGES IN CURRENT LIABILITIES	
ACCOUNTS PAYABLE	(20,057)
INTEREST PAYABLE	34,967
ACCRUED PAYROLL	22,811
ACCRUED BENEFITS	(21,528)
THIRD PARTY PAYABLE	162,000
CEUCC SUBSIDY PAYABLE	(198,940)
DEFERRED OTHER	0
TOTAL CHANGE CURRENT LIABILITIES	(20,747)
PRINCIPLE PAYMENT ON REVENUE BOND	(152,256)
NET PENSION LIABILITY	0
DEFERRED INFLOWS PENSION AND LEVY	317,640
DEFERRED INFLOW RIGHT OF USE	(221,169)
NET CHANGE IN CASH	(502,060)
BEGINNING CASH ON HAND	770,621
ENDING CASH ON HAND	268,561



KITTITAS COUNTY HOSPITAL DIST 2
Accounts Receivable Analysis

	Oct-24	Sep-24	Aug-24	Jul-24	Jun-24	May-24	Apr-24	Mar-24	Feb-24	Jan-24	Dec-23	Nov-23
SYS DESIGN EMS												
A/R Dollars	459,868	515,759	486,409	478,208	447,192	450,484	478,012	504,627	473,020	517,408	482,284	560,735
A/R Days	84.1	85.1	81.8	87.3	91.9	91.9	91.9	91.8	95.8	105.3	94.7	98.1





KITTITAS COUNTY HOSPITAL DIST 2

BOARD MEETING October 2024 ACTIVITY

ACCOUNTS PAYABLE WARRANTS/ EFTS TO BE APPROVED

CHECK DATE:

# 1 WARRANT NUMBERS: (VOID)	14721	NET AMOUNT:	(515.09)	2-Oct-24
# 2 WARRANT NUMBERS:	14769-14782	NET AMOUNT:	53,863.70	7-Oct-24
# 3 WARRANT NUMBERS:	14783	NET AMOUNT:	1,030.18	8-Oct-24
# 4 WARRANT NUMBERS:	14784-14791	NET AMOUNT:	11,412.05	15-Oct-24
# 5 WARRANT NUMBERS:	14792-14804	NET AMOUNT:	86,697.66	21-Oct-24
# 6 WARRANT NUMBERS:	14805-14821	NET AMOUNT:	58,361.29	28-Oct-24
			<u>210,849.79</u>	

PAYROLL WARRANTS / EFTS TO BE APPROVED

PPE 10/05/2024	NET AMOUNT:	44,632.66	11-Oct-24
PPE 10/19/2024	NET AMOUNT:	48,455.34	25-Oct-24
		<u>93,088.00</u>	

TOTAL NET WARRANTS & EFT'S	303,937.79
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Kittitas County Hospital District #2
Detailed Statement of Accounts Payable Transactions
Month of October 2024



Account Class	Check No	Vendor	Amount
Balance Sheet	14774	EMPLOYMENT SECURITY DEPARTMENT	1,672.49
	14775	EMPLOYMENT SECURITY DEPARTMENT	420.98
	14784	DEPARTMENT OF RETIREMENT SYSTEMS	1,582.48
	14785	DEPARTMENT OF RETIREMENT SYSTEMS	4,889.38
	14803	STRYKER SALES CORP	31,112.85
	14805	AFLAC	543.91
	14806	BROWN & BROWN OF WASHINGTON, INC.	141.70
	14808	DEPARTMENT OF LABOR & INDUSTRIES	5,141.75
	14809	DEPARTMENT OF RETIREMENT SYSTEMS	4,920.87
	14810	DEPARTMENT OF RETIREMENT SYSTEMS	1,587.14
	14811	EMPLOYMENT SECURITY DEPARTMENT	4,306.64
Employee Benefits	14776	IAFF HEALTH & WELLNESS TRUST	24,583.31
	14785	DEPARTMENT OF RETIREMENT SYSTEMS	3,130.79
	14809	DEPARTMENT OF RETIREMENT SYSTEMS	3,126.36
	14813	IAFF HEALTH & WELLNESS TRUST	26,176.15
	14821	WA STATE COUNCIL OF FIREFIGHTERS	1,050.00
Supplies	14778	LIFE ASSIST, INC.	1,573.57
	14786	GALLS, LLC	433.79
	14787	GOOD TO GO	11.90
	14788	JAMES OIL CO., INC.	1,163.45
	14789	LIFE ASSIST, INC.	107.02
	14792	AMAZON	263.40
	14793	CARDINAL HEALTH 112, LLC	329.67
	14794	CLE ELUM HARDWARE & RENTAL	18.37
	14795	GALLS, LLC	392.83
	14799	LIFE ASSIST, INC.	700.71
	14800	OXARC INC	553.64
	14801	STATE DEPARTMENT OF TRANSPORTATION	344.97
	14802	STRYKER SALES CORP	33,819.44
	14814	JAMES OIL CO., INC.	1,155.14
	14817	LIFE ASSIST, INC.	1,311.40
	14819	OXARC INC	63.35
Utilities	14769	AT & T MOBILITY	377.74
	14770	CENTURYLINK	163.88
	14772	DISH NETWORK	157.67
	14773	DISH NETWORK	195.67
	14779	MCI	39.63
	14781	VERIZON	256.44
	14791	PUGET SOUND ENERGY	37.72
	14796	INLAND NETWORKS	155.41
	14797	KITTITAS COUNTY FIRE DISTRICT #7	400.00

Purchased Services

CEUCC Subsidy

Travel & Education

Other Direct Expenses

14807	CITY OF CLE ELUM	1,677.56
14820	PUGET SOUND ENERGY	10.89
14721	MICROSOFT	(515.09)
14771	CROSSROAD GARAGE LLC	6,019.39
14780	STRYKER SALES CORP	864.80
14782	YAKIMA ADJUSTMENT SERVICE INC	628.30
14783	MICROSOFT	1,030.18
14790	MOUNTAIN AUTO PARTS	55.52
14798	KITTITAS VALLEY HEALTHCARE	16,562.84
14803	STRYKER SALES CORP	32.43
14804	SYSTEMS DESIGN	1,861.02
14815	JOHNSON CONTROLS	648.60
14777	KITTITAS VALLEY HEALTHCARE	16,909.83
14798	KITTITAS VALLEY HEALTHCARE	150.08
14816	KITTITAS VALLEY HEALTHCARE	949.14
14818	NATIONAL MEDICAL EDUCATION & TRAINING CENTER	5,000.00
14812	FOREMOST PROMOTIONS	550.69
		<hr/>
		210,849.79

KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT #2
US BANCORP INVESTMENTS
October 31, 2024

INVESTMENT TYPE	CUSIP	INVESTMENT DATE	MATURITY DATE	YTM %	MATURITY AMOUNT	INVESTMENT AMOUNT	MARKET VALUE	UNREALIZED GAIN/(LOSS)
FNMA	3135G06B4	7/27/2021	10/22/2025	0.560%	300,000.00	299,874.30	289,218.51	(10,655.79)
US TREASURY NOTE	912828G38	11/17/2023	11/15/2024	5.001%	300,000.00	292,089.00	299,689.57	7,600.57
US TREASURY NOTE	9128283V0	11/17/2023	1/31/2025	4.850%	400,000.00	389,120.00	397,843.75	8,723.75
US TREASURY NOTE	912828R36	6/4/2024	5/15/2026	4.760%	300,000.00	282,714.84	288,585.94	5,871.10
TOTAL					1,300,000.00	1,263,798.14	1,275,337.77	11,539.63

603 S. Chestnut St.
Ellensburg WA 98926

KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

RESOLUTION NO. 11-18-24-08

A resolution amending the budget for Kittitas County Public Hospital District No.2 for the calendar year 2024.

WHEREAS the Board of Commissioners of Public Hospital District No. 2, Kittitas County, is responsible for adopting an appropriate operating budget for 2024 and did approve said final operating budget for 2024 on October 16, 2023.

WHEREAS, the Board of Commissioners of Public Hospital District No.2, Kittitas County, now needs to amend the final 2024 operating budget as follows: See Exhibit A attached to this resolution.

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Public Hospital District No. 2, Kittitas County, to amend the 2024 operating budget per Exhibit A attached to this resolution.

APPROVED and ADOPTED at a regular meeting of the Commission this 18th day of November, 2024.

President and Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Upper Kittitas County Medic One

Exhibit A

2024 Budget Amendment

As reported in monthly financials. Expenses have steadily run over budget throughout 2024, primarily in area of Salaries and Benefits. This is most significantly related to the statewide staffing challenges and measures taken to ensure operational continuity as have been reported at the monthly regular board meetings.

2024 Approved Operating Expense Budget	<u>\$3,737,086</u>
Additional Expense Budget	<u>\$105,000</u>
Amended 2024 Operating Expense Budget	<u>\$3,837,086</u>

**PUBLIC HOSPITAL DISTRICT NO. 2
KITITAS COUNTY, WASHINGTON
RESOLUTION NO. 11-18-24-09**

A RESOLUTION of the Commission of Public Hospital District No. 2, Kittitas County, Washington (the "District"), appointing Rhonda Holden as the District's Superintendent; and authorizing the finalization, execution, delivery and performance of such agreement on behalf of the District.

WHEREAS, RCW 70.44.070 requires the District to appoint a superintendent of the District (the "Superintendent"); and

WHEREAS, RCW 70.44.070 also requires that the superintendent be appointed for an indefinite time and be removable at the will of the Board of Commissioners of the District ("Commission"); and

WHEREAS, RCW 70.44.070 further requires that appointments and removals of the superintendent, and the fixing of the superintendent's compensation, be done by a resolution of the Commission that is introduced at a regular meeting and adopted at the same or a subsequent regular meeting of the Commission; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of District as follows:

Section 1. The District has determined that Rhonda Holden meets the requirements of RCW 70.44.080.

Section 2. Effective as of December 12, 2024, Rhonda Holden is hereby appointed as the District's Superintendent.

Section 3. Further to Section 2 above, the Board now hereby approves the annual salary of \$0.00 effective December 12, 2024.

ADOPTED by the Board of Commissioners of the District this 18th day of November 2024.

President and Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Rhonda Holden, RN, BSN, MSN

PO Box 505

Roslyn, WA 98941

509.674.8104

rholden@kvhealthcare.org

OBJECTIVE

To be employed where I can utilize my leadership skills to engage and empower healthcare professionals in the delivery of safe, compassionate, quality care in a collaborative work environment.

Summary of Strengths

- Ability to operationalize the mission, vision, values and strategic priorities of the organization
- Facilitator of change to improve care, quality outcomes and foster patient safety
- Quickly forms collaborative relationships across disciplines and service lines
- Builds and maintains strong teams by recognizing strengths in others
- Excellent mentor and role model for management staff
- Skilled in developing strong, positive relationships with providers
- Successful accreditation by The Joint Commission on initial survey
- Experienced in developing Capital and Operational Budgets

Education

Burge School of Nursing, Springfield MO

Drury University, Springfield MO

Walden University, Minnesota

RN Diploma

Bachelor of Science in Nursing

Master of Science in Nursing

Experience

12/09- Present Kittitas Valley Healthcare, Ellensburg WA

Serving in various roles in the organization to include Chief Quality Officer/Risk Manager, Chief Nursing Officer and Chief Ancillary Officer for a 25 bed Critical Access Hospital. Duties include working with Kittitas County Public Hospital District #2 on strategic initiatives. Implemented the telestroke program with Virginia Medicine Medical Center.

11/08-12/09 Confluence Medical Center, Wenatchee WA

Director of Special Projects for Nursing Administration. Implemented telestroke program with Swedish Medical Center and GWTG Stroke; Implementation of WSHA's standardized codes and served as Director of Case Management & Hospitalist program

05/05-11/08 Executive Leadership Professional, B.E. Smith

Interim Leadership Consultant in various roles including Director of Emergency Department at Great Plains Regional Medical Center in North Platte, Nebraska; Director of Ambulator Nursing at University of

Wisconsin Hospital & Clinics, Madison WI and Manager of GYN, Reproductive Endocrinology & Infertility Manager, University of Wisconsin Hospital & Clinics, Madison WI.

06/05-050/6 Procedure Medicine Manager, Cox Health, Cassville MO

Manager of outpatient endoscopy lab and ambulatory care, successful accreditation on TJC survey.

2003-2005 Director of Nursing, St. John's Hospital, Aurora MO

Director of Nursing Services in a 25 bed Critical Access Hospital, a Sister of Mercy Affiliate

**2001-2003 Community Health Services Manager, Kittitas County Health Department
Ellensburg, WA**

Program manager for WIC, First Steps, Immunization Program, Travel Clinic, Communicable Disease Investigation, and Children with Special Healthcare Needs; developed bioterrorism readiness plan and smallpox vaccination clinics, board chair of Ellensburg Free Clinic securing a \$60,000 grant from Washington Health Foundation. Assisted Kittitas Valley Healthcare in becoming a HPSA leading to a successful application as a CAH.

Community Involvement:

Apoyo Free Clinic/Ellensburg Free Clinic- RN and Board service, 2001-2003

Washington State Office of Insurance Commissioner, Ground Ambulance Patient Billing Advisory Committee, 2022-2024

Federal Ground Ambulance Patient Billing Advisory Committee, 2022-2024

Hospice Friends Board Member, 2017 to present

Volunteer with Kalediscope Upper Kittitas County, WA, 2024

Washington State EMS, Trauma, Stroke Advisory Council, 2014-2023



Your Tax Dollars at Work...

Upper County's only Advanced Life Support Ambulance Service

	Calls for assistance	Patient transports
October 2024	117	56
Year to date	1,313	662

Your tax dollars help support the unreimbursed cost of care provided to patients who are assisted, but not transported to a hospital.

Learn more at www.ukcmedicone.org



Medic One is a service operated by Kittitas County Public Hospital District No. 2

Commissioners: Floyd Rogalski | Fred Benjamin | Carrie Youngblood | Ingrid Vimont | Auren O'Connell

20% Volume Discount

Size:

5 X 4"

(#columns wide
X inches tall)

Run Date:

November 21, 2024

Approved by (authorized signature):

X

Date:

AD REP: CASEY
PRODUCTION: CASEY

☐ Approved WITH
INDICATED CHANGES

☐ Approved AS SHOWN

Please sign &
FAX back to
509-674-5571
or SCAN & EMAIL to
ads@nktribune.com

NORTHERN KITTITAS COUNTY
TRIBUNE

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