



**Kittitas County Public Hospital District No. 2
BOARD OF COMMISSIONERS' REGULAR MEETING**

**January 17, 2022 at 6:30 p.m.
Ambulance Station 99
111 Pine Street, Cle Elum**

In person meeting with call in option

Toll-Free Number: 877-853-5257 US
Meeting ID: 258 476 6248 Passcode: 12345

AGENDA

- I. Introductions**
- II. Approval of Agenda**
- III. Approval of Minutes**
 - a. December 20, 2021* (2-4)
- IV. Public Comments/Announcements/Correspondence**
- V. Reports:**
 - a. Operations Report (G. Scherer) (5-11)
 - b. Superintendent's Report (J. Petersen) (12)
 - c. Ancillary Report (R. Holden) (13-15)
 - d. Finance Report, Approval of Expenses* (S. Olander)
 - e. Station 99 Updates (R. Kaiser/R. Urlacher)
- VI. Old Business**
 - a. Response to City of Cle Elum regarding Bullfrog UGA (16-18)
- VII. New Business**
 - a. Strategic Planning Session 2022
 - b. Next Meeting Date: February 21, 2022
- VIII. Executive Session**
 - a. Recess into Executive Session, Real Estate – RCW 42.30.110 (g)
- IX. Adjournment**

Note: Upcoming Agenda Items

Key:

*Action Item



Kittitas County Public Hospital District #2

BOARD MEETING MINUTES

Meeting Date: Monday: December 20, 2021
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine Clinic, Cle Elum, WA
Minutes Submitted By: Scott Olander, Treasurer

Call to Order:

Regular Meeting: Call to order made by Commissioner Rogalski at 6:30 p.m.

Introductions:

Commissioners: Hartwig Vatheuer, Carrie Youngblood, Kevin Nicholson, Floyd Rogalski and Fred Benjamin. Superintendent: Julie Petersen; Treasurer: Scott Olander; Ancillary Operations: Rhonda Holden; EMS Manager: Geoff Scherer; and Facilities: Ron Urlacher

Approval of Agenda:

Action: A motion to approve the agenda as amended was made by Commissioner Nicholson and seconded by Commissioner Vatheuer. Motion carried.

Approval of Minutes:

Action: A motion to approve the minutes of the November 15, 2021 regular meeting was made by Commissioner Vatheuer and seconded by Commissioner Benjamin. Motion carried.

Public Comments/Announcements/Correspondence:

None.

Operations Report:

The Commissioners reviewed the written operations report and operating statistics for November 2021. There were only 56 transports in November, 11 transports below the monthly budget of 67. YTD transports of 768 exceed YTD budgeted transports by 25 transports. Geoff advised that he has two staff members out on medical leave. He has filled one of the positions with a full-time medic and working with his per diem staff to fill the other. Some of Geoff's new per diem staff members need to complete their 50 ALS calls before they can work independently. Geoff advised that the ambulances are working well but he is struggling to find replacement parts due to supply chain issues. Geoff advised that staff have moved out of the old ambulance station and into the new station.

Superintendent's Report:

The Commissioners reviewed and discussed the written superintendent's report. In addition to the written report, Julie advised that the Ribbon Cutting event for the new ambulance station is scheduled for Wednesday, December 29th at 11:30 am.

Ancillary Report:

The Commissioners reviewed and discussed the written ancillary report. Rhonda continues to look for suitable space to expand Physical Therapy services in upper Kittitas County but has not yet located adequate space. Rhonda also discussed the Home Health and Hospice staffing shortages. She would like to use community para medicine to fill in the Home Health and Hospice staffing gaps.

Finance Report:

The financial statements for November 2021 were reviewed and discussed by the Commissioners. The review included a review of actual versus budgeted revenue and expense variances. As noted in the Operations Report, November transports of 56 were below budget by 11 transports which resulted in a revenue shortfall of \$22,985 for the month. November contractual adjustments were negative for the month due to a GEMT cost report accrual of \$53,000. November expenses exceeded budget by \$114,479. YTD total expenses exceed budget by \$44,270. Most of the negative expense variance was in salaries and wages and was related to the retention incentive payment that occurred in November. The District reported a loss of \$57,116 for November compared to budgeted Net Income of \$4,268; a negative variance of \$61,384. YTD Net Income is \$75,188 compared to the budget of \$37,900; a positive variance of \$37,218.

Action: A motion to approve the warrants for November was made by Commissioner Vatheuer and seconded by Commissioner Nicholson. Motion Carried.

Scott presented third quarter financial reports for Cle Elum Family Medicine, Cle Elu Physical Therapy and the Urgent Care Clinic

Scott presented the proposed 2022 Operating Budget. The 2022 proposed operating budget is for total revenue of \$2,203,908, total deductions of \$830,054, total expenses of \$3,038,966, total levy revenue of \$1,648,075 and for an operating loss of \$17,037. The operating loss is due to the additional depreciation expense from the new ambulance station and the new ambulances that will be placed in service in 2022. The commissioners objected to EMT annual training expense of \$13,500. The commissioners proposed that the \$13,500 expense be moved from travel and education to employee benefits.

Action: A motion to approve the amended 2022 Operating budget by made by Commissioner Benjamin and seconded by Commissioner Youngblood. Motion carried.

Ambulance Station:

Ron provided an update of the ambulance station construction. Staff have moved in to the new ambulance station. Ron has received a temporary Certificate of Occupancy because the emergency lighting has not been completed because of supply chain problems.

Executive Session:

There was not an Executive Session.

Announcements:

The next regular meeting date: January 17, 2022 at KVH Family Medicine, Cle Elum.

There being no further business the regular meeting was adjourned at 7:48 pm by Commissioner Rogalski.

Operation's Manager Report – December 2021

	December 2021	December 2020
Calls for Service	133	118
Patient Count	91	93
Patient Transports	63	67
Patient Refusals	17	14
Year to Date Transports	831	765
Station #73 Transports	33	
Station # 99 Transports	30	
Passed Calls	0	

PERSONNEL

I have two full time employees out on FMLA for injuries or medical, surgical issues. Both positions have been filled, one with a full time Medic and one with a temporary full time EMT. Staffing has been a challenge with sick calls, snow days, and extended time out due to Covid-19. My time spent at the agency continues to be over budget due to station build, working with contractors, moving into the new space and back filling medic units occasionally.

APPARATUS

Medic 8 had brake service and is back on the road, it is our only 4x4 ambulance. Medic 5 and 6 have been running well as long as the roads are clear. We have been utilizing the fire departments side by sides for reaching some patients. The new ambulances are in paint and will soon be mounted onto the chassis. I hope to pick up the first one up at the end of February.

Year	Unit	Beg ODO	End ODO	Miles	Location	Comments
	M9					
2019	M8	48,155	50,505	2,350	Station 99	1 st Out
2016	M6	131,318	135,295	3,977	Station 73	1 st Out
2016	M5	139,307	140,299	992	Station 99	Backup
Total Miles				7,319		

MISCELLANEOUS

- SPFR operations have started with limited ability to staff due to agency challenges.
- FD7 commissioners have created a policy of not responding to mental health calls.
- I have not cleared out the container that we have rented, I hope to have that finished this month.
- Overlapping calls

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Percent	29.9%	41.7%	24.8%	12.4%	20.5%	30.9%	25.2%	35%	26.8%	33.6%	12.1%	18%
Calls	44	50	29	12	25	44	38	54	37	41	12	24

Kittitas County Hospital District #2

Patient Transport Count per Destination - 2021

Hospital	YTD	Oct	Nov	Dec
Central Washington Hospital	4	0	0	0
Harborview	39	6	1	2
KVH	593	52	44	44
Snoqualmie Valley Hospital	23	2	0	3
Swedish Issaquah	64	6	5	2
Virginia Mason	15	2	2	0
Yakima Regional	0	0	0	0
Yakima Memorial	21	3	1	5
Childrens	8	1	0	1
University of Washington	8	0	2	0
Valley Renton	16	0	1	1
Overlake	33	2	0	3

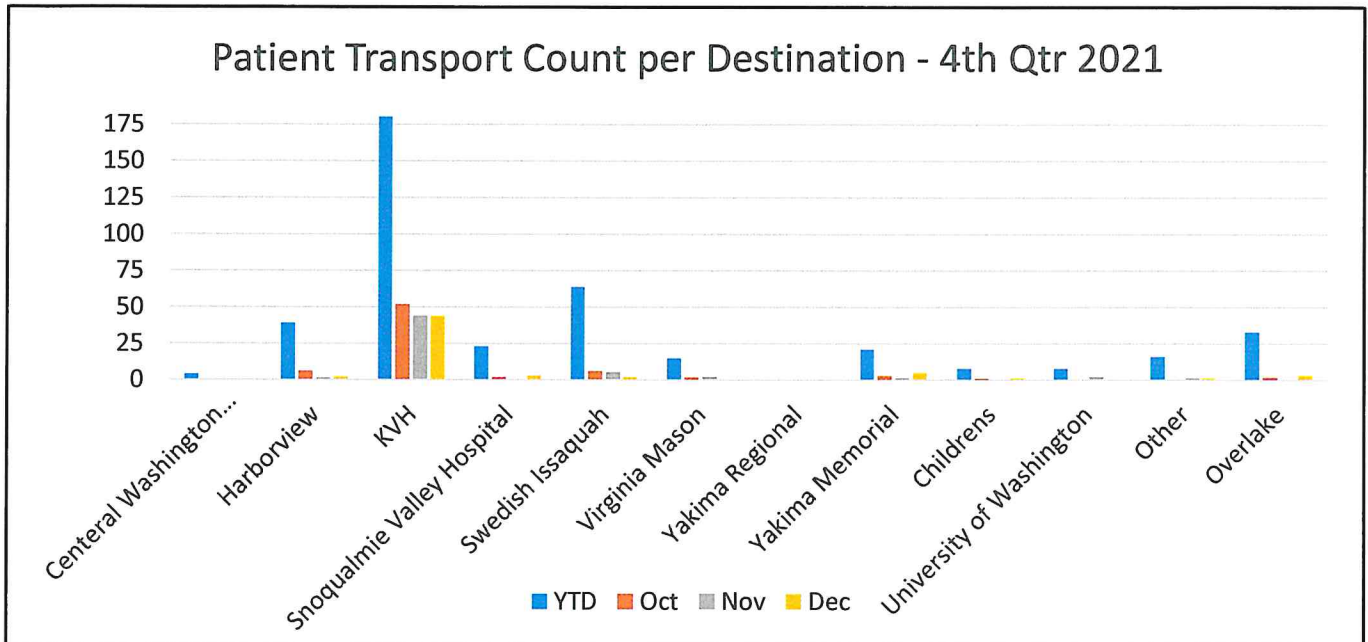
	YTD	Oct	Nov	Dec
Out of County Transports	226	22	12	16

Call For Service Per Zone

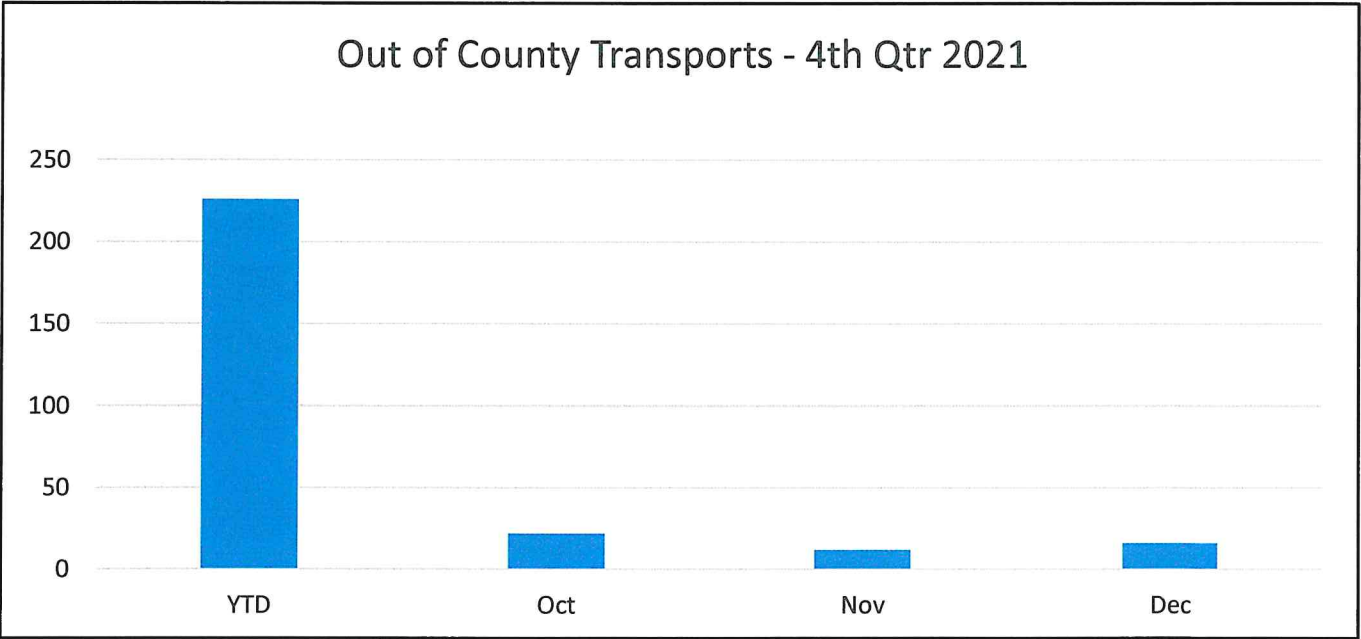
Zone	YTD	Oct	Nov	Dec
Snoqualmie Pass	200	15	6	20
Fire District 8	13	0	0	1
Fire District 7	460	38	37	38
Cle Elum	402	30	31	33
Easton	98	6	3	8
Ronald	87	9	4	4
Urgent Care	59	5	3	5
Roslyn	108	10	5	15
South Cle Elum	50	7	6	2
Family Medicine - Cle Elum	11	1	1	2
KVH	54	3	3	4
Other	23	2	0	2

Zone	YTD	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Snoqualmie Pass	200	98	29	32	41
Fire District 8	13	6	4	2	1
Fire District 7	460	91	108	148	113
Cle Elum	402	105	94	109	94
Easton	98	18	37	26	17
Ronald	87	17	24	29	17
Urgent Care	59	6	21	19	13
Roslyn	108	20	22	36	30
South Cle Elum	50	5	10	20	15
Family Medicine - Cle Elum	11	4	1	2	4
KVH	54	8	18	18	10
Other	23	6	7	6	4

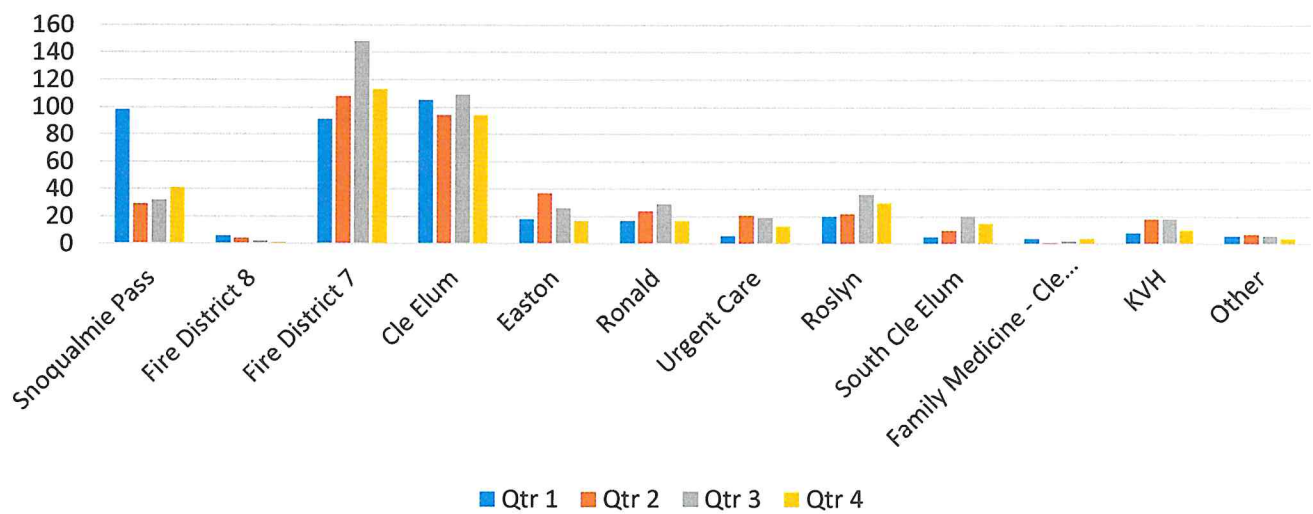
Comments:



Out of County Transports - 4th Qtr 2021



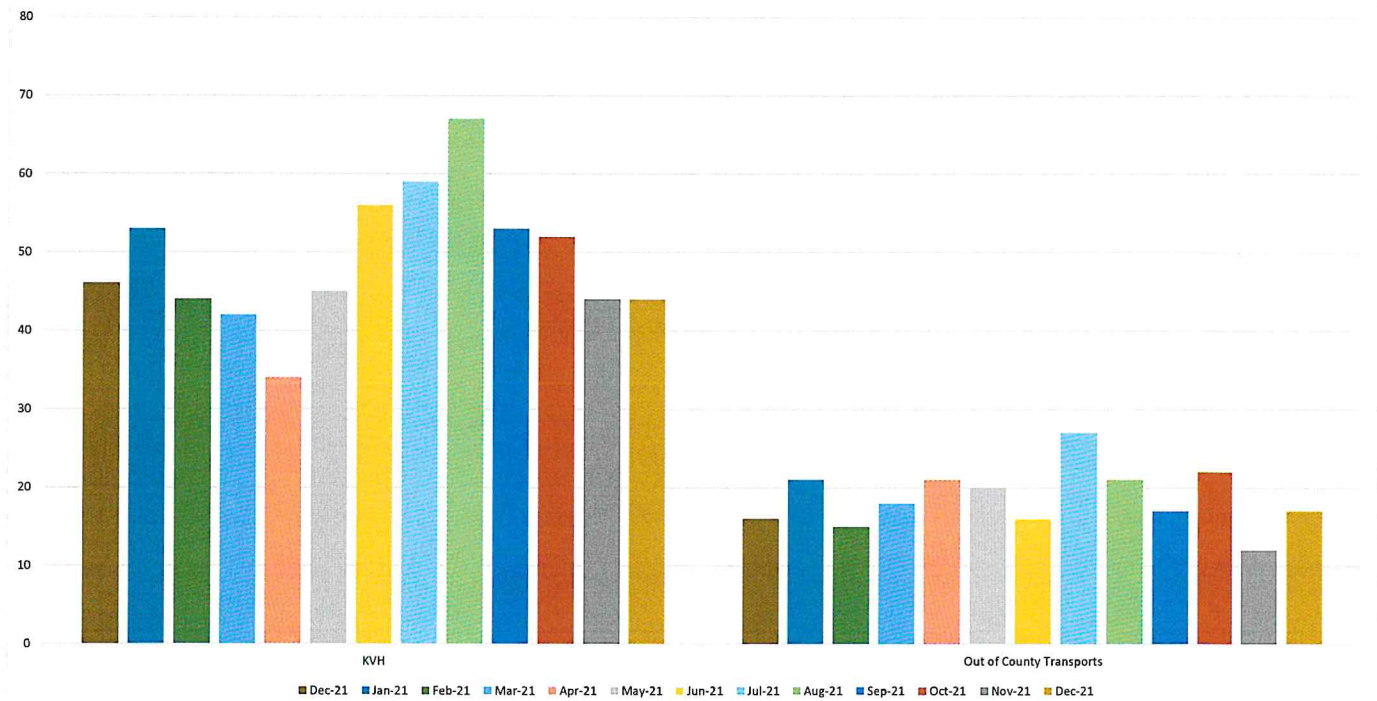
Call For Service Per Zone - 2021



Patient Transport per Destination

Hospital	Nov-20	Dec-21	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
Central Washington Hospital	0	0	0	0	0	1	0	0	2	1	0	0	0	0
Harborview	4	6	4	2	4	6	3	2	5	2	2	6	1	2
Snoqualmie Valley Hospital	0	0	4	4	2	1	0	3	3	1	0	2	0	3
Swedish Issaquah	6	3	7	5	4	6	8	3	8	8	2	6	5	2
Virginia Mason	0	0	0	0	0	0	3	2	1	3	2	2	2	0
Yakima Regional	0	0	0	0	0	0	0	0	0	0	0	3	0	0
Yakima Memorial	3	4	2	0	0	2	1	3	3	1	0	3	1	5
Children's	0	0	0	1	0	0	1	0	0	0	4	1	0	1
University of Washington	0	0	0	1	0	1	1	0	0	2	1	0	2	0
Other	0	0	1	0	1	1	0	3	2	2	4	0	1	1
Overlake	1	3	3	2	8	3	3	3	3	1	2	2	0	3
KVH	43	46	53	44	42	34	45	56	59	67	53	52	44	44
Out of County Transports	14	16	21	15	18	21	20	16	27	21	17	22	12	17

Patient Transport per Destination Dec 2020 - Dec 2021

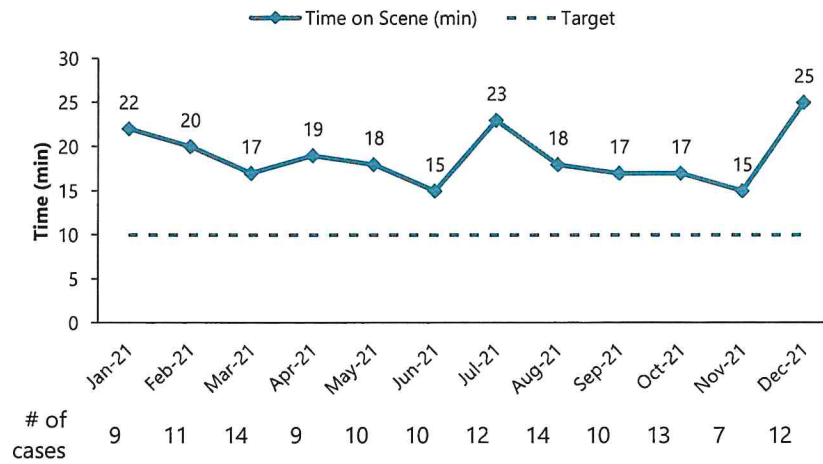


Kittitas County Public Hospital District No. 2

Quality Metrics

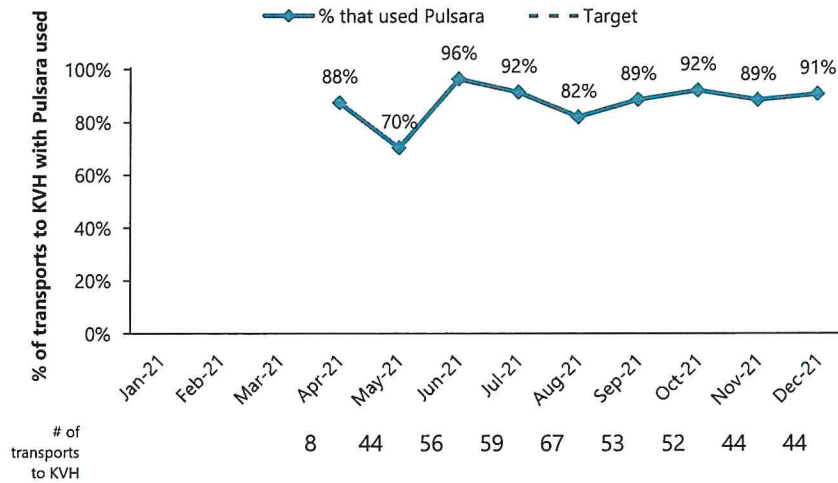
Time on Scene

for trauma patients



Pulsara Used

for patients transported to KVH





SUPERINTENDENT'S REPORT – Julie Petersen

January 2022

Weather Emergency

On Thursday January 6th, Kittitas Valley Healthcare declared a weather emergency and reported that the health system was in crisis staffing status. Many staff members were unable to report to work, patient transfers were limited due to both the weather and a statewide bed shortage. Ambulatory services were largely suspended including scheduled surgeries and most clinic visits.

The two upper county service locations, Family Medicine Cle Elum and Urgent Care, coordinated staffing and services to provide for limited but uninterrupted care. In the coming weeks, KVH will be reviewing its response in Upper County and identifying changes that would facilitate consolidation and continuity of services in future emergencies. We have already discussed the need for a backup generator at Urgent Care and pharmacy back up at Family Medicine Cle Elum.

Open House

With the ribbon cutting behind us, Michele Wurl is beginning the planning for a public open house. EMS Week is May 15-23rd. The Board meeting is May 16th. We could plan the open house of May 16th from 3:00 – 6:00.

Strategic Planning Hospital District #2 and Hospital District #1

Administration is proposing that Hospital District #2 Commissioners organize a four hour strategic planning session in February. Hospital District #1 will be voting on their 2022-2024 strategic plan on January 27th. A joint meeting of the Boards or Board representatives could be organized for early March.

New CDC Guidelines and Other COVID 19 Updates

The CDC issued new guidance for excluding health care personnel from work due to a significant exposure or COVID positive test. The standard exclusion time is shorter and, dependent on the staffing status of the facility.

Washington State is experiencing the highest hospitalization rates to date. The Washington State Medical Association, last week sent a letter to Governor Inslee urging him to declare a state of emergency.

Kittitas County is experiencing record positivity rates and hospitalizations as well. As we anticipate the availability of antigen testing, changes to our testing policy are under consideration.

Ancillary Services report to Hospital District #2 Board of Commissioners January 2022

Ancillary Service Operation Report:

Snowmageddon

Winter hit us hard on January 5-8 and KVH is evaluating the impact of the winter storm at our Incident Command. We had many clinics closed to services and KVH Hospice RN's were unable to see patients living in remote areas who had not plowed their residences. Darren Higashiyama with the Sheriff's office picked up medication and oxygen from KVH Hospital and joined Geoff Scherer to perform a welfare check on a Hospice patient. Kittitas County Sheriff's Office, Roslyn Fire Department and the City of Cle Elum were also instrumental in digging out driveways of Home Health and Hospice patients so that EMS and HHH Staff could see the patients. We are continuing to see the impact of the storm with structural losses and residential fires and are preparing for flooding. The City of Cle Elum has done a very nice job clearing the snow from the front and sides of Urgent Care to allow patient and staff access.

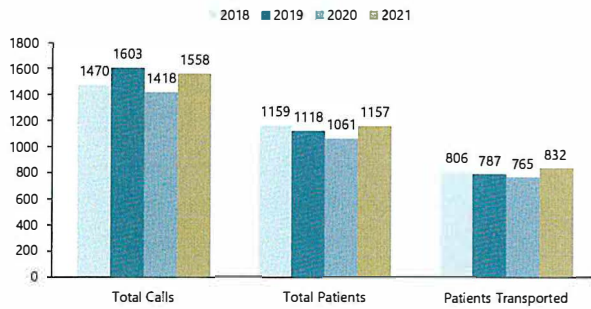
Covid Testing

KVH is currently offering testing at the Covid Clinic for symptomatic patients or patients who have a physician order after an exposure. Testing for travel or employer accommodation testing has been moved to Workplace Health and patients will be required to pay for the testing in advance and be reimbursed by their insurance, if allowed. This is following the trend of testing throughout Washington State.

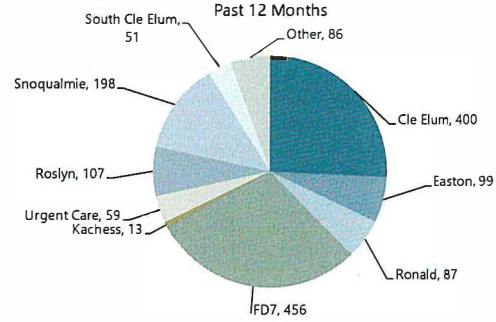
Respectfully submitted by Rhonda Holden, MSN, CENP

Kittitas County Public Hospital District No. 2

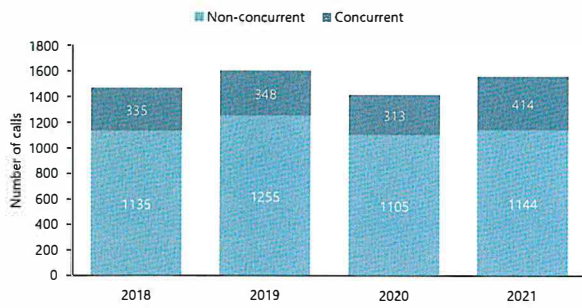
Volumes, YTD



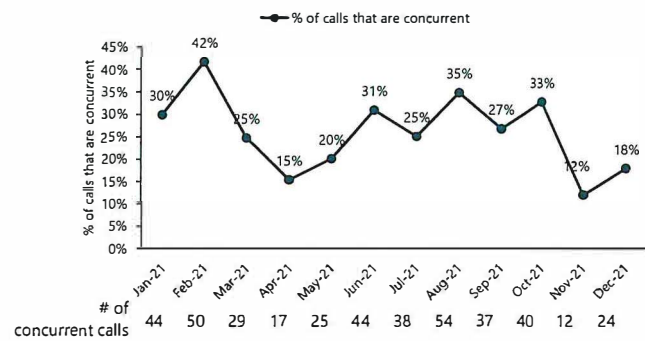
Calls by Zone



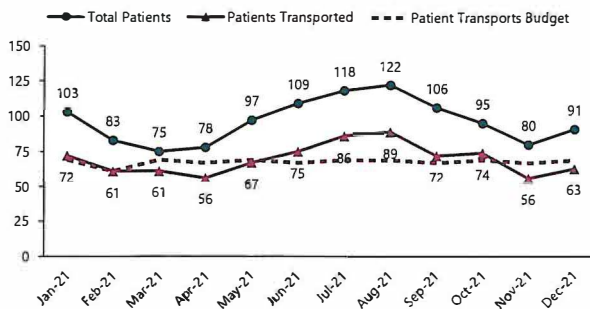
Concurrent Calls, YTD



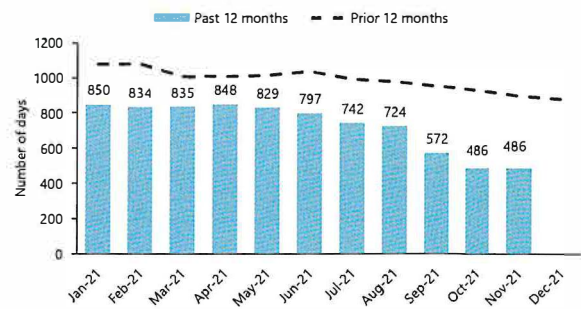
Concurrent Calls



Patients and Transports



Days Cash on Hand



Kittitas County Public Hospital District No. 2

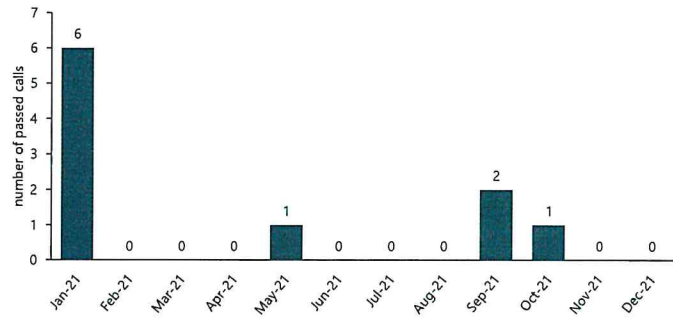
Turnout Time - Dispatch to Enroute

1/1/2021 to 12/31/2021

Apparatus	Responses	Turnout Time
A511 (CEFD)	0	
<i>CEFD Overall</i>	<i>0</i>	
A731 (FD7)	3	6:23
<i>FD7 Overall</i>	<i>3</i>	<i>6:23</i>
M931(HD2)	568	2:18
M932 (HD2)	14	1:21
M991 (HD2)	794	1:54
M992 (HD2)	79	2:02
<i>HD2 Overall</i>	<i>1455</i>	<i>2:04</i>

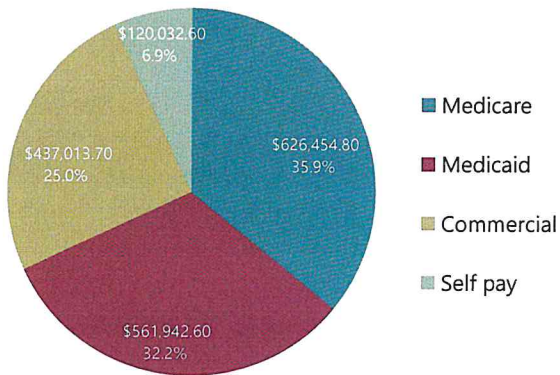
Passed Calls

■ Number of passed calls



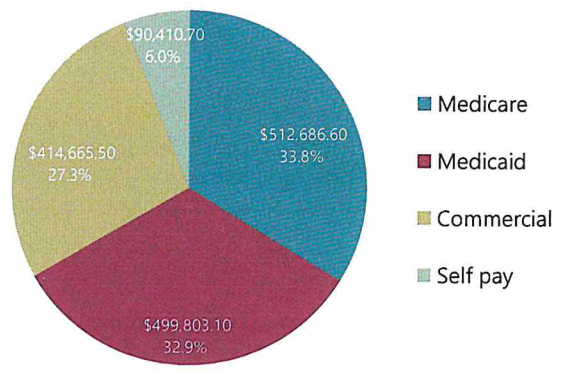
Payor Mix by Charges

10/1/2020 to 9/30/2021



Payor Mix by Charges

10/1/2019 to 9/30/2020



City of Cle Elum
119 West First Street
Cle Elum, WA 98922




Phone: (509) 674-2262
Fax: (509) 674-4097
www.cityofcleelum.com

Date: December 28, 2021

To: Kittitas County Hospital District #2 President Floyd Rogalski, Commissioner Fred Benjamin, Commissioner Kevin Nicholson, Commissioner Hartwig Vatheuer, and Commissioner Carrie Youngblood

With Copies To: Superintendent Julie Petersen

From: Mayor Jay McGowan 

Subject: Bullfrog UGA Development Agreement
Request to Transfer Rights, Responsibilities, and Obligations

In 2002 the Cle Elum City Council approved a Development Agreement with Trendwest to govern the development of approximately 1,200 acres between the Suncadia Resort properties and I-90 known as the Bullfrog Flats Urban Growth Area (UGA) (the "Property"). This Development Agreement authorizes the construction of 1,384 dwelling units as well as the development of approximately 75-acres as a business park. In addition, this Development Agreement has led to the dedication of approximately 112 acres for what is now the Washington State Horse Park, 38 acres to the Roslyn – Cle Elum School District for school expansion and associated uses, and most recently the dedication of approximately 12-acres to the City of Cle Elum for a community recreation facility.

Over time, the ownership of this Property has transferred from Trendwest to Suncadia, LLC, to New Suncadia, LLC, and just recently to Sun Communities, a public traded company that owns, operates, and/or has an interest in 584 residential developments, RV parks, and marina properties in the United States, Canada, and Puerto Rico. In accordance with the provisions of the Bullfrog UGA Development Agreement, New Suncadia as the former owner of the Property has formally requested that the City of Cle Elum give its consent to transferring the rights, responsibilities, and obligations associated with this Development Agreement to the new owners of the property, Sun Communities. With the City's consent, Sun Communities will have acquired the rights, responsibilities, and obligations for all the property subject to the Bullfrog UGA Development Agreement, including properties that New Suncadia had previously intended to retain, most notably the property to be developed as a business park.

The Bullfrog UGA Development Agreement further provides that the City consult with public agencies that may benefit from the Conditions of Approval currently in effect, and as a result we are inviting you to comment on this transfer request. The City of Cle Elum has until

February 17th to review and act on this transfer request, and we would greatly appreciate your written comments as soon as possible. While any comments that you might have about the development of this Property would be helpful, it is important to note that the Development Agreement provides that *"the City may refuse to give its consent to a transfer (of the rights, responsibilities, and obligations) only if there is a material reason for such refusal, including without limitation, the transferee's failure to perform under a similar Development Agreement or Conditions of Approval or a failure to demonstrate adequate financial capability to perform the obligations proposed to be transferred."* We should also note that this request is similar to a request that the Kittitas County Commissioners received for the Suncadia Resort properties this past summer, and we have attached a copy of the letter that the City provided giving our consent to the transfer of the rights, responsibilities, and obligations, associated with the development agreement between New Suncadia and the County.

In a related matter, we should also note that Sun Communities has formally withdrawn the application for a major modification of the Development Agreement that they submitted to the City this past summer. They have advised us that they are revising their development plans based on the public comments that they have received, and that they intend to engage the community as they further revise their plans. As a result, we anticipate that a new application with the revised development plans for all properties subject to the Bullfrog UGA Development Agreement will be submitted in 2022. When the City receives that new application, we will provide you with a copy and will distribute it for public review and comment.

We greatly appreciate your interest and support and if you have any questions about this Transfer request, please do not hesitate to contact me directly at jmcgowan@cleelumgov or (509) 674-2262, or our Project Manager Gregg Dohrn at gdohrn@cleelum.gov.

Best wishes during this Holiday Season and the new year!!

City of Cle Elum
119 West First Street
Cle Elum, WA 98922



Telephone: (509) 674-2262
Fax: (509) 674-4097
www.cityofcleelum.com

June 7, 2021

Kittitas County
Board of County Commissioners

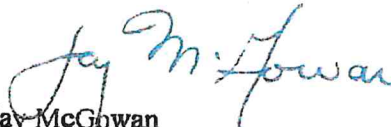
Dear County Commissioners,

The City of Cle Elum has no objections to the pending sale of the Suncadia Resort provided that the transaction does not modify:

- The Development Agreement between the City of Cle Elum and Suncadia dated October 30, 2002.
- Any of the Conditions of Approval of the Development Agreement between Kittitas County and Suncadia that may be applicable to properties within the City of Cle Elum, such as the Managed Open Space or the Natural Open Space easements that were granted along the Cle Elum River.

We greatly appreciate the opportunity to comment!

Thank You,


Jay McGowan
Mayor - City of Cle Elum



