



## Kittitas County Public Hospital District #2 BOARD MEETING MINUTES

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Meeting Date: Monday: June 20, 2016  
Minutes of: Regular Meeting of the Board of Commissioners  
Meeting Place: KVH Family Medicine - Cle Elum  
Minutes Submitted By: Libby Allgood, Treasurer

### **Call to Order:**

Regular Meeting: Call to order was made by Floyd Rogalski at 6:30 p.m.

### **Introductions:**

Commissioners Floyd Rogalski, Hartwig Vatheuer, Fred Benjamin, Kevin Nicholson; staff members Cathy Bambrick, Libby Allgood; guest Rhonda Holden.

### **Approval of Agenda:**

Action: A motion was made by Commissioner Nicholson and seconded by Commissioner Vatheuer to approve the agenda as amended. Motion carried.

### **Approval of Minutes:**

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Benjamin to approve the minutes of the May 16, 2016 Board Meeting as presented. Motion carried.

### **Public Comments/Announcements/Correspondence:**

None provided.

### **Operations Report:**

Lee Haddon reported on the Medic units. The new Medic unit and Terra Star units were picked up. There are currently 4 units in service. There was a discussion regarding rotation of units; mileage for each unit will be reported at future Board meeting.

Board discussed adding additional insulation in clinic building and tree removal by the helipad and the parking lot.

### **Superintendent's Report:**

The Superintendent's report was reviewed by Cathy Bambrick. Topics included volunteer EMT agreements with City of Cle Elum Fire and KCFD 7, communications and marketing; and labor contract negotiations. There was no Free Clinic Report for the June meeting.

**Finance Report:**

The Financial Statements for May 2016 were reviewed by the Commissioners. Actual versus budgeted revenue and expense variances were reviewed and discussed.

The Check Manifest was presented for review and discussion.

Action: A motion was made by Commissioner Nicholson and seconded by Commissioner Benjamin to approve the checks. Motion carried.

**Unfinished Business:**

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Benjamin to approve the City of Cle Elum Apparatus, Space Sharing and Operational Agreement. Motion carried.

**New Business:**

Update on Virtual Care was provided by Rhonda Holden, CNO Kittitas Valley Healthcare. There have been 29 visits since April 6 launch which is in line with expectations: 50% of calls via phone; 50% via Skype or Facetime. Not yet able to determine origin of call via zip code.

Rhonda Holden made request to reduce Urgent Care operation hours on weekend. Currently open 16 hours per day on weekend (8am to 11pm) would like to reduce to 12 hours which would be easier to staff. Weekdays the Urgent Care is open from 3 to 11pm. Rhonda will return to June meeting with specific alternatives to operating hours.

A motion was made by Commissioner Nicholson to provide donation of \$250 from donated funds to the annual Runner Stumbles event to be held July 3, 2016. Motion was seconded by Commissioner Benjamin. Motion carried. It was confirmed that a medic unit would be on site at 8:30 on day of event.

**Announcements:**

The next scheduled board meeting will be July 18, 2016

**Executive Session:**

The board entered executive session for RCW 42.30.110 (g) at 7:55 p.m. for 30 minutes.

Meeting was adjourned at 8:25 p.m.