



Kittitas County Public Hospital District #2 BOARD MEETING MINUTES

Meeting Date: Monday: May 16, 2016
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine - Cle Elum
Minutes Submitted By: Cathy Bambrick, Superintendent

Call to Order:

Regular Meeting: Call to order was made by Floyd Rogalski at 6:30 p.m.

Introductions:

Commissioners Floyd Rogalski, Hartwig Vatheuer, Fred Benjamin, Claire Hein Nicholls, Kevin Nicholson; staff members Cathy Bambrick, Geoff Scherer, Libby Allgood.

Approval of Agenda:

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Nicholson to approve the agenda as amended. Motion carried.

Approval of Minutes:

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Nicholson to approve the minutes of the April 18, 2016 Board Meeting as presented. Motion carried.

Public Comments/Announcements/Correspondence:

None provided.

Operations Report:

The Operations report was reviewed by Geoff Scherer. Topics included labor management; comparative annual statistics for calls, patients, and transports; personnel; status of the new Medic Unit which will be delivered June 9th; status of the Terra Star vehicle which is being serviced due to fuel leaking into the oil, and the discrepancy between call volumes on the Operations Report versus the Financial Report. Geoff reported staff officially moved to Station 73, May 16th. They will need to purchase a few additional items such as lamps and bulletin boards. He discussed the medic and EMT recruitment and hiring efforts which resulted in 15 candidates. Interviews and testing will occur Sunday and Monday.

Superintendent's Report:

The Superintendent's report was reviewed by Cathy Bambrick. Topics included community stakeholder meeting which will be scheduled in early June; staffing

of second, 24 hour medic unit, communications and marketing update, and labor contract negotiations. There was no Free Clinic Report for the May meeting.

Finance Report:

The Finance report was reviewed by the Commissioners. Actual versus budgeted revenue and expense variances were reviewed and discussed. The Urgent Care subsidy of \$33,511 was presented for January through March 2016. Also reported was the March 2016 financials.

The Check Manifest was presented for review and discussion.

Action: A motion was made by Commissioner Nicholson and seconded by Commissioner Nicholls to approve the checks. Motion carried.

Unfinished Business:

The City of Cle Elum Apparatus, Space Sharing and Operational Interlocal Agreement was discussed.

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Benjamin to approve the City of Cle Elum Apparatus, Space Sharing and Operational Agreement pending review and approval by the City of Cle Elum. Motion carried.

KCFD7 and City of Cle Elum Volunteer Sharing Agreements were presented for review and discussion.

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Benjamin to approve the KCFD7 and City of Cle Elum Volunteer and Operational Agreements. Motion carried. A list of volunteers was requested by the Commissioners.

The WSHA & AWPHD 40th Annual Rural Hospital Leadership Conference, June 26 – 29, 2016 was discussed. Commissioner Nicholson and Cathy Bambrick will attend the conference in June.

New Business:

ISpyFire demonstration was provided by Medic One Staff. The system is connected real-time with Kitcom. Features include instant alarm on phone; call notes; live updates as incident progresses; 'click' on call so all EMS and Fire agencies know who is dispatched to the call; mapping of the call location; visibility of all providers responding to the call (on the map); tracking of call history; use for staff communication (internal); and ability to turn off when not on duty. The cost is \$500 a year.

Action: A motion was made by Commissioner Nicholson and seconded by Commissioner Benjamin to approve ISpyFire for the Medic One program. Motion carried.

Announcements:

The next scheduled board meeting will be June 20, 2016

Executive Session:

The board entered executive session for RCW 42.30.110 (g) at 7:30 p.m. for 12 minutes.

Meeting was adjourned at 7:42 p.m.