



Kittitas County Public Hospital District #2 BOARD MEETING MINUTES

Meeting Date: Monday: April 18, 2016
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine - Cle Elum
Minutes Submitted By: Cathy Bambrick, Superintendent

Call to Order:

Regular Meeting: Call to order was made by Floyd Rogalski at 6:30 p.m.

Introductions:

Commissioners Floyd Rogalski, Hartwig Vatheuer, Fred Benjamin, Claire Hein Nicholls, Kevin Nicholson; staff members Cathy Bambrick, Geoff Scherer, Libby Allgood.

Approval of Agenda:

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Nicholson to approve the agenda as amended. Motion carried.

Approval of Minutes:

Action: A motion was made by Commissioner Benjamin and seconded by Commissioner Nicholson to approve the minutes of the March 21, 2016 Board Meeting as presented. Motion carried.

Public Comments/Announcements/Correspondence:

None provided.

Operations Report:

The Operations report was reviewed by Geoff Scherer. Topics included labor management; comparative annual statistics for calls, patients, and transports; personnel and medic recruitment and hiring efforts; status of the new Medic Unit; records retention, surplus property and the Station 73 move. Discussion occurred about the discrepancy between call volumes on the Operations Report versus the Financial Report. The second, 24-hour medic unit staffing was discussed in detail including agreements with Upper County Fire Agencies and training for volunteer EMTs. Geoff reported the Terra Star medic unit is out of service due to an oil leak. Additional towing costs will be incurred and may not be covered by our warranty.

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Nicholson to surplus the old ambulance. Motion carried.

Superintendent's Report:

The Superintendent's report was reviewed by Cathy Bambrick. Topics included community stakeholder meeting scheduled for May 9, 2016, staffing of second, 24 hour medic unit, communications and marketing update, and labor contract negotiations. There was no Free Clinic Report for the April meeting.

Finance Report:

The Finance report was reviewed by the Commissioners. Actual versus budgeted revenue and expense variances were reviewed and discussed. Due to discrepancies in the report, Libby Allgood will email an updated financial report to the Commissioners prior to the next meeting. .

The Check Manifest was presented for review and discussion.

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Nicholson to approve the checks. Motion carried.

Unfinished Business:

KCFD7 Space Sharing Agreement was presented for review and discussion.

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Nicholson to approve the KCFD7 Space Sharing Agreement. Motion carried.

Amendment to Services Agreement between KCPHD No. 1 and KCPHD No. 2 was presented for review and discussion. Discussion incurred about Virtual Care services coverage by Medicare and Medicaid. Staff will provide more detailed information about Medicare and Medicaid coverage for Virtual Care.

Action: A motion was made by Commissioner Nicholson and seconded by Commissioner Nichols to approve the KCPHD No. 1 and KCPHD No. 2 Amendment to the Services Agreement.

New Business:

Space Sharing Agreement – City of Cle Elum was presented for review and discussion. The Board directed Commissioner Rogalski and staff to proceed working with the City of Cle Elum on the space sharing agreement with a general target of the May 2016 board meeting for implementation.

The March 28, 2016 Joint Districts Committee meeting between KCPHD No. 1 and KCPHD No. 2 was discussed by Commissioner Rogalski and Commissioner Vatheuer. Two new board members from KCPHD No. 1 attended the session. Commissioner Rogalski provided a presentation about KCPHD No. 2 as well as a general overview of the district's activities and facilities.

The WSHA & AWPHD 40th Annual Rural Hospital Leadership Conference, June 26 – 29, 2016 was discussed. Commissioner Nicholson will attend the conference in June. Commissioner Vatheuer and Commissioner Benjamin will review the agenda and let staff know of his intent to attend.

Announcements:

The next scheduled board meeting will be May 16, 2016

Executive Session:

The board entered executive session for RCW 42.30.110 (g)(i) at 7:50 p.m. for 30 minutes.

Meeting was adjourned at 8:20 p.m.