



Kittitas County Public Hospital District #2 BOARD MEETING MINUTES

Meeting Date: Monday: March 21, 2016
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine - Cle Elum
Minutes Submitted By: Cathy Bambrick, Superintendent

Call to Order:

Regular Meeting: Call to order was made by Floyd Rogalski at 6:30 p.m.

Introductions:

Commissioners Floyd Rogalski, Hartwig Vatheuer, Fred Benjamin, Claire Hein Nicholls, Kevin Nicholson; staff members Cathy Bambrick, Geoff Scherer, Libby Allgood; KVH staff members: Rhonda Holden, Jennifer Simons, Rachel Coleman-Thompson, and Lori Smith.

Approval of Agenda:

Action: A motion was made by Commissioner Nicholson and seconded by Commissioner Benjamin to approve the agenda as amended. Motion carried.

Approval of Minutes:

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Nicholls to approve the minutes of the February 15, 2016 Board Meeting as presented. Motion carried.

Election of Officers:

Action: A motion was made by Commissioner Nicholson and seconded by Commissioner Benjamin to reinstate Commissioner Rogalski as Board President and Commissioner Vatheuer as Board Vice President. Motion carried.

Presentation of the KVH Daisy Award:

Rhonda Holden, Chief Nursing Officer with KVH, presented the KVH Urgent Care – Cle Elum staff Daisy Award to the Commissioners. Staff honored for this award include: Jennifer Simons, Rachel Coleman-Thompson, and Lori Smith for outstanding care and follow through with a patient.

Public Comments/Announcements/Correspondence:

None provided.

Operations Report:

The Operations report was reviewed by Geoff Scherer. Topics included labor management; comparative annual statistics for calls, patients, and transports; personnel and medic recruitment and hiring efforts; status of the new Medic Unit; policy update, records retention, surplus property and the Station 73 move. The second, 24-hour medic unit staffing was discussed in detail.

Action: a motion was made by Commissioner Nicholson and seconded by Commissioner Benjamin to direct the Operations Manager to proceed with staffing the second vehicle 24 hours a day with Medic One personnel to get the system up and running.

Implementation to occur at Station 76 while we are waiting for Station 73 to be prepared for 24/7 staffing; target date April 4, 2016. Motion approved.

The Commissioners requested a financial report of the second 24 hour medic unit within six months unit to monitor the financial impact of the new level of service. Agreements are being drafted by our attorney for the shared staffing model with Fire Agencies.

Superintendent's Report:

The Superintendent's report was reviewed by Cathy Bambrick. Topics included the status of the Free Clinic reports, community stakeholder meetings and follow up, communications and marketing and labor contract negotiations. Also discussed was the April 2016 Joint Districts Committee meeting for KCPHD No. 1 and No. 2, the meeting set for March 28th, 2016 with the City of Cle Elum for the purpose of discussing shared space and the Virtual Care advertising plan

Finance Report:

The Finance report was reviewed by the Commissioners. Actual versus budgeted revenue and expense variances were reviewed and discussed. Additional topics included budgeting for staff turnover including the training period for new employees in 2017.

The Check Manifest was presented for review and discussion.

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Nicholson to approve the checks. Motion carried.

New Business:

Topics – Election of Officers and KVH Urgent Care Center – Nurse Daisy Award Presentation were moved to the beginning of the agenda

Announcements:

The next scheduled board meeting will be April 18, 2016

Executive Session:

The board entered executive session (personnel) at 7:08 p.m. for 30 minutes.

The Operations Manager requested approval for a bid to paint one of the medic units.

The Commissioners requested the Operations Manager to acquire three bids.

With no further business and no further action, the meeting was adjourned at 7:49 p.m.