



## Kittitas County Public Hospital District #2 BOARD MEETING MINUTES

---

Meeting Date: Monday: December 19, 2016  
Minutes of: Regular Meeting of the Board of Commissioners  
Meeting Place: KVH Family Medicine - Cle Elum  
Minutes Submitted By: Julie Petersen, Superintendent

### **Call to Order:**

Regular Meeting: Call to order was made by Floyd Rogalski at 6:30 p.m.

### **Introductions:**

Commissioners Floyd Rogalski, Hartwig Vatheuer, Fred Benjamin, Kevin Nicholson, Claire Nicholls; staff members Julie Petersen, Libby Allgood

### **Approval of Agenda:**

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Nicholson to approve the agenda. Motion carried.

### **Approval of Minutes:**

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Benjamin to approve the minutes of the November 21, 2016 Board Meeting as presented. Motion carried.

### **Public Comments/Announcements/Correspondence:**

None provided.

### **Operations Report:**

Commissioners reviewed written operations report. There was discussion regarding the low volumes in November, repairs to ambulance M3, the improved stipend shift coverage by FD #7 and the notice that in the future interfacility transports will be handled by 931.

### **Superintendent's Report:**

The Superintendent's report was reviewed by Julie Petersen. Commissioner Nicholls requested that comparative data be added to the dashboard graphs and that the legends be improved. Budgets or other targets will also be added to the dashboard data and a quarterly report on Virtual Care will be provided beginning with 4<sup>th</sup> quarter 2016 at the January 2017 meeting. Julie Petersen reported that the state is currently conducting a compliance audit of HD#2 for 2013, 2014 and 2015.

Reports for Cle Elum Free Clinic were reviewed.

**Finance Report:**

The Financial Statements for November 2016 were reviewed by the Commissioners. Commissioners requested an explanation on how KitComm charges were allocated between the agencies. Actual versus budgeted revenue and expense variances were reviewed and discussed.

The Check Manifest was presented for review and discussion.

Action: A motion was made by Commissioner Nicholson and seconded by Commissioner Nicholls to approve the checks. Motion carried.

**Unfinished Business:**

Libby Allgood presented the proposed 2017 Operating Budget. The budget includes the first rate increase that the District has implemented since 2012. The rate increase will generate approximately \$80,000 in net revenue. The Commissioners instructed staff to minimize the impact on residents. A motion was made by Commissioner Nicholson and seconded by Commissioner Nicholls to adopt the 2017 Operating Budget. Motion carried.

Libby Allgood explained that the EMS and Regular Levy resolutions which were adopted at an earlier meeting need to be re-adopted in order to correct technical issues. EMS Levy 11-10-16-01, Moved by Commissioner Vatheuer and seconded by Commissioner Benjamin. Resolution passed. Regular Levy 11-10-16-03, Moved by Commissioner Vatheuer and seconded by Commissioner Benjamin. Resolution passed.

**New Business:**

Libby Allgood presented renewal agreements between Hospital Districts #1 and #2. Administrative and Clerical Services Agreement was submitted for approval. A motion was made by Commissioner Vatheuer and seconded by Commissioner Benjamin. Motion carried. Services Agreement was submitted for approval. A motion was made by Commissioner Nicholson and seconded by Commissioner Benjamin. Motion carried.

The Commission requested that staff determine a method for surveying District residents regarding their satisfaction with the new Virtual Care service.

Libby Allgood presented an amendment to the 2016 Operating Budget to cover additional salaries and benefit costs due to the addition of the second 24 hour ambulance and the impact of the IAFF 4880 contract. A motion was made by Commissioner Vatheuer and seconded by Commissioner Nicholson. Motion carried.

**Announcements:**

The next regularly scheduled board meeting will be January 17, 2017 at which time officers will be elected.

**Executive Session:**

There was no executive session.

Meeting was adjourned at 7:39 p.m.