



# Kittitas County Public Hospital District #2

## BOARD MEETING MINUTES

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Meeting Date: Monday: September 18, 2017  
Minutes of: Regular Meeting of the Board of Commissioners  
Meeting Place: KVH Family Medicine - Cle Elum  
Minutes Submitted By: Libby Allgood, Treasurer

### **Call to Order:**

Regular Meeting: Call to order was made by Commissioner Vatheuer at 6:30 p.m.

### **Introductions:**

Commissioners: Fred Benjamin, Hartwig Vatheuer, Kevin Nicholson and Claire Nicholls;  
Superintendent: Julie Petersen; Operations Manager: Geoff Scherer; Treasurer: Libby Allgood.

### **Approval of Agenda:**

Action: A motion was made by Commissioner Nicholson and seconded by Commissioner Nicholls to approve the agenda. Motion carried.

### **Approval of Minutes:**

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Benjamin to approve the minutes of the July 17, 2017 Board Meeting. Motion carried.

### **Public Comments/Announcements/Correspondence:**

### **Operations Report:**

The Commissioners reviewed the written operations report. Geoff Scherer reported that stipend shifts slipped to 12 in August and that Kittitas County Fire District #8 has expressed interest in joining the stipend shift program.

Geoff reported that both M5 and M4 will have air conditioning repairs once fire season is over.

Geoff reported that incidents due to the construction on I 90 increased in August but delays were minimal.

### **Superintendent's Report:**

Superintendent Petersen asked Rhonda Holden to report on various Upper Kittitas county activities.

Superintendent Petersen reported that a packet of information to support the strategic planning session will be sent to commissioners on October 9<sup>th</sup>. Strategic planning session will be held October 16<sup>th</sup> starting at 3pm.

Superintendent Petersen handed out updated Conflict of Interest Policy which will be posted with other policies.

**Finance Report:**

The Financial Statements for August 2017 were reviewed by the Commissioners. Actual versus budgeted revenue and expense variances were reviewed and discussed.

Detail of expenses included in Services and Charges was provided.

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Nicholson to approve the checks. Motion carried.

**Old Business:**

Superintendent Petersen requested that the Board of Commissioners approve a sub-lease of the space currently occupied by KVH Urgent Care to Swedish to be used to provide specialty and telemedicine services. A motion was made by Commissioner Nicholson and seconded by Commissioner Benjamin. Motion carried.

Superintendent Petersen handed out updated Conflict of Interest Policy. A motion to approve the policy with a few changes was made by Commissioner Nicholson and seconded by Commissioner Nicholls. The motion carried. Updated policy will be posted.

Superintendent Petersen provided update on FEMA SAFER grant awarded to Fire District 7.

**New Business:**

Libby Allgood provided information on 2018 budget. High level budget will be presented at October 16<sup>th</sup> meeting for levy approval.

Rhonda Holden provided updates on Upper County pharmacy issues and Upper County Rehab Services.

**Announcements:**

Special meeting for District 2 Strategic Plan update scheduled for October 16<sup>th</sup> at 3pm followed by regular Board meeting.

**Executive Session:**

There was no Executive Session. With no further business or action the meeting was adjourned at 7:51p.m.