



Kittitas County Public Hospital District #2

BOARD MEETING MINUTES - Amended

Meeting Date: Monday: June 18, 2018
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine - Cle Elum
Minutes Submitted By: Libby Allgood, Treasurer

Call to Order:

Regular Meeting: Call to order made by Commissioner Vatheuer at 6:30 p.m.

Introductions:

Commissioners: Hartwig Vatheuer, Kevin Nicholson, Claire Nicholls, Fred Benjamin.
Superintendent: Julie Petersen; Treasurer: Libby Allgood; Ancillary Operations: Rhonda Holden;
EMS Manager: Geoff Scherer. Absent: Commissioner Floyd Rogalski

Approval of Agenda:

Action: A motion to approve the agenda was made by Commissioner Nicholls and seconded by Commissioner Nicholson. Motion carried.

Approval of Minutes:

Action: A motion to approve the amended minutes was made by Commissioner Nicholls and seconded by Commissioner Nicholson. Motion carried.

Public Comments/Announcements/Correspondence:

Operations Report:

The Commissioners reviewed the written operations report for May 2018, noting calls slightly exceeded 2017 volume for May. Stipend shifts continue to be below budget.

Geoff provided more information on the proposed new ambulance, a gasoline powered Dodge 4 X 4. Commissioner Nicholson made a motion to authorize Geoff to obtain bids for the new unit, motion was seconded by Commissioner Benjamin. The motion was approved.

Superintendent's Report:

Julie Petersen reviewed her written report, highlighting a recent meeting with KVFR, and Fire District #7 on May 29th to discuss ongoing and administrative issues.

Julie reported that she has purchased a table at the Life Support Auction on July 14th and invited Commissioners to the event.

Finance Report:

The financial statements for May 2018 were reviewed by the Commissioners, including a review of actual versus budgeted revenue and expense variances.

Libby updated the Commissioners on the GEMT program reporting that the District was approved for the program and will begin billing the GEMT add on starting July 1, 2018.

The 2017 financial audit by Dingus, Zarecor and Associates were distributed for review and any discussion at the July meeting.

Action: A motion to approve the checks for May was made by Commissioner Nicholson and seconded by Commissioner Nicholls. Motion carried.

Ancillary Report:

Rhonda Holden reviewed the written report on Ancillary Services.

Old Business:

The Commissioners reviewed the preliminary site plans along with communication from Commissioner Rogalski. The Commissioners asked the architect to provide an updated plan focusing on locating the ambulance garage on the corner on Pine and Alpha Way. The garage should be able to accommodate four vehicle bays with lodging for 6 crew members. Please see separate document summarizing the discussion.

Rhonda provided an update on Hospice Friends rental of Pasa house for use in maintaining equipment for use by Hospice patients. A rental agreement has been executed.

Libby provided an update on potential 2007 LTGO refunding opportunity. She noted that Cashmere Valley Bank will allow refunding/refinancing at any time. The Commissioners asked for additional information on comparative amortization schedules and possible additional debt for new ambulance garage.

New Business:

Geoff shared key performance indicators from State EMS for Medic One. Three metrics were chosen to track: on trauma scene time less than 10 minutes; blood glucose check on stroke patients; completed run reports filed.

Commissioner Vatheuer requested that the Board consider providing a sponsorship of \$250 for the Runner Stumbles annual Kiwanis run scheduled for July 1, 2018.

Commissioner Benjamin made a motion to approve sponsorship, Commissioner Nicholls seconded the motion. The motion was approved.

Next meeting date: July 16, 2018

Announcements:

Executive Session:

There was no executive session.

There being no further business the meeting was adjourned at 8:13 p.m. by Commissioner Vatheuer.