



Kittitas County Public Hospital District #2 JUNE BOARD MEETING MINUTES

Meeting Date: Monday: June 16, 2014
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine - Cle Elum

Tour: New KCPHD No 2 Pine Street Property

Board of Commissioners, Kara Hops, Lee Hadden and Cathy Bambrick toured the new home.

Call to Order:

Regular Meeting: Call to order was made by President Rogalski at 6:25 p.m.

Introductions:

Commissioners Claire Nicholls, Hartwig Vatheuer, Fred Benjamin, Torey Griswold and Floyd Rogalski; Staff members Cathy Bambrick, Kara Hops and Lee Hadden.

Approval of Agenda:

A request was made by Commissioner Rogalski to accept the amended agenda which includes a discussion item for Executive Session under RCW 42.30.110(Iiii).

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Griswold to approve the agenda as amended. Motion carried.

Approval of Minutes:

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Vatheuer to approve the minutes of the April 21, 2014 Regular meeting. Motion carried.

Public Comments/Announcements/Correspondence:

None

Operations Report:

The Operations report was reviewed by Cathy Bambrick. Topics included; surplus policy, labor/management, ALS alternative service delivery models, open bid for M-993, and staff training requirements. The three year ambulance metrics including incidents, patients, and transports were also covered. January through May metrics were presented which included, average turnout time, incident by hour, and concurrent calls.

Superintendent's Report:

The Superintendent's report was reviewed by Cathy Bambrick. Topics included; Open Door clinic, LEOFF Appeal, Union Grievance, Communication & Marketing, and Preparing for the 2016 Levies. Discussion took place on the process to organize the committee, raise funds, and if a permanent levy should be pursued.

Finance Report:

The 2013 annual financial audit was presented, it was noted the audit went well with no findings.

The Finance report was reviewed by Kara Hops. Actual versus budgeted expense variances were discussed.

The Check Manifest was presented for review and discussion.

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Griswold to approve the checks. Motion carried.

Unfinished Business:

Pine Street Property: Discussion on next steps to clean out the Pine street property. Determining the continuation of Pine street property utilities will be discussed at the July Board meeting.

New Business:

Kiwanis Runner Stumbles Event: Discussion took place on giving a donation from non-public funds to the Runner Stumbles event and having a non-dedicated medic unit on site.

Action: A motion was made by Commissioner Griswold and seconded by Commissioner Benjamin to approve a donation of \$250.00 to the Kiwanis event.

Policies: Policy 200.02 Surplus was reviewed and discussed.

Action: A motion was made by Commissioner Griswold and seconded by Commissioner Benjamin to approve Policy 200.02 as presented.

The next scheduled meeting will be July 21, 2014.

The Board called an Executive Session under RCW 42.30.110(Iii) at 8:01 for 10 minutes. At 8:11 p.m., it was announced the executive session was being extended by an additional 5 minutes.

The Board reconvened into open session at 8:16 p.m.

With no further business and no further action, the meeting was adjourned at 8:19 p.m.