



Kittitas County Public Hospital District #2 MAY BOARD MEETING MINUTES

Meeting Date: Monday: May 18, 2015
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine - Cle Elum

Call to Order:

Regular Meeting: Call to order was made by Floyd Rogalski at 6:30 p.m.

Introductions:

Commissioners Floyd Rogalski, Hartwig Vatheuer, Claire Nicholls, Kevin Nicholson; staff members Cathy Bambrick, and Ed Day.

Approval of Agenda:

Action: A motion was made by Commissioner Nicholson and seconded by Commissioner Vatheuer to approve the agenda as modified. Motion carried.

Approval of Minutes:

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Nicholls to approve the minutes of the April 20, 2015 Regular meeting. Motion carried.

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Vatheuer to approve the minutes of the April 30, 2015 Special meeting as corrected. Motion carried.

Public Comments/Announcements/Correspondence:

None

Operations Report:

The Operations report was reviewed by Cathy Bambrick. Topics included personnel changes, apparatus repairs, facility repairs, and levy promotion.

The metrics dashboard was also reviewed and discussed. The dashboard report included metrics for Volumes, Calls by Zone, Agency and Service Level, Calls by Day of Week, Calls by Hour of Day, Medic One Service Level, Concurrent Calls, and Patients Transported.

Superintendent's Report:

The Superintendent's report was reviewed by Cathy Bambrick. Topics included Community Stakeholder meetings, communications, and marketing.

The Apparatus, Space Sharing and Operational Agreement with KCFD #7 was reviewed and discussed. The board approved the agreement and it was signed by the chair.

Finance Report:

The Finance report was reviewed by Ed Day. Actual versus budgeted revenue and expense variances were reviewed and discussed.

The Check Manifest was presented for review and discussion.

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Nicholson to approve the checks. Motion carried.

Unfinished Business:

2016 Levy Planning: Discussed planning for the upcoming levy including the need to establish a levy committee. Levy committee responsibilities and duties were reviewed. Several community members were identified as potential levy committee members.

The target date for the levy is February 9, 2016.

New Business:

Adding an additional 12-hour weekend shift for Memorial Weekend was discussed. The board noted that this is an operational decision.

Executive Session:

The board entered executive session at 7:12 for 30 minutes.

Announcements:

The next scheduled board meeting will be June 15, 2015.

With no further business and no further action, the meeting was adjourned at 7:49 p.m.