



# Kittitas County Public Hospital District #2

## BOARD MEETING MINUTES

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Meeting Date: Monday: April 17, 2017  
Minutes of: Regular Meeting of the Board of Commissioners  
Meeting Place: KVH Family Medicine - Cle Elum  
Minutes Submitted By: Pam Lutz, Executive Assistant

### **Call to Order:**

Regular Meeting: Call to order was made by Hartwig Vatheuer at 6:30 p.m.

### **Introductions:**

Commissioners Hartwig Vatheuer, Fred Benjamin, Kevin Nicholson; staff members Julie Petersen, Libby Allgood

Pam Lutz, Executive Assistant, Michael Severns, Director of Engineering

### **Approval of Agenda:**

Action: A motion was made by Commissioner Fred Benjamin and seconded by Commissioner Kevin Nicholson to approve the agenda. Motion carried.

### **Approval of Minutes:**

Action: A motion was made by Commissioner Fred Benjamin and seconded by Commissioner Kevin Nicholson to approve the minutes of the March 20, 2017 Board Meeting, with one correction. Motion carried.

### **Public Comments/Announcements/Correspondence:**

None provided.

### **Operations Report:**

The Commissioners reviewed the written operations report.

Geoff reported that he recently held interviews for Shift Caption. Candidate pool has been narrowed down to three candidates. Shift Captains will be in place the first or second week of May. The Commissioners would like to see update on pilot within a few months.

M3 is currently unstocked but available for MCI's. Commissioners would like to see the cost to retain compared to salvage value.

Commissioners asked for 8 ½ x 11 copies of photos of staff that will be displayed at station 99. Superintendent Petersen shared that the photos' will also be placed at the Rotary ball park.

**Superintendent's Report:**

Julie provided update on recent newspaper articles and advertising.

Julie also reported on the KVH Foundation fundraiser, Boots and Bling, May 20<sup>th</sup>. This year the "fund a need" project focuses on Pediatrics – Adding soothing atmosphere in clinics, and hospital emergency room.

**Finance Report:**

The Financial Statements for March 2017 were reviewed by the Commissioners. Actual versus budgeted revenue and expense variances were reviewed and discussed.

CEUCC subsidy expense will be reviewed and will be brought back next month.

Action: A motion was made by Commissioner Kevin Nicholson and seconded by Commissioner Fred Benjamin to approve the checks. Motion carried.

**Unfinished Business:**

Superintendent Petersen reviewed lease agreement between Hospital District 1 and Hospital District 2 with regard to requests for capital improvements. Michael Severn shared detailed specification of the electrical upgrade required in order to install new x-ray unit at the clinic. Per the lease agreement District 1 is responsible for the cost.

Action: A motion was made by Commissioner Fred Benjamin and seconded by Commissioner Kevin Nicholson to permit District 1 to move forward with the upgrade. Motion carried.

**New Business:**

Superintendent Petersen reported she toured Snoqualmie fire which was very impressive. They have space that they would like to set up a seasonal, December to March, clinic. With District 2's support Julie will discuss with District 1.

**Announcements:**

The next regularly scheduled board meeting will be May 15, 2017.

Commissioner Hartwig Vatheuer requested approval for District 2 financial support of annual Runner Stumbles event sponsored by Kiwanis.

Action: A motion was made by Commissioner Hartwig Vatheuer and seconded by Commissioner Fred Benjamin to support promotional event. Motion carried.

**Executive Session:**

There was no Executive Session.

With no further business or action the meeting was adjourned at 7:53p.m.