



Kittitas County Public Hospital District #2

MARCH BOARD MEETING MINUTES

Meeting Date: Monday: April 20, 2015
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine - Cle Elum

Call to Order:

Regular Meeting: Call to order was made by Floyd Rogalski at 6:30 p.m.

Introductions:

Commissioners Floyd Rogalski, Hartwig Vatheuer, Claire Nicholls, Fred Benjamin; staff members Cathy Bambrick, and Ed Day.

Approval of Agenda:

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Benjamin to approve the agenda as modified to include the Intergovernmental Cooperation Agreement with KCFD #2 and the Space Agreement with KVFR #7. Motion carried.

Approval of Minutes:

Action: A motion was made by Commissioner Benjamin and seconded by Commissioner Vatheuer to approve the minutes of the March 16, 2015 Regular meeting as corrected. Motion carried.

Public Comments/Announcements/Correspondence:

None

Operations Report:

The Operations report was reviewed by Cathy Bambrick. The three year ambulance metrics including incidents, patients, and transports were also reviewed. Metrics for the preceding 12 months were presented which included number of responses and average turnout time by unit, calls by day of week, and calls by hour. A new metrics dashboard report was introduced and reviewed. The dashboard report includes metrics for Volumes, Calls by Zone, Agency and Service Level, Calls by Day of Week, Calls by Hour of Day, Medic One Service Level, Concurrent Calls, and Patients Transported.

Updates were provided for 111 Pine Street burn cleanup; staffing; and community paramedicine program.

It was also noted that labor/management negotiations have begun.

Superintendent's Report:

The Superintendent's report was reviewed by Cathy Bambrick. Topics included Community Stakeholder meetings and follow up; and the communications and marketing update.

The Intergovernmental Cooperation Agreement with KCFD #2 was reviewed and discussed.

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Benjamin to approve the Intergovernmental Cooperation Agreement with KCFD #2 as written. Motion carried.

The Space Agreement with KVFR #7 was reviewed and discussed. Action on the agreement was tabled until the May meeting.

Finance Report:

The Finance report was reviewed by Ed Day. Actual versus budgeted expense variances were discussed. Topics included net revenue, depreciation, and levy revenues. The board expressed a desire to see data on payor mix as contractual adjustments as a percent of Medic gross revenue were significantly higher than budgeted for the 1st quarter.

The Check Manifest was presented for review and discussion.

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Vatheuer to approve the checks. Motion carried.

Unfinished Business:

2016 Levy Planning: Discussed planning for the upcoming levy and procedures for establishing an election committee.

Commissioner Search Process: It was reported that there were 3 candidates for the vacant commissioner position and that interviews have been scheduled for April 21.

New Business:

The next scheduled board meeting will be May 18, 2015.

With no further business and no further action, the meeting was adjourned at 8:08 p.m.