



Kittitas County Public Hospital District #2

BOARD MEETING MINUTES

Meeting Date: Monday: March 20, 2017
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine - Cle Elum
Minutes Submitted By: Libby Allgood, Superintendent

Call to Order:

Regular Meeting: Call to order was made by Floyd Rogalski at 6:30 p.m.

Introductions:

Commissioners Floyd Rogalski, Hartwig Vatheuer, Fred Benjamin, Claire Nicholls, Kevin Nicholson; staff members Julie Petersen, Libby Allgood

Approval of Agenda:

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Nicholson to approve the agenda. Motion carried.

Approval of Minutes:

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Vatheuer to approve the minutes of the February 20, 2017 Board Meeting. Motion carried.

Public Comments/Announcements/Correspondence:

Commissioner Rogalski reminded Commissioners to file their Public Disclosure Reports.

Operations Report:

Commissioners reviewed written operations report. Volumes are up relative to the same period last year. 20 stipend shifts were reported for the month compared to a budget of 15.

Mr. Scherer reported that a pilot program for shift captains will be conducted for six months. After the trial period the concept will be subject to negotiation. There will be no premium paid to the shift captains during the pilot.

Mr. Scherer reported that the surplus ambulance was sold to City of Cle Elum for \$100.

Superintendent's Report:

Superintendent Petersen reported that a minor remodel is required for the replacement of the radiology room in Urgent Care. A bid for the required work will be provided at the next Board meeting.

Superintendent Petersen reported that the semi-annual mailer from the District to upper county residents would be sent in approximately two weeks.

Reports for Cle Elum Free Clinic were reviewed.

Finance Report:

The Financial Statements for February 2017 were reviewed by the Commissioners. Actual versus budgeted revenue and expense variances were reviewed and discussed. Libby Allgood reported that budget for depreciation expense did not include depreciation for new ambulance purchased mid last year however the budget includes full year of depreciation on an ambulance that will be fully depreciated early in the year.

The Check Manifest was presented for review and discussion. The Commissioners' requested that detail on large repair expenses be provided in future Board packets.

Action: A motion was made by Commissioner Nicholson and seconded by Commissioner Nicholls to approve the checks. Motion carried.

Unfinished Business:

Libby Allgood presented draft of revised Capital Policy which applies to individual items of \$5,000 or more with useful life of at least three years.

Action: Commissioner Hartwig made a motion to approve the revised Capital Policy which was seconded by Commissioner Benjamin. Motion carried.

Rhonda Holden reported that 14% of virtual care calls are coming from Upper County or Suncadia. Commissioners agreed to revisit the current cost split every six months.

New Business:

Superintendent Petersen reported that Kittitas County Public Hospital District 1 Commissioners selected her for permanent position. Process of official appointment to position will occur over the next two District 1 Board meetings.

Announcements:

The next regularly scheduled board meeting will be April 17, 2017.

Executive Session:

At 7:15p.m. the meeting was adjourned into Executive Session for twenty minutes to discuss Real Estate per RCW 42.30.110(b).

At 7:27p.m. the meeting was reconvened into Open Session.

With no further business or action the meeting was adjourned at 7:28p.m.