



Kittitas County Public Hospital District #2 BOARD MEETING MINUTES

Meeting Date: Monday: November 16, 2015
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine - Cle Elum
Minutes Submitted By: Catherine Bambrick, Superintendent

Call to Order:

Regular Meeting: Call to order was made by Floyd Rogalski at 6:30 p.m.

Introductions:

Commissioners Floyd Rogalski, Hartwig Vatheuer, Fred Benjamin, Claire Nicholls; and staff member Cathy Bambrick.

Approval of Agenda:

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Nicholls to approve the agenda as amended. Motion carried.

Approval of Minutes:

Action: A motion was made by Commissioner Benjamin and seconded by Commissioner Vatheuer to approve the minutes of the October 19, 2015 regular meeting as presented. Motion carried.

Public Comments/Announcements/Correspondence:

None provided.

Operations Report:

The Operations report was reviewed by Cathy Bambrick. Topics included labor management; Station 73/76 move and the need for more data prior to approval by the Commissioners; preliminary impacts and costs for taking the 2nd medic unit to 24 hours; personnel and medic recruitment efforts; a new Medic Unit was ordered which will be delivered approximately July 2016; bulk order of uniforms was placed due to problems with the vendor; and data on calls by geographic area.

The metrics dashboard was reviewed and discussed. The dashboard report included metrics for Volumes, Calls by Zone, Agency and Service Level, Calls by Day of Week, Calls by Hour of Day, Medic One Service Level, Concurrent Calls, Patients Transported, Turnout Times, and Payor Mix by Charges.

The Station move and the proposal for two, 24 hour medic units were tabled for discussion at the December meeting. The proposal for two, 24 hour medic units was distributed for consideration.

Superintendent's Report:

The Superintendent's report was reviewed by Cathy Bambrick. Topics included the status of the Free Clinic reports, community stakeholder meetings, and communications and marketing.

Finance Report:

The Finance report was reviewed by the Commissioners. Actual versus budgeted revenue and expense variances were reviewed and discussed.

The Check Manifest was presented for review and discussion.

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Benjamin to approve the checks. Motion carried.

Unfinished Business:

Commissioner Rogalski provided a Levy Committee update. They have provided three public presentations and all have been accepted well. After Thanksgiving, the advertising will start including yard sign distribution. The Committee has not met its fundraising target.

The 2016 budget was reviewed by the Commissioners. They requested, during the next budget cycle, to have three years of data for comparison. At the December meeting, the list of capital requests will be provided.

New Business:

Virtual Urgent Care concept was presented by Rhonda Holden. The care delivery and finance model was discussed. Rhonda was asked to provide an actual plan and budget for Virtual Urgent Care at the December 2015 Board Meeting. See attached PowerPoint Presentation.

Announcements:

The next scheduled board meeting will be December 21, 2015.

With no further business and no further action, the meeting was adjourned at 7:38 p.m.