



Kittitas County Public Hospital District #2 NOVEMBER BOARD MEETING MINUTES

Meeting Date: Monday: November 17, 2014
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine - Cle Elum

Call to Order:

Regular Meeting: Call to order was made by President Rogalski at 6:30 p.m.

Introductions:

Commissioners Floyd Rogalski, Torey Griswold, Hartwig Vatheuer, Claire Nicholls, Fred Benjamin; staff members Rich Elliot and Kara Hops.

Approval of Agenda:

Action: A motion was made by Commissioner Griswold and seconded by Commissioner Benjamin to approve the agenda as presented. Motion carried.

Approval of Minutes:

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Nicholls to approve the minutes of the October 14, 2014 Board Study Session. Motion carried.

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Benjamin to approve the minutes of the October 20, 2014 Regular meeting. Motion carried.

Public Comments/Announcements/Correspondence:

None

Operations Report:

The Operations report was reviewed by Rich Elliot. The three year ambulance metrics including incidents, patients, and transports were also reviewed. January through October metrics were presented which included, average turnout time, incident by hour, and concurrent calls. A discussion on purchasing a Ford E450 chassis versus the Terrastar chassis that was discussed at previous board meeting. It was stated Bruan Northwest has recommended the Ford E450 as better alternative as the Terrastar is no longer a viable option. It was noted there would be a shorter timeline for receiving the

Ford E450 chassis versus the Terrastar. With a shorter timeframe, it was determined the second medic unit would not be necessary for purchase. A new chassis proposal and medic unit specifications will be presented at the December 2014 board meeting for review and approval. Also presented was the recommendation to purchase two (2) Physio LP 15's heart monitors to replace the Zoll monitors that were purchased in 2011. The Zoll monitors have failed to capture data and have a high incidence for needing repairs.

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Griswold to rescind the purchase of one (1) medic unit that was approved at the October 2014 board meeting. Motion carried.

Action: A motion was made by Commissioner Griswold and seconded by Commissioner Nicholls to approve the purchase of two (2) Physio LP 15's monitors for \$59,000 in the 2015 budget year. Motion carried.

Superintendent's Report:

The Superintendent's report was reviewed by Rich Elliot. Topics included; Community Stakeholder Follow up, 2015 KCPHD #2 Budget updates, and Communication & Marketing.

Finance Report:

The Finance report was reviewed by Kara Hops. Actual versus budgeted expense variances were discussed.

The Check Manifest was presented for review and discussion.

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Benjamin to approve the checks. Motion carried.

Unfinished Business:

Health Benefit Proposal: Beth Williams presented a proposal to change benefit plans from Group Health to Northwest Fire Fighters Benefits Trust. The board discussed the cost and administrative impacts of the proposal. Further discussion was held on wording within the Memorandum of Understanding (MOU). Suggestions were made to reference the Collective Bargaining Agreement rather than specify insurance carrier with the MOU.

Medic Unit 993 Remount Project Update and Second New Medic Unit:

Discussion and approval was held during the Operations Report.

Renewal of KCPHD #1 Contract with KVFR: Copies of contracts were provided in board packets.

KCPHD #2 Study Session October 14, 2014: Overview and update took place during Superintendent's report.

Removal of 111 S. Pine St Cle Elum Property: Cle Elum Fire will utilize the property for training burn in February 2015.

New Business:

Review 2015 Annual Budget: Proposed changes and updates to the 2015 budget were reviewed in the Superintendent's report. A revised budget will be presented at the December 2014 board meeting for approval.

Ebola Preparedness Response: Reviewed in the Superintendent's report.

Vehicle Use, Maintenance, and Staff Training: Rich Elliot has reviewed and revised policies with staff on proper vehicle use and expectations of vehicle safety.

The next scheduled board meeting will be December 15, 2014.

The Board called an Executive Session under RCW 42.30.110(g) at 8:15 for 20 minutes. At 8:35 p.m., it was announced the executive session was being extended by an additional 20 minutes.

The Board reconvened into open session at 8:52 p.m.

Action: A motion was made by Commissioner Griswold and seconded by Commissioner Vatheuer to approve the Memorandum of Understanding for the healthcare proposal as amended. Motion carried.

With no further business and no further action, the meeting was adjourned at 8:54 p.m.