



## Kittitas County Public Hospital District #2 OCTOBER BOARD MEETING MINUTES

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Meeting Date: Monday: October 20, 2014  
Minutes of: Regular Meeting of the Board of Commissioners  
Meeting Place: KVH Family Medicine - Cle Elum

### **Call to Order:**

Regular Meeting: Call to order was made by President Rogalski at 6:30 p.m.

### **Introductions:**

Commissioners Floyd Rogalski, Hartwig Vatheuer, Claire Nicholls, Fred Benjamin; staff members Cathy Bambrick, and Kara Hops.

### **Approval of Agenda:**

A request was made by Kara Hops to move resolution 10201403 to Finance Report.  
Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Benjamin to approve the agenda as amended. Motion carried.

### **Approval of Minutes:**

A request was made by Commissioner Vatheuer to update the minutes to read "presented" from "resented".  
Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Benjamin to approve the minutes of the September 15, 2014 Regular meeting as amended. Motion carried.

### **Public Comments/Announcements/Correspondence:**

None

### **Operations Report:**

The Operations report was reviewed by Cathy Bambrick. The three year ambulance metrics including incidents, patients, and transports were also covered. January through September metrics were presented which included, average turnout time, incident by hour, and concurrent calls. A discussion on purchasing two (2) medic units took place. It is estimated to take 260+ days to receive the new medic unit once the order is placed with the vendor.

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Benjamin to approve the purchase of two (2) medic units. Motion carried.

**Superintendent's Report:**

The Superintendent's report was reviewed by Cathy Bambrick. Topics included; Open Door clinic, Community Study Session, and Communication & Marketing.

**Finance Report:**

The Finance report was reviewed by Kara Hops. Actual versus budgeted expense variances were discussed.

The Check Manifest was presented for review and discussion.

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Benjamin to approve the checks. Motion carried.

The 2015 budget was presented for approval.

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Nicholls to approve the 2015 budget. Motion carried.

**Unfinished Business:**

**Health Benefit Proposal:** Discussion on this was tabled until the November Board meeting.

**Medic Unit 993 Remount Project Update and Second New Medic Unit:**

Discussion and approval was held during the Operations Report.

**Renewal of KCPHD #1 Contract with KVFR:** No change with agreement.

Agreement will continue as stands.

**KCPHD #2 Study Session October 14, 2014:** Study session was well attended and there was great discussion amongst attendees. Cathy Bambrick will complete notes from the session and share with the group.

**Removal of 111 S. Pine St Cle Elum Property:** Rich Elliot has been working on coordinating the training burn for the structure.

**New Business:**

**Resolution #10201401 – Maintenance & Operation Levy:**

Action: A motion was made by Commissioner Nicholls and seconded by Commissioner Benjamin to approve as presented.

**Resolution #10201402 – EMS Levy:**

Action: A motion was made by Commissioner Vatheuer and seconded by Commissioner Nicholls to approve as presented.

**Levy Certifications:** The Maintenance & Operation and EMS Levy Certifications were presented for review.

The next scheduled board meeting will be November 17, 2014.

The Board called an Executive Session under RCW 42.30.110(i) & RCW 42.30.110(g) at 7:50 for 15 minutes. At 8:05 p.m., it was announced the executive session was being extended by an additional 15 minutes.

The Board reconvened into open session at 8:20 p.m.

With no further business and no further action, the meeting was adjourned at 8:20 p.m.