



Kittitas County Public Hospital District #2

BOARD MEETING MINUTES

Meeting Date: Monday: March 18, 2019
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: Putnam Centennial Center, Cle Elum, WA
Minutes Submitted By: Scott Olander, Treasurer

Call to Order:

Regular Meeting: Call to order made by Commissioner Rogalski at 6:30 p.m.

Introductions:

Commissioners: Floyd Rogalski, Hartwig Vatheuer, Fred Benjamin, Kevin Nicholson, Melissa Becker. Superintendent: Julie Petersen; Treasurer: Scott Olander; Ancillary Operations: Rhonda Holden; EMS Manager: Geoff Scherer. Guests: Erik Dodge and Brian Andringa with KDA Architecture

Approval of Agenda:

Action: A motion to approve the agenda was made by Commissioner Vatheuer and seconded by Commissioner Nicholson. Motion carried.

Oath of Office:

Action: Commissioner Rogalski administered the Oath of Office to Melissa Becker. Commissioners Becker and Rogalski signed the Oath of Office document in the presence of a local notary.

Approval of Minutes:

Action: A motion to approve the minutes of the February 28, 2019 Regular meeting was made by Commissioner Nicholson and seconded by Commissioner Vatheuer. Motion carried.

Public Comments/Announcements/Correspondence:

Operations Report:

The Commissioners reviewed the written operations report for February 2019. Geoff Scherer noted that February was a busy month. YTD there have been 22 more transports in 2019 than in 2018, an 18% increase. Geoff anticipates that the number of transports will return to their normal levels in March. Geoff drove the new ambulance to the meeting for so the commissioners could examine the new rig. Geoff received a \$1266 EMS Trauma grant. He will use the grant for training and to replace 10-year-old I/O drills and needles.

Superintendent's Report:

The Commissioners reviewed the written report for February 2019. Julie Petersen reported that District 7 has worked out an arrangement to have KVFR Chief Sinclair serve as District 7's Acting Chief. Chief Sinclair is exploring combining KVFR with District 7. Julie will reach out to Chief Sinclair to discuss collaboration opportunities between the districts.

Julie reported that negotiations with IAFF are expected to begin shortly. She requested that a commissioner be present to represent the District during the negotiations.

Julie invited the commissioners to attend a Special District 1 Board Meeting in April to review the plans for the Medical Arts Building.

Ancillary Report:

The Commissioners reviewed the written report for February 2019. Marketing will be working with a CWU intern in the spring of 2019. Rhonda asked if there was a desire to update or change the District 2 logo. Because the logo was only 10 years old there was no desire to change the logo. Commissioner Becker suggested that marketing use the intern to create an electronic format for the logo.

Finance Report:

The financial statements for February 2019 were reviewed by the Commissioners, including a review of actual versus budgeted revenue and expense variances. Due to positive volume variances YTD revenue is \$48,829 better than budget. Expense controls resulted in favorable expense variances. YTD Net Income is \$85,987 compared to budgeted net income of \$4,528

Action: A motion to approve the checks for February was made by Commissioner Vatheuer and seconded by Commissioner Benjamin. Motion carried.

Open Door Clinic:

Open Door volume report was reviewed by the Commissioners. Because monthly clinic volume is very low we will report Open Door Clinic activity only on a quarterly basis.

Ambulance Garage:

Erik Dodge and Brian Andringa with KDA Architecture presented bubble diagrams of options for the new ambulance garage. The option that appears to meet the identified current and future needs of the district is 10,000 sq. ft. Total projected project cost range from a low of \$3,712,000 to \$5,000,000. The projected construction cost per sq. ft. varied from a low of \$250 to high of \$300. Commissioner Becker questioned why the construction cost were so high relative to home construction costs. Mr. Dodge answered that the height of the garage and span were factors in driving up the cost. Another factor in higher construction costs mentioned by Julie is the requirement that the District must pay prevailing wage rates. Scott presented two projected financial statements through 2024 assuming the construction costs projected to be at \$1.7 and \$2.5 million, respectively. He will update the projections factoring in the increased garage cost projections. The commissioners requested that the garage exterior finish be designed to blend in with the color and exterior finish of the Cle Elum Clinic building. KDA will continue to refine the garage design and cost estimates and present updated plans at the next board meeting.

Mr. Dodge reported that he contacted the city about rezoning the corner lot on Pine and Davis Street. When the city planner reviewed the lot covered by the rezone request he learned that all of the District owned land is zoned incorrectly. The city will update the property zoning to meet the District 2's land use needs. Rezoning will likely not be completed until June/July 2019.

Old Business:

None.

New Business:

Next regular meeting date: April 15, 2019. Location to be confirmed prior to meeting.

Announcements:

Executive Session:

There was no executive session.

There being no further business the meeting was adjourned at 7:57 p.m. by Commissioner Rogalski.