



Kittitas County Public Hospital District #2

BOARD MEETING MINUTES

Meeting Date: Monday: July 15, 2019
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine Clinic, Cle Elum, WA
Minutes Submitted By: Scott Olander, Treasurer

Call to Order:

Regular Meeting: Call to order made by Commissioner Rogalski at 6:30 p.m.

Introductions:

Commissioners: Floyd Rogalski, Melissa Becker, Fred Benjamin and Kevin Nicholson. Hartwig Vatheuer was excused. Superintendent: Julie Petersen; Treasurer: Scott Olander; Ancillary Operations: Rhonda Holden; EMS Manager: Geoff Scherer.

Approval of Agenda:

Action: A motion to approve the agenda was made by Commissioner Nicholson and seconded by Commissioner Benjamin. Motion carried.

Approval of Minutes:

Action: A motion to approve the minutes of the June 20, 2019 Regular meeting was made by Commissioner Benjamin and seconded by Commissioner Nicholson. Motion carried.

Public Comments/Announcements/Correspondence:

Commissioner Rogalski commented that the Public Hospital District Conference held at Chelan from June 24 to 26 that he and Commissioner Nicholson attended was very informative.

Julie suggested that Hospital Districts 1 and 2 honor PHD leaders who have recently passed away.

Operations Report:

The Commissioners reviewed the written operations report and operating statistics for June 2019. Geoff Scherer reported that June transports exceeded budget by 4 transports. YTD there have been 16 more transports than was budgeted and 35 more transports in 2019 than in 2018, a 9.1% increase. Geoff reported that Medic 7 (new ambulance) is being used often and went in for routine maintenance in June. The medication cooler in Medic 7 failed and will be repaired. Geoff reported that the air

conditioner in Medic 4 has a problem and will be repaired. Geoff reported that YTD he has been able to fill only 29 of stipend shifts. He had budgeted to use 48 stipend shifts. Kittitas Valley Public Health approached Geoff and requested that District 2 donate 50 doses of flu vaccine at a cost of \$750. Commissioners approved the donation.

Superintendent's Report:

The Commissioners reviewed the written report for June 2019. Julie reported that IAFF staff members ratified a new 3 year labor agreement. The agreement is comparable to EMS agreements at Prosser and Leavenworth, similar sized EMS providers. Julie believes the labor agreement is fair to the District and labor unit.

Julie provided a copy of a letter sent to Kittitas Valley Fire and Rescue (KVFR) expressing concern about periodic patient transport delays from the hospital. The letter asks that KVFR and District 2 collaborate on developing a transport backup plan that allows District 2 to share some of the hospital transport burden. Scott noted that additional transports would be financially beneficial for District 2.

Ancillary Report:

The Commissioners reviewed the written report for June 2019. Rhonda provided a final draft of the Community Report for the Commissioners to review.

Finance Report:

The financial statements for June 2019 were reviewed by the Commissioners. The review included a review of actual versus budgeted revenue and expense variances. June transports exceeded budget so revenue for June also exceeded budget by \$12,068. YTD Total Revenue is \$83,078 greater than budget. 2019 Total Revenue through June is \$259,573 greater than 2018 Total Revenue. Expense controls resulted in a YTD favorable expense variances of \$80,416. YTD Net Income is \$191,910 compared to budgeted YTD net income of \$8,721.

Action: A motion to approve the checks for June was made by Commissioner Nicholson and seconded by Commissioner Benjamin. Motion carried.

Open Door Clinic:

Open Door Clinic activity for the month of June was provided.

Ambulance Station:

Architects from KDA were not able to attend the meeting but did provide an updated Ambulance Station bubble diagram that incorporated recommendations from recent planning sessions. The changes added an additional 1,250 sq. ft. to the proposed station. The station is now 11,250 sq. ft. KDA also provided Site Plan Future Development Option F that included recent changes requested by the Commissioners.

Action: A motion to enter into a contract with KDA Architects to design a new Ambulance Station was made by Commissioner Benjamin and seconded by Commissioner Nicholson. Motion carried.

Executive Session:

The Commissioners went into executive session at 7:32 p.m. for approximately 25 minutes to discuss the IAFF labor agreement and purchase of real estate.

Executive session ended at 7:59 .pm.

Motion to accept the new three year IAFF labor agreement made by Commissioner Nicholson and seconded by Commissioner Becker. Motion carried.

New Business:

Next regular meeting date: August 19, 2019 at KVH Family Medicine Cle Elum.

Announcements:

There being no further business the meeting was adjourned at 8:07 p.m. by Commissioner Rogalski.