



Kittitas County Public Hospital District #2

BOARD MEETING MINUTES

Meeting Date: Monday: April 15, 2019
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: Putnam Centennial Center, Cle Elum, WA
Minutes Submitted By: Scott Olander, Treasurer

Call to Order:

Regular Meeting: Call to order made by Commissioner Rogalski at 6:30 p.m.

Introductions:

Commissioners: Floyd Rogalski, Hartwig Vatheuer (excused), Fred Benjamin, Kevin Nicholson, and Melissa Becker. Superintendent: Julie Petersen (excused); Treasurer: Scott Olander; Ancillary Operations: Rhonda Holden; EMS Manager: Geoff Scherer.

Approval of Agenda:

Action: A motion to approve the agenda was made by Commissioner Nicholson and seconded by Commissioner Becker. Motion carried.

Approval of Minutes:

Action: A motion to approve the minutes of the March 18, 2019 Regular meeting was made by Commissioner Nicholson and seconded by Commissioner Becker. Motion carried.

Public Comments/Announcements/Correspondence:

Operations Report:

The Commissioners reviewed the written operations report for March 2019. Geoff Scherer reported that March was a busy month. YTD there have been 31 more transports that was budgeted and 41 more transports in 2019 than in 2018, a 22% increase. Geoff reported that Medic 7 (new ambulance) is not yet in service because the power lift has not been delivered. The lift is expected to be delivered Wednesday. He is hoping the ambulance will go into service next week. Geoff plans to hire one of the budgeted per diem position that had been on hold. Due to the high transport volume from January through the March of 2019 and the resulting overtime hiring a per diem staff member will generate overall cost savings to the district.

Superintendent's Report:

The Commissioners reviewed the written report for March 2019. In Julie's absence Rhonda answered questions from the commissioners. Commissioner Nicholson will represent the Board at the IAFF labor negotiation meetings. Rhonda will try to schedule negotiations around the days and times that Commissioner Nicholson is available.

Ancillary Report:

The Commissioners reviewed the written report for March 2019. With the availability of a marketing intern from CWU to assist with special projects Rhonda suggested that the Board consider updating the District 2 Community Report. The most recent Community Report was released in 2016. Rhonda provided a list of potential topics that could be addressed. Commissioner Becker suggested that the intern work on promotional material that addressed the reason Board is considering a new ambulance garage and where the funds to pay for the ambulance garage will come from.

Finance Report:

The financial statements for March 2019 were reviewed by the Commissioners. The review included a review of actual versus budgeted revenue and expense variances. Due to positive volume variances YTD Total Revenue is \$73,740 greater than budget. 2019 Total Revenue through March is \$194,323 greater than 2018 Total Revenue. Expense controls resulted in a YTD favorable expense variances of \$32,143. YTD Net Income is \$96,861 compared to budgeted net income of \$2,709. Commissioner Becker asked for an explanation for the Deferred Inflows-Levy liability account on the Balance Sheet. Scott Olander will research and provide an explanation.

Action: A motion to approve the checks for March was made by Commissioner Benjamin and seconded by Commissioner Nicholson. Motion carried.

Open Door Clinic:

Open Door volume report was reviewed by the Commissioners. Because monthly clinic volume is very low we will provide an updated report regarding the Open Door Clinic at the July meeting.

Ambulance Station:

Scott presented three projected financial statements through 2024 with the assumptions that the total cost for the Ambulance Station would be \$3.5, \$4.5 and \$5.0 million, respectively. There was discussion about the high cost of the proposed Ambulance Station relative to the cost of the Omak Ambulance Station that KDA used as a modeled to develop the Cle Elum Ambulance Station. Commissioner Benjamin provided mileage projections for the existing Ambulances. He expressed concern about the increased cost to maintain the current ambulance fleet if there was a delay the purchasing the ambulance currently scheduled to be delivered in early 2020.

New Business:

Next regular meeting date: May 20, 2019. Location to be confirmed prior to meeting.

Announcements:

Executive Session:

There was no executive session.

There being no further business the meeting was adjourned at 7:33 p.m. by Commissioner Rogalski.