



Kittitas County Public Hospital District #2

BOARD MEETING MINUTES

Meeting Date: Monday: February 18, 2019
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: Putnam Centennial Center, Cle Elum, WA
Minutes Submitted By: Scott Olander, Treasurer

Call to Order:

Regular Meeting: Call to order made by Commissioner Rogalski at 6:30 p.m.

Introductions:

Commissioners: Floyd Rogalski, Hartwig Vatheuer, Fred Benjamin, Kevin Nicholson.
Superintendent: Julie Petersen; Treasurer: Scott Olander; Ancillary Operations: Rhonda Holden;
EMS Manager: Geoff Scherer.

Approval of Agenda:

Action: A motion to approve the agenda was made by Commissioner Nicholson and seconded by Commissioner Vatheuer. Motion carried.

Approval of Minutes:

Action: A motion to approve the minutes of the January 21, 2019 Regular meeting was made by Commissioner Vatheuer and seconded by Commissioner Benjamin. Motion carried.

Public Comments/Announcements/Correspondence:

Operations Report:

The Commissioners reviewed the written operations report for January 2019. Geoff Scherer noted that January was a busy month. Geoff noted that he is now reporting Quality Metrics for On Scene Time and Glucose Checked for patients with stroke symptoms. He also noted that due to a tight 2019 budget that he planned to delay filling per diem training positions until later in the year. He noted that at an operation level the work with Snoqualmie Fire District is going well.

Superintendent's Report:

The Commissioners reviewed the written report for January 2019. Julie Petersen reported that Leadership (Julie, Geoff, Rhonda and Scott) met with KDF to review ambulance garage design concept and construction budget range. Leadership will meet with KDF again after reviewing commissioner's comments and recommendations.

Ancillary Report:

The Commissioners reviewed the written report for January 2019. Rhonda provided a handbook to help orient the new commissioner.

Finance Report:

The financial statements for January 2019 were reviewed by the Commissioners, including a review of actual versus budgeted revenue and expense variances. The report showed the impact to days cash on hand of two ambulance purchases and the construction of an ambulance garage.

Scott provided 2018 year-end departmental financial reports for Cle Elum Urgent Care and Cle Elum Family Medicine Clinics. 2019 financial reports for Urgent Care and Cle Elum Family Medicine Clinics will be provided quarterly.

Scott reported that District 2 was able to save \$2,900 on the 2019 insurance renewal for Directors and Officers and Employment Practices by changing insurance companies.

Action: A motion to approve the checks for January was made by Commissioner Vatheuer and seconded by Commissioner Nicholson. Motion carried.

Open Door Clinic:

Open Door volume report was reviewed by the Commissioners.

Ambulance Garage:

The commissioners reviewed the ambulance garage site plan future development options provided by KDF. The commissioners recommended that the ambulance garage be located on the corner of Pine and Davis Street with the garage entrance facing Pine Street. The commissioners also recommended that garage not be a pull through type garage with doors on the front and rear of the building.

The corner lot where the garage is being sited is currently zoned residential construction. The lot will need to be rezoned to commercial.

Action: A motion to authorize administration to work with the city to rezone the lot on the corner of Pine and Davis Street from residential to commercial was made by Commissioner Vatheuer and seconded by Commissioner Benjamin. Motion Carried.

Julie and Rhonda will communicate with architects regarding the garage orientation and roof design as proposed by Commissioner Vatheuer. They will request that KDF attend the March meeting for preliminary design discussions.

The commissioners requested that Geoff work with the city to locate the Northeast corner survey marker.

Old Business:

None.

New Business:

Next regular meeting date: March 18, 2019. Location to be confirmed prior to meeting.

Announcements:

Executive Session:

The Commissioners went into executive session at 7:29 p.m. to discuss the interviews of two candidates for fill the open commissioner position. The commissioners were impressed with the quality and capability of each candidate. Executive Session ended at 7:44 p.m. The meeting reconvened into public session at 7:44 p.m.

Action: Commissioner Nicholson moved to offer Melissa Becker to opportunity fill the vacant commissioner position. Commissioner Vatheurer seconded the motion. Motion Carried.

There being no further business the meeting was adjourned at 7:46 p.m. by Commissioner Rogalski