



Kittitas County Public Hospital District #2

BOARD MEETING MINUTES

Meeting Date: Monday: October 21, 2019
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine Clinic, Cle Elum, WA
Minutes Submitted By: Scott Olander, Treasurer

Call to Order:

Regular Meeting: Call to order made by Commissioner Rogalski at 6:30 p.m.

Introductions:

Commissioners: Floyd Rogalski, Melissa Becker, Fred Benjamin, Kevin Nicholson and Hartwig Vatheuer (excused). Superintendent: Julie Petersen (excused); Treasurer: Scott Olander; Ancillary Operations: Rhonda Holden; EMS Manager: Geoff Scherer. Guest: Erik Dodge with KDA.

Approval of Agenda:

Action: A motion to approve the agenda was made by Commissioner Nicholson and seconded by Commissioner Becker. Motion carried.

Approval of Minutes:

Action: A motion to approve the minutes of the September 16, 2019 Regular Meeting was made by Commissioner Nicholson and seconded by Commissioner Becker. Motion carried.

Public Comments/Announcements/Correspondence:

Operations Report:

The Commissioners reviewed the written operations report and operating statistics for September 2019. Geoff Scherer reported that September transports were below budget by 8 transports. YTD there have been 6 more transports than was budgeted and 14 more transports in 2019 than in 2018, a 2.3% increase. Geoff reported that Medic 5 was taken to Braun for work on the A/C unit and that Medic 4 has reached the unit's targeted mileage level.

Geoff reported that he and A Team members met with Cle Elum resident who has been calling 911 up to three time per day and rearranged the home to make ADL activities

easier. They also discussed inappropriate use of 911 services. Since the meeting, the number of calls have declined.

Superintendent's Report:

The Commissioners reviewed the written report for October 2019.

Ancillary Report:

The Commissioners reviewed the written report for October 2019. Rhonda mentioned that the hospital is considering expanding the physical therapy services currently provided in a portion of the Cle Elum Family Medicine Clinic due to high demand. In order to expand physical therapy services modifications to the clinic building interior space may be required.

Finance Report:

The financial statements for September 2019 were reviewed by the Commissioners. The review included a review of actual versus budgeted revenue and expense variances. Although September transports were below budget by 8 transports, the average charge per transport exceeded budget so ambulance revenue for September exceeded budget by \$4197. YTD Total Revenue is \$98,887 greater than budget. 2019 Total Revenue through September is \$171,693 greater than 2018 Total Revenue. Contractual adjustments were \$143,176 below budget due to receipt of a GEMT payment from Molina of \$146,090. Overall expenses for September were \$11,092 below budget and YTD are under budget by \$81,394. YTD Net Income is \$461,097 compared to budgeted YTD net income of \$26,055.

Action: A motion to approve the checks for September was made by Commissioner Nicholson and seconded by Commissioner Benjamin. Motion carried.

Open Door Clinic:

Open Door Clinic activity for the months of July, August and September was provided and reviewed by the Commissioners.

Ambulance Station:

Erik Dodge with KDA provided an update of the design of the ambulance station. The project is 50% through the schematic design phase of the project. Under the current schedule the project will be ready for bid in July 2020 and construction will begin September 2020. Commissioners Benjamin and Becker were asked to meet regularly with KDA Architects and represent the board in the development of the new ambulance station plan design.

Executive Session:

There was no executive session.

New Business:

Budget Meeting – A Special Budget Hearing to approve the 2020 Budget for Kittitas Valley Hospital District 2 will be announced and scheduled for November 4, 2019 at KVH Family Medicine Cle Elum.

Next regular meeting date: November 18, 2019 at KVH Family Medicine Cle Elum.

Announcements:

There being no further business the meeting was adjourned at 7:21 p.m. by Commissioner Rogalski.