



HOSPITAL DISTRICT #2

## Kittitas County Public Hospital District No. 2 BOARD OF COMMISSIONERS' MEETING

July 20, 2020  
6:30 p.m.

### KVH Family Medicine – Cle Elum/Conference Call

Toll-Free Number: 877-853-5257 US

Meeting ID: 258 476 6248

Passcode: 12345

### AGENDA

- I. Introductions**
- II. Approval of Agenda**
- III. Approval of Minutes**
  - a. June 15, 2020 (Regular Meeting)\*
  - b. July 13, 2020 (Special Meeting)\*
- IV. Public Comments/Announcements/Correspondence**
- V. Reports:**
  - a. Operations Report (G. Scherer)
  - b. Superintendent's Report (J. Petersen)
  - c. Ancillary Report (R. Holden)
  - d. Finance Report, Approval of Expenses\* (S. Olander)
    1. 2019 Audit Report\*
    2. Surplus Equipment Resolution\*
  - e. Ambulance Garage (R. Holden)
    1. Timeline Review
- VI. Old Business**
- VII. New Business**
  - a. Next Meeting Date: August 17, 2020
- VIII. Executive Session RCW 42.30.110(d)(f)**
- IX. Adjournment**

Note: Upcoming Agenda Items

- Medic One Unique Service - TBD
- Open Door Clinic Quarterly Report

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Key:

\*Action Item



# Kittitas County Public Hospital District #2

## BOARD MEETING MINUTES

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Meeting Date: Monday: June 15, 2020  
Minutes of: Regular Meeting of the Board of Commissioners  
Meeting Place: Remote via telephone  
Minutes Submitted By: Scott Olander, Treasurer

### **Call to Order:**

Regular Meeting: Call to order made by Commissioner Rogalski at 6:30 p.m.

### **Introductions:**

Commissioners: Floyd Rogalski, Melissa Becker, Fred Benjamin, Kevin Nicholson and Hartwig Vatheuer. Superintendent: Julie Petersen; Treasurer: Scott Olander; Ancillary Operations: Rhonda Holden; EMS Manager: Geoff Scherer.

### **Approval of Agenda:**

Action: A motion to approve the agenda was made by Commissioner Nicholson and seconded by Commissioner Benjamin. Motion carried.

### **Approval of Minutes:**

Action: A motion to approve the minutes of the May 18, 2020 Regular Meeting was made by Commissioner Becker and seconded by Commissioner Nicholson. Motion carried.

### **Public Comments/Announcements/Correspondence:**

None.

### **Operations Report:**

The Commissioners reviewed the written operations report and operating statistics for May 2020. There were 56 transports in May; 13 below the monthly budget but, according to Geoff, transport volumes have started to return to "normal" levels. YTD Medic One is 68 transports below budget. Geoff advised that Medic #8, the new ambulance, was delivered on Friday, June 12<sup>th</sup>. There was discussion about whether to keep or sell, Medic # 4, the oldest ambulance, which has 160,385 miles on it. Fire District 6 has expressed interest in Medic #4 if the district decided to surplus it. Medic #4 has been well maintained and is working well so for the near future the district will keep Medic #4 as a backup ambulance. Geoff noted that Medic One is struggling to maintain an adequate inventory of PPE for the staff. Julie suggested that Geoff work with Morgan Anderson at District 1 because she has been able to procure adequate supplies of PPE.

### **Superintendent's Report:**

The Commissioners reviewed the written Superintendent's Report. In addition to the report, Julie mentioned that on June 10th the District 1 Board of Commissioners issued a message titled "Racism is a Healthcare Crisis" that was published in the Daily Record and Tribune. The message was well received. Julie noted that on June 15<sup>th</sup> Kittitas County received approval to advance to Phase 3 reopening step from the Governor's office.

Julie reviewed the current purchased services agreement between District 2 and District 1 in which District 2 purchases accounting and administrative services from District 1. As District 2 gets close to beginning construction on the ambulance garage the time spent on the project by Rhonda Holden and Ron Urlacher has increased significantly. Julie asked the commissioners to consider temporarily amending the purchases services agreement to include 16 hours per month of Rhonda Holden's time and 12 hours per month of Ron Urlacher's time. In addition, Julie proposed \$3000 per month for Randy Kaiser to serve as the onsite ambulance garage project manager. Randy was the onsite project manager for the Medical Arts Center Clinic project which turned out very well. These additional expenses would be capitalized as part of the project and would only be charged during the time it took to plan and complete the project. The commissioners will consider the additional expenses.

### **Ancillary Report:**

The Commissioners reviewed the written ancillary report.

### **Finance Report:**

The financial statements for May 2020 were reviewed by the Commissioners. The review included a review of actual versus budgeted revenue and expense variances. As noted by Geoff during the Operations Report, May transports were below budget by 13 transports. YTD transports are 68 transports below budget. Total Revenue for May was \$35,942 below budget. May contractual adjustments had a positive variance of \$23,247 due to the revenue shortfall and because the Health Care Authority is including estimates for GEMT funding with the Medicaid and MCO payments. The District received an interim rate notice from the Health Care Authority advising that the state and Managed Medicaid health plans will reimburse District 2 at an average rate of \$2,212 per transport for all Medicaid transports. Overall expenses for May were below budget by \$16,549. Nearly every expense category was at or below budget for the month. Because of the good expense control by Geoff and the staff, Medic One reported a positive Net Income of \$12,148 for May compared to budgeted Net Income of \$5,784; a positive variance of \$6,364. YTD Net Income is \$34,158; a positive variance of \$6,227.

Action: A motion to approve the checks for May was made by Commissioner Benjamin and seconded by Commissioner Vatheuer. Motion carried.

**Ambulance Garage:**

Rhonda provided an update about the ambulance garage project schedule and updated floor plans that include the changes requested by the commissioners and committee working on the project.

Rhonda mentioned that Ron Urlacher has sent out an RFP for tree and stump removal for the ambulance garage site to various interested bidders. Floyd commented that the trees that need to be removed and the trees that the commissioners want to keep have all been marked.

**Executive Session:**

There was no executive session.

**New Business:**

Next regular meeting date: July 20, 2020 at KVH Family Medicine Cle Elum. Due to the Covid19 outbreak the meeting may be done via telephone or via teleconference.

**Announcements:**

There being no further business the regular meeting was adjourned at 7:43 p.m. by Commissioner Rogalski.





# Kittitas County Public Hospital District #2

## BOARD MEETING MINUTES

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Meeting Date: Monday: July 13, 2020  
Minutes of: Special Meeting of the Board of Commissioners  
Meeting Place: KVH Family Medicine Cle Elum  
Minutes Submitted By: Julie Petersen, Superintendent

### **Call to Order:**

Special Meeting: Call to order made by Commissioner Rogalski at 5:02 p.m.

### **Introductions:**

Commissioners: Floyd Rogalski, Melissa Becker, Fred Benjamin, Kevin Nicholson and Hartwig Vatheuer. Superintendent: Julie Petersen (electronically); Ancillary Operations: Rhonda Holden; Director of Facilities: Ron Urlacher (electronically); EMS Manager: Geoff Scherer.

### **Old Business:**

Ron Urlacher explained that two bids had been received in response to a request for proposal to remove trees from the Ambulance Garage building site. The work to be completed includes, in addition to the removal of identified trees, stump removal and some site preparation. This is a prevailing wage job and successful bidders are required to be appropriately bonded and licensed with proof of insurance. There were no alternates.

The two bidders: were Wilderness Ridge Tree Service LLC and Loggin' Larrin. The bids were \$116,029 and \$40,309 respectively.

The apparent low bidder was Loggin' Larrin. Management was unable to qualify Loggin' Larrin because the Washington State Department of Labor and Industry could not verify that that company had the appropriate license to complete the work. Loggin' Larrin indicated that the firm had all necessary licensure. Management could not confirm.

Further, Management reported that, while the request for proposal instructed bidders to value the wood removed from the site, instructions were not clear that the value should be netted against the gross cost of the project in favor of the District.

Commissioner Vatheuer moved and Commissioner Nicholson seconded that all bids should be rejected. The motion passed unanimously.

The Board instructed management to advertise the request for proposal once again with clarifying language.

**Executive Session:**

There was no executive session.

**Announcements:**

There being no further business the regular meeting was adjourned at 5:34 p.m. by Commissioner Rogalski.

## Operation's Manager Report – June 2020

	<b>June 2020</b>	<b>June 2019</b>
Calls for Service	<b>131</b>	<b>149</b>
Patient Count	<b>89</b>	<b>102</b>
Patient Transports	<b>70</b>	<b>72</b>
Patient Refusals	<b>11</b>	<b>15</b>
Year to Date Transports	<b>344</b>	<b>443</b>
Station #73 Transports	<b>29</b>	
Station # 99 Transports	<b>41</b>	
Passed Calls	<b>0</b>	

### PERSONNEL

The crews continue to remain healthy, no positive COVID-19 in the staff. Our transports of positive Covid patients continues to increase. Medic One has 2 per diem medics working thru their county probationary runs and I will be bringing on another EMT this next month to work as a per-diem employee. If the agency starts to have personnel out on quarantine, then we will need to be able to back fill some of the shifts.

### APPARATUS

M8 is here out at station 72 having radio and modem work done. We will be swapping out all the supplies from M4 into M8. I would like to surplus M4 and am asking for a motion to due so. Arron the D7 mechanic has suggested that M4 be only used as a last resort back up unit, he does not suggest that it be used for long transports. M5 is having catalytic converter issues and will have that replaced. M6 had a power steering pump replaced. Both M5 and M6 are getting up there in mileage and will need to be replaced. After consulting with the mechanic, I am suggesting that we purchase another RAM truck chassis for a medic unit. He believes they will have less maintenance issues because they are more heavy duty.

Year	Unit	Beg ODO	End ODO	Miles	Location	Comments
2018	M7	33,908	34,227	319	Station 73	1 <sup>st</sup> Out
2016	M6	106,008	108,839	2,831	Station 99	1 <sup>st</sup> Our
2016	M5	127,337	128,273	936	Station 99	Back Up
2014	M4	160,385	163,300	2,915	Station 73	Back Up
Total	Miles			7,001		

### MISCELLANEOUS

- PPE procurement is back on-line, I have been able to secure N-95 masks and gowns from the state to back fill what we have used and will need going forward for the next few months.
- County Incident management meetings have moved from 2 times a week to every 2 weeks as we start to adjust to the new normal.

## Kittitas County Hospital District #2

### Patient Transport Count per Destination - YTD 2020

Hospital	YTD	April	May	June
Central Washington Hospital	4	0	0	2
Harborview	8	1	1	3
KVH	260	32	41	57
Snoqualmie Valley Hospital	10	0	1	
Swedish Issaquah	34	3	6	4
Virginia Mason	2	1	0	
Yakima Regional	0	0	0	
Yakima Memorial	9	1	1	1
Childrens	1	0	1	
University of Washington	1	0	1	
Valley Renton	0	0	0	
Overlake	13	2	4	2

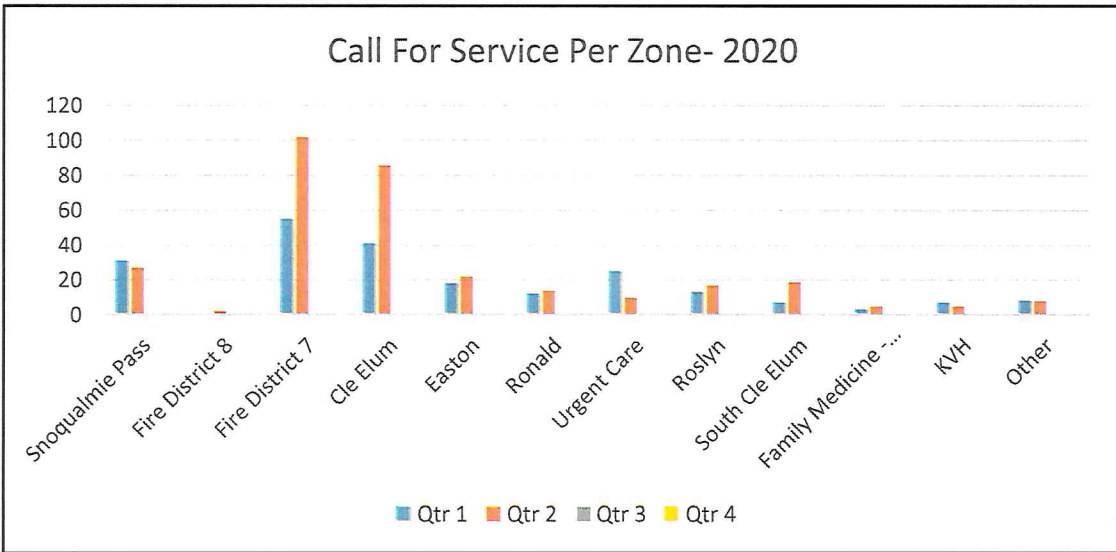
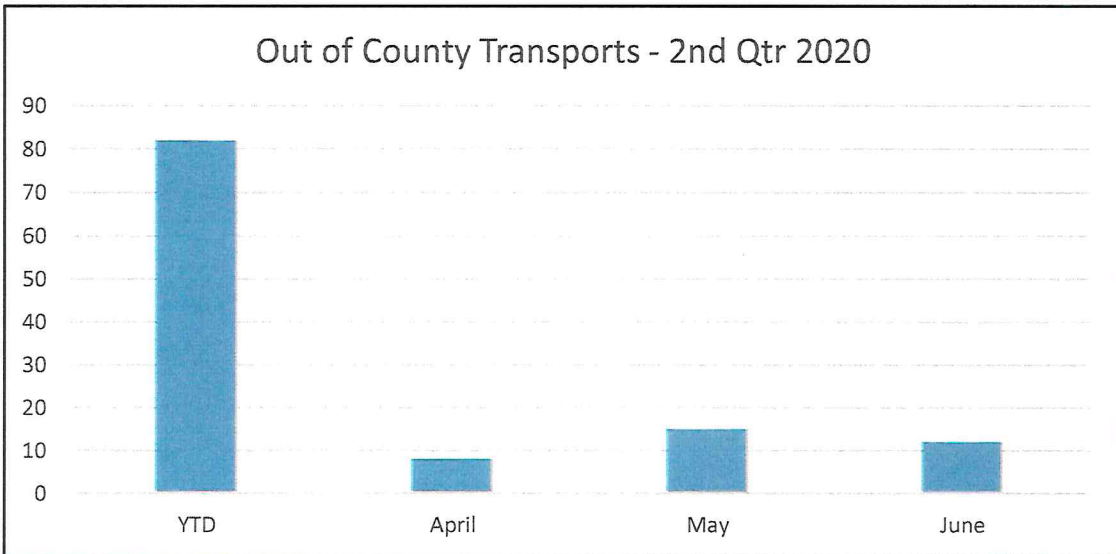
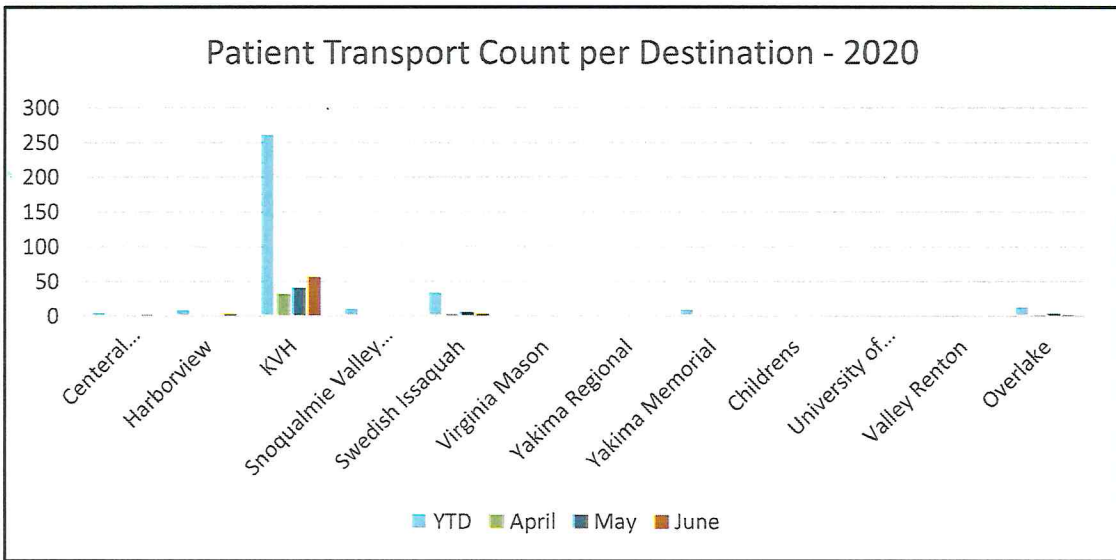
	YTD	April	May	June
Out of County Transports	82	8	15	12

### Call For Service Per Zone

Zone	YTD	April	May	June
Snoqualmie Pass	58	4	11	12
Fire District 8	2	1	1	0
Fire District 7	157	26	36	40
Cle Elum	127	20	33	33
Easton	40	8	9	5
Ronald	26	0	5	9
Urgent Care	35	0	3	7
Roslyn	30	3	7	7
South Cle Elum	26	4	7	8
Family Medicine - Cle Elum	8	2	1	2
KVH	12	3	0	2
Other	16	1	1	6

Zone	YTD	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Snoqualmie Pass	58	31	27	0	0
Fire District 8	2	0	2	0	0
Fire District 7	157	55	102	0	0
Cle Elum	127	41	86	0	0
Easton	40	18	22	0	0
Ronald	26	12	14	0	0
Urgent Care	35	25	10	0	0
Roslyn	30	13	17	0	0
South Cle Elum	26	7	19	0	0
Family Medicine - Cle Elum	8	3	5	0	0
KVH	12	7	5	0	0
Other	16	8	8	0	0

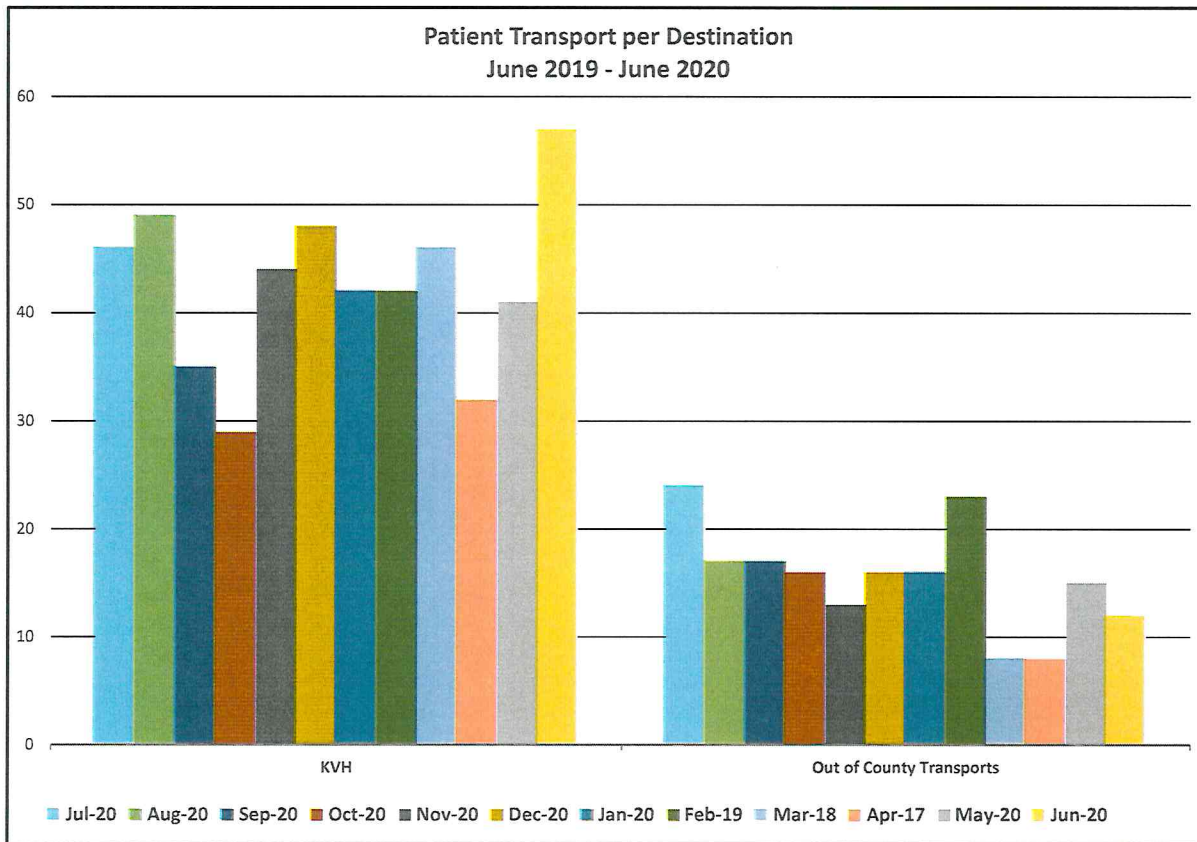
Comments:





### Patient Transport per Destination

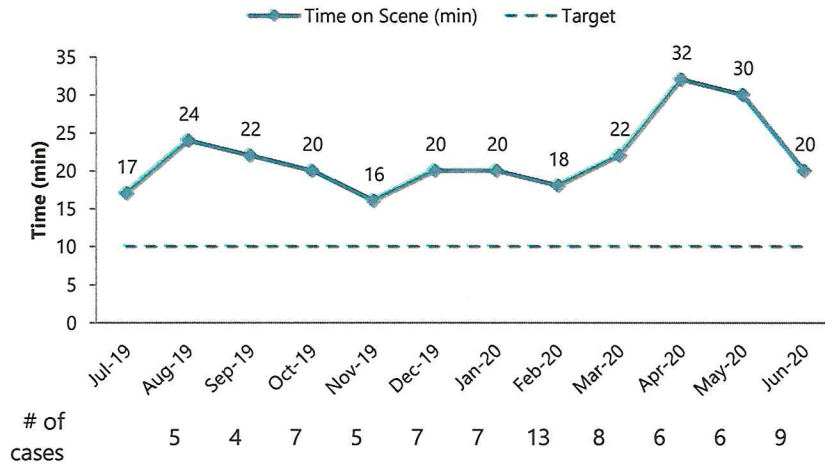
Hospital	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-20	Feb-19	Mar-18	Apr-17	May-20	Jun-20
Central Washington Hospital	0	0	1	0	0	0	0	1	1	0	0	2
Harborview	3	0	5	1	3	2	1	2	0	1	1	3
Snoqualmie Valley Hospital	6	1	4	0	0	2	1	8	0	0	1	0
Swedish Issaquah	6	3	9	5	2	6	7	8	6	3	6	4
Virginia Mason	1	1	1	1	2	0	0	1	0	1	0	0
Yakima Regional	1	3	1	2	0	1	0	0	0	0	0	0
Yakima Memorial	3	0	4	5	2	1	4	1	1	1	1	1
Children's	1	1	0	0	1	0	0	0	0	0	1	0
University of Washington	0	0	0	0	0	0	0	0	0	0	1	0
Valley Renton	0	0	0	0	1	1	0	0	0	0	0	0
Overlake	2	5	4	2	2	3	3	2	0	2	0	2
KVH	46	49	35	29	44	48	42	42	46	32	41	57
Out of County Transports	24	17	17	16	13	16	16	23	8	8	15	12



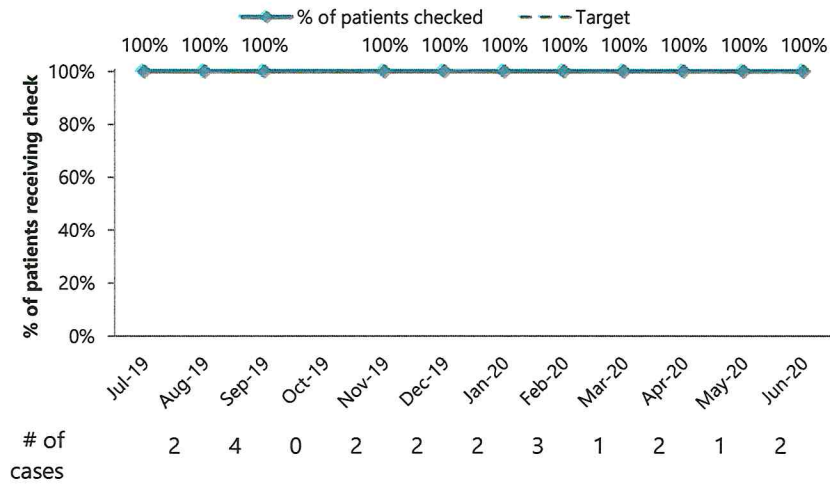
# Kittitas County Public Hospital District No. 2

## Quality Metrics

### Time on Scene ↓ for trauma patients



### Glucose Checked ↑ for patients with stroke symptoms





## **SUPERINTENDENT'S REPORT – Julie Petersen**

**July 2020**

### **COVID 19 Update**

In recent weeks Kittitas County has been experiencing an uptick in the number of COVID 19 positives. As of July 15 internal data indicates that we have 208 positive. 33% of the positives have been returned during the month of July. Turnaround time increased as laboratories became backlogged but that appears to be coming down. KVH primarily uses LabCore for outside COVID testing but we recently added Incyte as an option. Public Health directs tests to the state lab. While the options for testing have increased, so has the demand. We monitor turnaround time and adjust for the best possible service but most communities are doing the same so the situation remains very fluid.

Rapid tests, you will hear us refer to them as Biofires, are now available through KVH. The Biofire test is not exclusive for COVID 19. The panel that includes COVID 19 also tests for 19 other respiratory infections. The cost of the Biofire is significantly higher than the COVID 19 specific test that we send out. Regardless, it is our policy to bill insurance and write off any patient balance. Access to Biofire has been unreliable so we have asked physician leadership to prioritize their use. At this time we have an adequate supply but the supply chain itself is not secure. The same can be said for PPE and testing supplies – currently adequate but our sources are not secure.

The COVID Clinic on the KVH campus continues to be available from 9 – 5, seven days a week. We have been able to direct the vast majority of our outpatient testing to this single location which has not only helped limit exposures but also standardized patient education.

We are anxiously watching the number of positives in our nursing homes and assisted living facilities increase but we drilled for this eventuality and feel that we are prepared. We are also experiencing an increase in positives in a younger demographic with the return of some CWU students.

### **Family Medicine Cle Elum 40<sup>th</sup> Anniversary**

We have had to be fluid with the plans for celebrating, as 2020 has definitely kept us on our toes. We are planning a "Take a Drive Scavenger Hunt" to celebrate history in Upper County without actually having a gathering and still observing social distancing. Families will be able to drive around and take photos of historical places in Cle Elum/Roslyn for example; The Brick was used as a morgue, jail and TV set for Northern Exposure and Cle Elum Bakery which opened in 1906. One extra credit photo will be the future location of the new ambulance garage for Medic One. Everyone who participates will be given a KVH Germ Free Tool and the entry with the most photos the fastest will win a basket of goodies and gift cards from Cle Elum/Roslyn businesses.

Ancillary Services report to Hospital District #2 Board of Commissioners  
July 2020

**Ancillary Service Operation Report:**

- **Covid-19 Testing at KVH Lab**

We are now receiving a fairly consistent supply of the Biofire 2.1 respiratory panel test kits and are testing all inpatients on admission with the Biofire. This ensures staff safety and minimizes PPE use. We continually monitor the turn around time for tests sent to the reference lab to minimize the amount of time patients have to wait on results.

- **PSE Power Pole**

I spoke to PSE and they plan to remove the power pole on the property, hopefully the week of July 13.

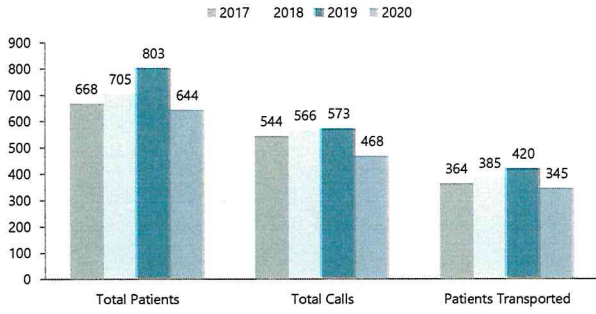
- **FMC PT**

Our second Physical Therapist, Nathan Everett, started work at FMC on July 13. The former urgent care trauma room has been equipped with a multitude of exercise therapy equipment. We are very excited to work through our waiting list of patients.

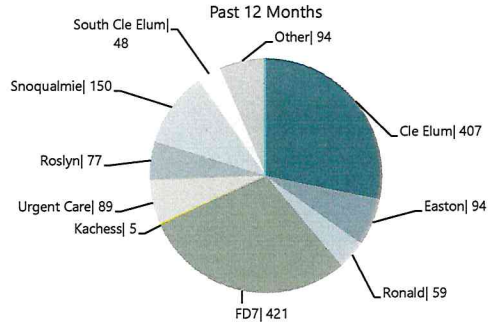
Respectfully submitted by Rhonda Holden, MSN, CENP

# Kittitas County Public Hospital District No. 2

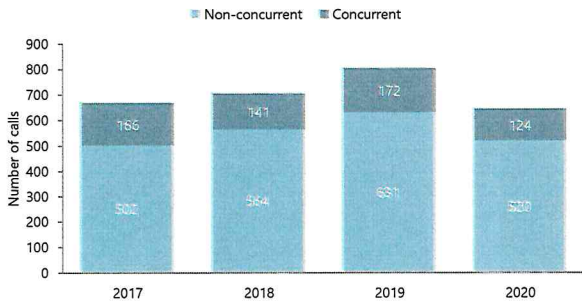
### Volumes, YTD



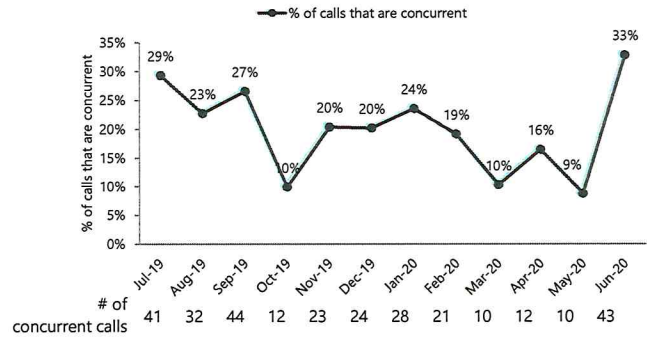
### Calls by Zone



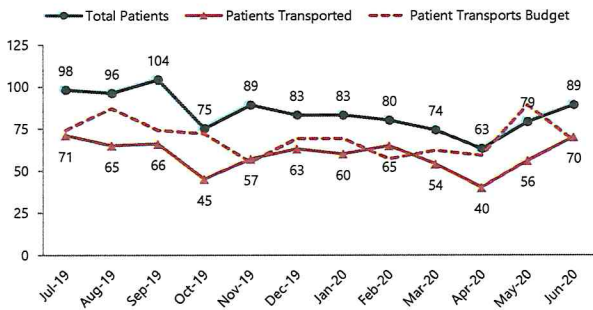
### Concurrent Calls, YTD



### Concurrent Calls



### Patients and Transports



### Days Cash on Hand





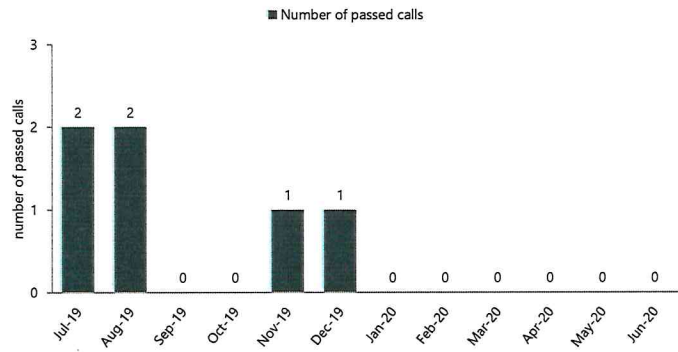
## Kittitas County Public Hospital District No. 2

### Turnout Time - Dispatch to Enroute

7/1/2019 to 6/30/2020

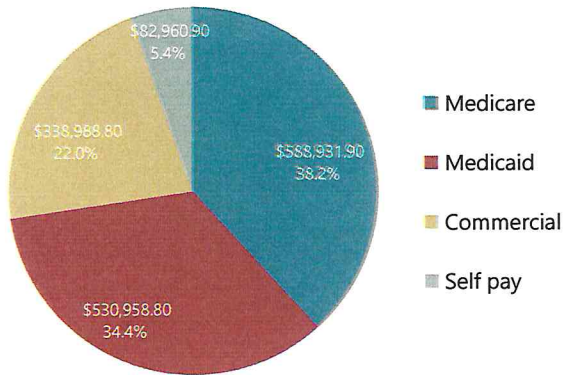
Apparatus	Responses	Turnout Time
A511 (CEFD)	2	2:32
<i>CEFD Overall</i>	2	2:32
A731 (FD7)	1	0:58
<i>FD7 Overall</i>	1	0:58
M931(HD2)	513	2:14
M991 (HD2)	2	1:00
M992 (HD2)	26	2:51
<i>HD2 Overall</i>	541	2:16

### Passed Calls



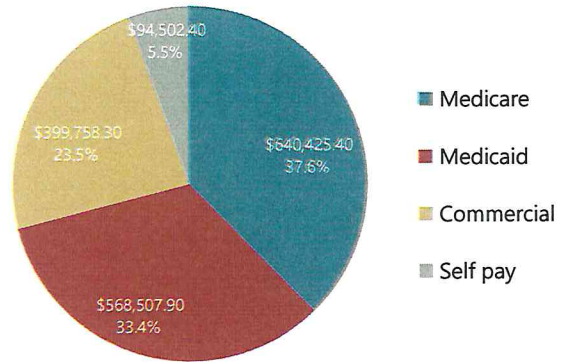
### Payor Mix by Charges

4/1/2019 to 3/31/2020



### Payor Mix by Charges

4/1/2018 to 3/31/2019



Kittitas Valley Community Hospital District #2  
Statement of Revenue and Expense

MEDICAL BILLABLE RUNS	71	69	2	348	414	(66)	420
AVERAGE CHARGE PER RUN	2,038	2,072	(34)	1,991	2,083	(92)	2,082
	Current Month			Year to Date			Prior
	Actual	Budget	Variance	Actual	Budget	Variance	YTD
INTEREST INCOME	1,704	2,250	(546)	33,717	13,500	20,217	40,023
RENTAL INCOME	23,239	23,239	(0)	139,434	139,434	(0)	140,383
OTHER OPERATING REVENUE	500	100	400	20,753	600	20,153	3,266
AMBULANCE REVENUE	144,703	142,935	1,768	692,981	862,375	(169,394)	874,237
<b>TOTAL REVENUE</b>	<b>170,146</b>	<b>168,524</b>	<b>1,622</b>	<b>886,885</b>	<b>1,015,909</b>	<b>(129,024)</b>	<b>1,057,908</b>
CONTRACTUAL ADJUSTMENTS	52,769	64,259	(11,490)	266,156	387,696	(121,540)	309,741
BAD DEBT	4,921	8,132	(3,211)	32,827	49,066	(16,239)	34,796
CHARITY CARE	0	417	(417)	0	2,498	(2,498)	2,687
<b>DEDUCTIONS FROM REVENUE</b>	<b>57,690</b>	<b>72,808</b>	<b>(15,118)</b>	<b>298,982</b>	<b>439,260</b>	<b>(140,278)</b>	<b>347,225</b>
<b>NET OPERATING REVENUE</b>	<b>112,456</b>	<b>95,716</b>	<b>16,740</b>	<b>587,903</b>	<b>576,649</b>	<b>11,254</b>	<b>710,683</b>
SALARIES AND WAGES	93,298	83,320	9,978	516,340	502,692	13,648	471,623
EMPLOYEE BENEFITS	34,421	27,631	6,790	181,668	166,180	15,488	155,512
PROFESSIONAL FEES	0	3,258	(3,258)	20,131	19,552	579	12,739
SUPPLIES	10,897	11,028	(131)	72,505	66,293	6,212	74,046
UTILITIES	2,409	2,961	(552)	13,861	17,763	(3,902)	14,345
PURCHASED SERVICES	20,170	20,995	(825)	126,555	130,976	(4,421)	130,377
CEUCC SUBSIDY EXPENSE	15,622	15,622	0	93,733	93,734	(1)	91,895
DEPRECIATION	24,360	30,482	(6,122)	150,093	182,893	(32,800)	150,808
INSURANCE	2,177	2,350	(173)	12,650	14,100	(1,450)	12,241
LICENSES AND TAXES	1,425	1,644	(219)	6,294	9,916	(3,622)	7,703
INTEREST EXPENSE	11,609	11,609	(0)	69,652	69,651	1	75,400
TRAVEL AND EDUCATION	91	1,433	(1,342)	5,918	8,602	(2,684)	5,132
OTHER DIRECT EXPENSES	788	666	122	4,542	4,004	538	4,998
<b>EXPENSES</b>	<b>217,266</b>	<b>212,999</b>	<b>4,267</b>	<b>1,273,943</b>	<b>1,286,356</b>	<b>(12,413)</b>	<b>1,206,820</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(104,810)</b>	<b>(117,283)</b>	<b>12,473</b>	<b>(686,040)</b>	<b>(709,707)</b>	<b>23,667</b>	<b>(496,136)</b>
TAX LEVY INCOME	123,143	124,070	(927)	738,531	744,425	(5,894)	688,047
NON-OPERATING BOND ISSUE CI	0	0	0	0	0	0	0
<b>NET INCOME (LOSS)</b>	<b>18,333</b>	<b>6,787</b>	<b>11,546</b>	<b>52,491</b>	<b>34,718</b>	<b>17,773</b>	<b>191,910</b>
DAYS CASH ON HAND	1275.0						
AR DAYS	85.9						
CURRENT RATIO	13.39						
COMMITTED CAPITAL FUNDS:							
2019 AMBULANCE	0.00						
2020 AMBULANCE	255,000						
AMBULANCE GARAGE	4,100,000						
<b>TOTAL COMMITTED FUNDS</b>	<b>4,355,000.00</b>						
DAYS CASH AFTER COMMITTED	382.0						

Kittitas Valley Community Hospital District #2  
Statement of Revenue and Expense

MEDICAL BILLABLE RUNS	71	69	2	348	414	(66)	420
AVERAGE CHARGE PER RUN	2,038	2,072	(34)	1,991	2,083	(92)	2,082
	Current Month			Year to Date			Prior
	Actual	Budget	Variance	Actual	Budget	Variance	YTD
INTEREST INCOME	0	0	0	0	0	0	0
RENTAL INCOME	0	0	0	0	0	0	0
OTHER OPERATING REVENUE	500	100	400	2,260	600	1,660	2,766
AMBULANCE REVENUE	144,703	142,935	1,768	692,981	862,375	(169,394)	874,237
<b>TOTAL REVENUE</b>	<b>145,203</b>	<b>143,035</b>	<b>2,168</b>	<b>695,241</b>	<b>862,975</b>	<b>(167,734)</b>	<b>877,003</b>
CONTRACTUAL ADJUSTMENTS	52,769	64,259	(11,490)	266,156	387,696	(121,540)	309,741
BAD DEBT	4,921	8,132	(3,211)	32,827	49,066	(16,239)	34,796
CHARITY CARE	0	417	(417)	0	2,498	(2,498)	2,687
<b>DEDUCTIONS FROM REVENUE</b>	<b>57,690</b>	<b>72,808</b>	<b>(15,118)</b>	<b>298,982</b>	<b>439,260</b>	<b>(140,278)</b>	<b>347,225</b>
<b>NET OPERATING REVENUE</b>	<b>87,513</b>	<b>70,227</b>	<b>17,286</b>	<b>396,259</b>	<b>423,715</b>	<b>(27,456)</b>	<b>529,778</b>
SALARIES AND WAGES	93,298	83,112	10,186	513,524	501,440	12,084	471,225
EMPLOYEE BENEFITS	33,109	27,631	5,478	179,717	166,180	13,537	155,452
PROFESSIONAL FEES	0	0	0	0	0	0	0
SUPPLIES	10,897	11,028	(131)	72,476	66,293	6,183	73,961
UTILITIES	2,258	2,794	(536)	13,103	16,765	(3,662)	13,409
PURCHASED SERVICES	9,538	13,970	(4,432)	74,961	83,820	(8,859)	87,075
CEUCC SUBSIDY EXPENSE	0	0	0	0	0	0	0
DEPRECIATION	10,834	16,792	(5,958)	68,033	100,748	(32,715)	69,199
INSURANCE	721	625	96	3,691	3,750	(59)	2,987
LICENSES AND TAXES	1,425	0	1,425	6,294	0	6,294	7,703
INTEREST EXPENSE	0	0	0	0	0	0	0
TRAVEL AND EDUCATION	91	1,375	(1,284)	5,757	8,250	(2,493)	4,470
OTHER DIRECT EXPENSES	0	125	(125)	570	750	(180)	1,232
<b>EXPENSES</b>	<b>162,170</b>	<b>157,452</b>	<b>4,718</b>	<b>938,125</b>	<b>947,996</b>	<b>(9,871)</b>	<b>886,714</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(74,657)</b>	<b>(87,225)</b>	<b>12,568</b>	<b>(541,866)</b>	<b>(524,281)</b>	<b>(17,585)</b>	<b>(356,936)</b>
TAX LEVY INCOME	59,498	59,772	(274)	356,825	358,633	(1,808)	338,022
NON-OPERATING BOND ISSUE C	0	0	0	0	0	0	0
<b>NET INCOME (LOSS)</b>	<b>(15,160)</b>	<b>(27,453)</b>	<b>12,294</b>	<b>(185,041)</b>	<b>(165,648)</b>	<b>(19,393)</b>	<b>(18,914)</b>

Kittitas Valley Community Hospital District #2  
Statement of Revenue and Expense

	Current Month			Year to Date			Prior
	Actual	Budget	Variance	Actual	Budget	Variance	YTD
INTEREST INCOME	1,704	2,250	(546)	33,717	13,500	20,217	40,023
RENTAL INCOME	23,239	23,239	(0)	139,434	139,434	(0)	140,383
OTHER OPERATING REVENUE	0	0	0	18,493	0	18,493	500
AMBULANCE REVENUE	0	0	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>24,943</b>	<b>25,489</b>	<b>(546)</b>	<b>191,644</b>	<b>152,934</b>	<b>38,710</b>	<b>180,906</b>
CONTRACTUAL ADJUSTMENTS	0	0	0	0	0	0	0
BAD DEBT	0	0	0	0	0	0	0
CHARITY CARE	0	0	0	0	0	0	0
<b>DEDUCTIONS FROM REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET OPERATING REVENUE</b>	<b>24,943</b>	<b>25,489</b>	<b>(546)</b>	<b>191,644</b>	<b>152,934</b>	<b>38,710</b>	<b>180,906</b>
SALARIES AND WAGES	0	208	(208)	2,816	1,252	1,564	398
EMPLOYEE BENEFITS	0	0	0	220	0	220	60
PROFESSIONAL FEES	0	3,258	(3,258)	20,131	19,552	579	12,739
SUPPLIES	0	0	0	29	0	29	85
UTILITIES	151	167	(16)	757	998	(241)	936
PURCHASED SERVICES	10,632	7,025	3,607	51,594	47,156	4,438	43,302
CEUCC SUBSIDY EXPENSE	15,622	15,622	0	93,733	93,734	(1)	91,895
DEPRECIATION	13,526	13,690	(164)	82,060	82,145	(85)	81,609
INSURANCE	1,456	1,725	(269)	8,959	10,350	(1,391)	9,253
LICENSES AND TAXES	0	1,644	(1,644)	0	9,916	(9,916)	0
INTEREST EXPENSE	11,609	11,609	(0)	69,652	69,651	1	75,400
TRAVEL AND EDUCATION	0	58	(58)	162	352	(190)	663
OTHER DIRECT EXPENSES	788	541	247	3,972	3,254	718	3,766
<b>EXPENSES</b>	<b>53,784</b>	<b>55,547</b>	<b>(1,763)</b>	<b>334,086</b>	<b>338,360</b>	<b>(4,274)</b>	<b>320,106</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(28,841)</b>	<b>(30,058)</b>	<b>1,217</b>	<b>(142,442)</b>	<b>(185,426)</b>	<b>42,984</b>	<b>(139,200)</b>
TAX LEVY INCOME	63,646	64,298	(652)	381,706	385,792	(4,086)	350,025
NON-OPERATING BOND ISSUE C	0	0	0	0	0	0	0
<b>NET INCOME (LOSS)</b>	<b>34,804</b>	<b>34,240</b>	<b>564</b>	<b>239,264</b>	<b>200,366</b>	<b>38,898</b>	<b>210,825</b>
DAYS CASH ON HAND	1275.0						
AR DAYS	85.9						
CURRENT RATIO	13.39						
COMMITTED CAPITAL FUNDS:							
2019 AMBULANCE	0.00						
2020 AMBULANCE	255,000						
AMBULANCE GARAGE	4,100,000						
TOTAL COMMITTED FUNDS	4,355,000.00						
DAYS CASH AFTER COMMITTED	382.0						

## Kittitas County Hospital Dist 2

## Balance Sheet

	<u>Year to Date</u>	<u>Prior Year End</u>	<u>Change</u>
CASH	3,911,991	4,094,414	(182,423)
ACCOUNTS RECEIVABLE	183,375	172,928	10,447
TAXES RECEIVABLE	695,348	40,928	654,420
PREPAIDS	37,814	3,918	33,896
INVESTMENTS	2,306,574	2,289,190	17,385
<b>CURRENT ASSETS</b>	<b>7,135,102</b>	<b>6,601,377</b>	<b>533,725</b>
LAND	843,524	843,524	0
PROPERTY, PLANT, & EQUIPMENT	6,722,231	6,532,311	189,920
ACCUMULATED DEPRECIATION	(3,507,994)	(3,357,901)	(150,093)
<b>NON CURRENT ASSETS</b>	<b>4,057,762</b>	<b>4,017,935</b>	<b>39,827</b>
NET PENSION ASSET	528,878	528,878	0
DEFERRED OUTFLOWS	70,990	70,990	0
<b>ASSETS</b>	<b>11,792,732</b>	<b>11,219,180</b>	<b>573,552</b>
ACCOUNTS PAYABLE	38,389	42,674	(4,286)
INTEREST PAYABLE	10,300	11,871	(1,571)
ACCRUED PAYROLL	28,708	28,416	292
ACCRUED BENEFITS	82,793	66,907	15,886
CEUCC SUBSIDY PAYABLE	93,733	183,790	(90,057)
CURRENT PORTION REVENUE BOND - LTGO	278,985	278,985	0
<b>CURRENT LIABILITIES</b>	<b>532,907</b>	<b>612,643</b>	<b>(79,736)</b>
LONG TERM REVENUE BOND - LTGO	3,772,307	3,910,624	(138,317)
NET PENSION LIABILITY	13,772	13,772	0
DEFERRED INFLOWS - PENSION	630,310	630,310	0
DEFERRED INFLOWS - LEVY	739,114	0	739,114
<b>NONCURRENT LIABILITIES</b>	<b>5,155,503</b>	<b>4,554,706</b>	<b>600,798</b>
<b>LIABILITIES</b>	<b>5,688,410</b>	<b>5,167,349</b>	<b>521,062</b>
NET INCOME (LOSS)	52,491	0	52,491
UNRESTRICTED FUND BALANCE	6,051,831	6,051,831	0
<b>FUND BALANCE</b>	<b>6,104,322</b>	<b>6,051,831</b>	<b>52,491</b>
<b>TOTAL LIABILITIES AND NET POSITION</b>	<b>11,792,732</b>	<b>11,219,180</b>	<b>573,552</b>



## Statement of Cash Flows

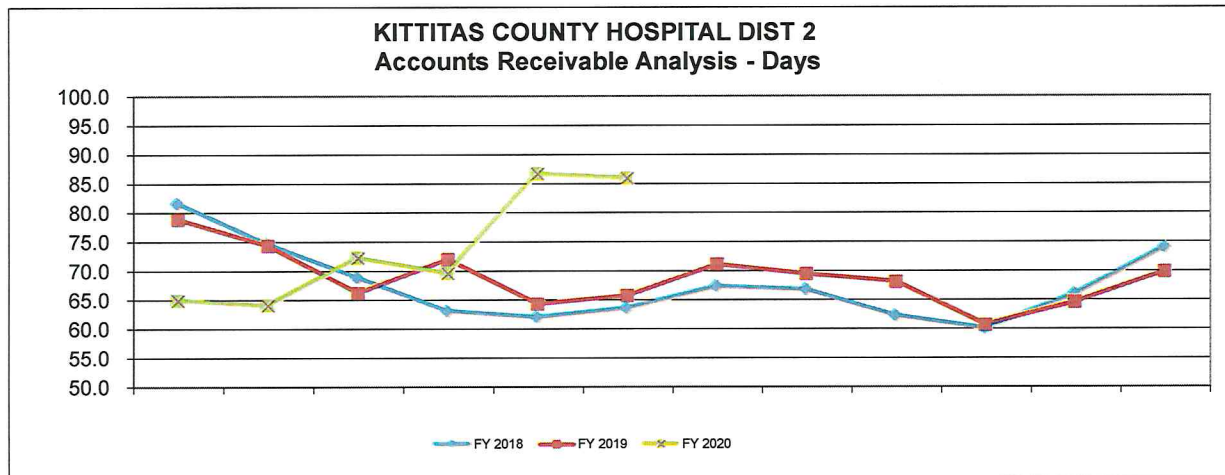
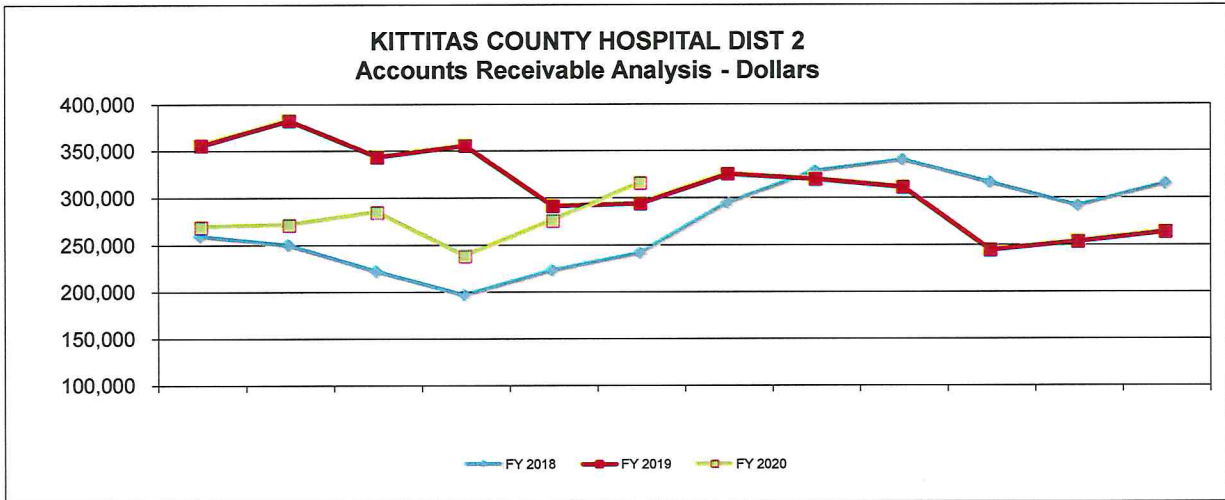
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	<u>CASH</u>
NET BOOK INCOME	52,491
<b>ADD BACK NON-CASH EXPENSE</b>	
DEPRECIATION	150,093
<b>NET CASH FROM OPERATIONS</b>	<b>202,583</b>
<b>CHANGE IN CURRENT ASSETS</b>	
PATIENT ACCOUNTS AND OTHER RECEIVABLES	(10,447)
PROPERTY TAX RECEIVABLE	(654,420)
PREPAID EXPENSE	(33,896)
<b>TOTAL CHANGE IN CURRENT ASSETS</b>	<b>(698,764)</b>
PURCHASE OF PROPERTY, PLANT & EQUIPMENT	(189,920)
NET PENSION ASSET	0
DEFERRED OUTFLOWS	0
INCREASE IN INVESTMENTS	(17,385)
PROCEEDS FROM SALE/MATURITY OF INVESTMENTS	
<b>TOTAL CHANGE IN ASSETS</b>	<b>(906,068)</b>
<b>CHANGES IN CURRENT LIABILITIES</b>	
ACCOUNTS PAYABLE	(4,286)
INTEREST PAYABLE	(1,571)
ACCRUED PAYROLL	292
ACCRUED BENEFITS	15,886
CEUCC SUBSIDY PAYABLE	(90,057)
<b>TOTAL CHANGE CURRENT LIABILITIES</b>	<b>(79,736)</b>
PRINCIPLE PAYMENT ON REVENUE BOND	(138,317)
NET PENSION LIABILITY	0
DEFERRED INFLOWS OF RESOURCES	739,114
<b>NET CHANGE IN CASH</b>	<b>(182,423)</b>
BEGINNING CASH ON HAND	4,094,414
<b>ENDING CASH ON HAND</b>	<b>3,911,991</b>



**KITTITAS COUNTY HOSPITAL DIST 2**  
**Accounts Receivable Analysis**

	Jun-20	May-20	Apr-20	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19	Aug-19	Jul-19
<b>SYS DESIGN EMS</b>												
A/R Dollars	315,687	275,755	238,171	\$ 284,511	\$ 271,344	268,798	264,049	253,901	244,897	311,152	320,080	325,523
A/R Days	85.9	86.6	69.6	72	64	65	70	64.6	60.7	68.2	69.5	71.2





**KITTITAS COUNTY HOSPITAL DIST 2**

**BOARD MEETING JUNE 2020 ACTIVITY**

**ACCOUNTS PAYABLE WARRANTS/ EFTS TO BE APPROVED**

**CHECK DATE:**

# 1 WARRANT NUMBERS:	11340-11362	NET AMOUNT:	<b>\$36,940.77</b>	1-Jun-20
# 2 WARRANT NUMBERS:	11363-11393	NET AMOUNT:	<b>\$26,632.07</b>	15-Jun-20
# 3 WARRANT NUMBERS:	11394-11426	NET AMOUNT:	<b>\$108,893.87</b>	29-Jun-20
# 3 WARRANT NUMBERS: VOID	11313	NET AMOUNT:	<b><u>(\$3,778.03)</u></b>	29-Jun-20
			<b>\$168,688.68</b>	

**PAYROLL WARRANTS / EFTS TO BE APPROVED**

PPE 06-06-2020	NET AMOUNT:	<b>\$25,949.15</b>	12-Jun-20
PPE 06-20-2020	NET AMOUNT:	<b>\$27,544.09</b>	26-Jun-20
	NET AMOUNT:	<b><u>\$53,493.24</u></b>	

**TOTAL NET WARRANTS & EFT'S** **\$222,181.92**

Upper Kittitas County Public Hospital District #2  
 Detailed Statement of Accounts Payable Transactions  
 Month of June 2020



Account Class	Check No	Vendor	Amount	
<b>Balance Sheet</b>	11407	HUB INTERNATIONAL LLC	954.00	
	11367	CITY OF CLE ELUM	1,064.82	
	11374	ENCOMPASS ENGINEERING & SURVEYING	1,465.00	
	11398	CITY OF CLE ELUM	144.75	
	11400	DAILY RECORD	216.74	
	11411	KDA ARCHITECTURE INC	71,052.38	
	11394	AFLAC	716.15	
	11345	DIMARTINO ASSOCIATES	15.00	
	11408	IAFF 4880	1,346.00	
	11344	DEPARTMENT OF RETIREMENT SYSTEMS	2,925.24	
	11371	DEPARTMENT OF RETIREMENT SYSTEMS	559.80	
	11372	DEPARTMENT OF RETIREMENT SYSTEMS	3,270.21	
	11403	DEPARTMENT OF RETIREMENT SYSTEMS	709.40	
	11404	DEPARTMENT OF RETIREMENT SYSTEMS	3,380.63	
	<b>Employee Benefits</b>	11343	DENISON HOOD-LEWIS	60.00
		11344	DEPARTMENT OF RETIREMENT SYSTEMS	1,815.09
		11345	DIMARTINO ASSOCIATES	93.36
		11349	LEE HADDEN	30.00
		11351	MATT MCCABE	45.00
		11352	MATT SCHAUER	15.00
11353		NATE HENDERSON	15.00	
11356		SONYA VRAVES	15.00	
11358		STEVE CHRISMAN	15.00	
11360		TOM WATKINS	15.00	
11361		VIMLY BENEFIT SOLUTIONS	18,911.34	
11372		DEPARTMENT OF RETIREMENT SYSTEMS	2,119.81	
11392		VIMLY BENEFIT SOLUTIONS	900.00	
11396		BPAS-VEBA	72.00	
11396		BPAS-VEBA	90.00	
11399		COLE GRAVEL	30.00	
11401		DAKODA FENTER	30.00	
11402		DAVID ULICK	30.00	
11404		DEPARTMENT OF RETIREMENT SYSTEMS	2,311.50	
11405		DIMARTINO ASSOCIATES	108.36	
11410	JASON BOITANO	30.00		
11413	KITTITAS VALLEY CLINICS	85.00		
11415	MATT MCCABE	45.00		
11416	MATT SCHAUER	75.00		
11420	SONYA VRAVES	75.00		
11423	TOM WATKINS	30.00		
11424	VIMLY BENEFIT SOLUTIONS	18,008.38		
<b>Professional Fees</b>	11346	DINGUS ZARECOR & ASSOC PLLC	5,400.00	
	<b>Supplies</b>	11347	GALLS, LLC	99.93
		11347	GALLS, LLC	124.18
		11347	GALLS, LLC	80.99
		11350	LIFE ASSIST, INC.	458.78

Utilities

11354 OXARC INC	263.09
11357 STATE DEPARTMENT OF TRANSPORTATION	793.64
11359 STRYKER SALES CORP	904.74
11363 AMAZON	20.95
11363 AMAZON	86.30
11363 AMAZON	16.18
11363 AMAZON	9.39
11364 BOUND TREE MEDICAL LLC	43.51
11365 CARDINAL HEALTH 112, LLC	347.80
11369 CLE ELUM HARDWARE & RENTAL	2.50
11376 GALLS, LLC	61.50
11378 HAMILTON MEDICAL	647.79
11378 HAMILTON MEDICAL	618.43
11380 JAMES OIL CO., INC.	448.47
11380 JAMES OIL CO., INC.	479.60
11382 LIFE ASSIST, INC.	218.42
11382 LIFE ASSIST, INC.	712.02
11382 LIFE ASSIST, INC.	89.42
11382 LIFE ASSIST, INC.	91.41
11382 LIFE ASSIST, INC.	299.87
11382 LIFE ASSIST, INC.	896.50
11382 LIFE ASSIST, INC.	22.46
11382 LIFE ASSIST, INC.	11.23
11383 MATT MCCABE	65.89
11388 OXARC INC	4.60
11388 OXARC INC	100.12
11388 OXARC INC	271.38
11390 STATE DEPARTMENT OF TRANSPORTATION	817.91
11395 BOUND TREE MEDICAL LLC	157.67
11397 CARDINAL HEALTH 112, LLC	324.72
11406 GOOD TO GO	3.40
11414 LIFE ASSIST, INC.	362.50
11414 LIFE ASSIST, INC.	478.22
11421 STRYKER SALES CORP	334.80
11340 CITY OF CLE ELUM	106.84
11340 CITY OF CLE ELUM	112.88
11340 CITY OF CLE ELUM	492.82
11342 DAKODA FENTER	24.00
11355 PUGET SOUND ENERGY	212.10
11355 PUGET SOUND ENERGY	72.55
11355 PUGET SOUND ENERGY	117.91
11355 PUGET SOUND ENERGY	10.45
11366 CENTURYLINK	114.87
11373 DISH NETWORK	137.78
11379 INLAND NETWORKS	91.76
11379 INLAND NETWORKS	150.00
11384 MCI	35.83
11389 PUGET SOUND ENERGY	28.68
11391 VERIZON	547.67
11398 CITY OF CLE ELUM	492.82
11398 CITY OF CLE ELUM	106.84
11412 KITTITAS COUNTY FIRE DISTRICT #7	200.00
11419 PUGET SOUND ENERGY	204.78

	11419 PUGET SOUND ENERGY	92.89
	11419 PUGET SOUND ENERGY	84.23
	11419 PUGET SOUND ENERGY	10.45
Purchased Services	11313 YAKIMA ADJUSTMENT SERVICE INC	-3,778.03
	11341 CLE ELUM HARDWARE & RENTAL	12.38
	11341 CLE ELUM HARDWARE & RENTAL	11.86
	11341 CLE ELUM HARDWARE & RENTAL	72.00
	11359 STRYKER SALES CORP	3,009.60
	11362 YAKIMA ADJUSTMENT SERVICE INC	240.00
	11368 CITY OF CLE ELUM	500.00
	11369 CLE ELUM HARDWARE & RENTAL	317.50
	11375 ENSEMBLE SOLUTIONS GROUP	2,178.77
	11381 KITTITAS VALLEY HEALTHCARE	2,738.23
	11381 KITTITAS VALLEY HEALTHCARE	3,081.09
	11385 MICROSOFT	7.57
	11385 MICROSOFT	405.01
	11386 MOUNTAIN AUTO PARTS	25.09
	11393 WILLETTES SHELL SERVICE	24.03
	11409 JACKSON HORSLEY	400.00
	11417 MICROSOFT	7.57
	11422 SYSTEMS DESIGN	1,641.39
	11425 YAKIMA ADJUSTMENT SERVICE INC	279.22
	11426 YAKIMA ADJUSTMENT SERVICE INC	3,778.03
Travel & Education	11348 KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL	350.00
	11377 GEOFF SCHERER	90.85
Other Direct Expenses	11370 DAILY RECORD	34.05
	11387 NORTHERN KITTITAS CO TRIBUNE	360.00
	11400 DAILY RECORD	34.05
	11418 NORTHERN KITTITAS CO TRIBUNE	360.00
		<u>168,688.68</u>



**KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2**

**RESOLUTION 20-02**  
**SURPLUS PERSONAL PROPERTY**

has determined the following item to be no longer required for Public Hospital District purposes and hereby declare them as surplus.

These items may be sold or disposed of in such manner and upon such terms and condition as the Board finds to be in the best interest of the District per RCW 70.44.320.

See Exhibit A attached.

DATED this 20th day of July 2020

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Floyd Rogalski, President  
Board of Commissioners

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Hartwig, Vatheuer, Secretary  
Board of Commissioners



