



Kittitas County Public Hospital District No. 2 BOARD OF COMMISSIONERS' MEETING

June 15, 2020
6:30 p.m.

**KVH Family Medicine – Cle Elum
Conference Call Meeting**
Toll-Free Number: 877-853-5257 US
Meeting ID: 258 476 6248

AGENDA

- I. Introductions**
- II. Approval of Agenda**
- III. Approval of Minutes**
 - a. May 18, 2020 (Regular Meeting)*
- IV. Public Comments/Announcements/Correspondence**

Suspended while under governor's Proclamation – until June 17, 2020
- V. Reports:**
 - a. Operations Report (G. Scherer)
 - b. Superintendent's Report (J. Petersen)
 - c. Ancillary Report (R. Holden)
 - d. Finance Report, Approval of Expenses* (S. Olander)
 - e. Ambulance Garage (R. Holden)
 1. Combining Parcels
- VI. Old Business**
- VII. New Business**
 - a. Next Meeting Date: July 20, 2020
- VIII. Executive Session RCW 42.30.110(d)**
- IX. Adjournment**

Note: Upcoming Agenda Items

- Medic One Unique Service - TBD
- Open Door Clinic Quarterly Report



Kittitas County Public Hospital District #2

BOARD MEETING MINUTES

Meeting Date: Monday: May 18, 2020
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: Remote via telephone
Minutes Submitted By: Scott Olander, Treasurer

Call to Order:

Regular Meeting: Call to order made by Commissioner Rogalski at 6:30 p.m.

Introductions:

Commissioners: Floyd Rogalski, Melissa Becker, Fred Benjamin, Kevin Nicholson (excused) and Hartwig Vatheuer. Superintendent: Julie Petersen; Treasurer: Scott Olander; Ancillary Operations: Rhonda Holden; EMS Manager: Geoff Scherer.

Approval of Agenda:

Action: A motion to approve the agenda was made by Commissioner Vatheuer and seconded by Commissioner Becker. Motion carried.

Approval of Minutes:

Action: A motion to approve the minutes of the April 20, 2020 Regular Meeting was made by Commissioner Benjamin and seconded by Commissioner Becker. Motion carried.

Public Comments/Announcements/Correspondence:

None.

Operations Report:

The Commissioners reviewed the written operations report and operating statistics for April 2020. There were only 40 transports in April; 29 below the monthly budget. YTD Medic One is 55 transports below budget. The negative transport variance is directly related to Upper Kittitas County patient's compliance with the Governor's stay at home and social distancing orders. Geoff noted that Medic One has transported two Covid-19 positive patients. Staff are using appropriate PPE and are all healthy. Geoff commented that transports in May appear to be back to normal levels. Geoff advised that the differential problem with M7 has been fully resolved. Geoff's time spent participating with Incident Command coordination meetings has decreased to meeting on only Monday and Friday. For the Memorial Day Weekend Geoff plans add another Medic to increase capacity for an expected increase in transports.

The 2019 drive through flu clinic that District 2 sponsored was very popular and ran out of vaccine within two hours. In 2020 the District would like to double the number of flu doses to distribute to 200. Commissioner Vatheuer moved that the District provide 200 flu doses for the drive through flu clinic at a cost not to exceed \$5,000. Commissioner Becker seconded the motion. Motion passed.

Superintendent's Report:

The Commissioners reviewed the written Superintendent's Report. Julie reported that KVH reopened for non-emergent surgeries on May 4, 2020. The OR is ramping back up gradually and will be back to normal volumes by the end of May. She also added that Kittitas County Phase 2 reopening variance was denied.

Ancillary Report:

The Commissioners reviewed the written ancillary report. Rhonda advised that KVH ancillary services such as diagnostic imaging, mammography, PT, OT, Speech, etc. have reopened for non-emergent scheduled services.

Finance Report:

The financial statements for April 2020 were reviewed by the Commissioners. The review included a review of actual versus budgeted revenue and expense variances. As noted by Geoff during the Operations Report, April transports were below budget by 29 transports. YTD transports are 55 transports below budget. Total Revenue for April was \$44,576 below budget, this variance would have been worse were it not for \$18,493 in CARES funds that the District received. April contractual adjustments had a positive variance of \$34,378 due to the revenue shortfall and because the Health Care Authority is including estimates for GEMT funding with the Medicaid and MCO payments. Overall expenses for April were below budget by \$13,923. Nearly every expense category was at or below budget for the month. Due to the CARES funds, Medic one posted a Net Income for April of \$13,886 compared to budgeted Net Income of \$6,787 a positive variance of \$7,099. YTD Net Income is 22,212; a positive variance of \$65.

Action: A motion to approve the checks for April was made by Commissioner Vatheuer and seconded by Commissioner Benjamin. Motion carried.

Ambulance Garage:

Rhonda provided an update about the ambulance garage project schedule and KDA Architecture's renditions about what the new garage will look like. KDA is designing the garage exterior to tie into the color schemes and the rock and brick work of the Cle Elum Clinic. The current project schedule has construction beginning in September 2020 and the garage being completed in May 2021.

The Commissioners discussed the need for an updated cost estimate by an independent construction estimator at a cost of \$10 to \$11 thousand dollars. The Commissioners advised not to spend additional funds for a cost estimate. The architecture rendition included building signage that the Commissioners want revised. The signage should

read, "Kittitas County Public Hospital District #2" on one line and "Medic One Station 99" on the second line. The Commissioners want the flag pole moved from the space between the clinic and ambulance garage to an area on Pine Street.

Rhonda discussed the need to apply to the City of Cle Elum to combine parcels 484135 and 074035 and do boundary line adjustments between parcel 484135 and parcel 474135 and between parcel 074035 and parcel 504135. The Commissioners agreed to move ahead with combining the parcels and making these necessary boundary line adjustments to accommodate the new Ambulance Garage.

Executive Session:

There was no executive session.

New Business:

There was discussion regarding establishing a Small Works Roster for Hospital District 2. Scott explained the need to establish a Small Works Roster came from a State Auditor audit finding for District 1. Because some of the Small Works Roster work will be directed by District 1's engineering department it was recommended that the Small Works Roster for District 1 and District 2 include the same list of vendors. The vendor list is currently being expanded to include Upper Kittitas County vendors who may be interested in performing work for District 2.

A motion to adopt an amended Resolution No. 20-01 Small Works Roster was made by Commissioner Vatheuer and seconded by Commissioner Benjamin. Motion carried.

Next regular meeting date: June 15, 2020 at KVH Family Medicine Cle Elum. Due to the Covid19 outbreak the meeting may be done via telephone or via teleconference.

Announcements:

There being no further business the regular meeting was adjourned at 7:36 p.m. by Commissioner Rogalski.

Operation's Manager Report – May 2020

	May 2020	May 2019
Calls for Service	114	124
Patient Count	79	90
Patient Transports	56	67
Patient Refusals	10	4
Year to Date Transports	274	371
Station #73 Transports	23	
Station # 99 Transports	33	
Passed Calls	0	

PERSONNEL

The crews have remained healthy, no positive COVID-19 in the staff. Medic One has started to help out with the EMT class evaluation and we have been taking students as ride along. The crews have only responded or transported 2 known or suspected positive covid-19 patients this month.

APPARATUS

I will be going over to Braun NW on June 9th with Arron the D7 mechanic to do an inspection of M8. Here is the website to look at the current progress <https://www.braunnw.com/popup.php?id=2046>. Fire District 6 has asked for the surplus of Medic 4 when the district is ready. All apparatus is running well and have been in the shop for the usual maintenance, (knock on wood).

Year	Unit	Beg ODO	End ODO	Miles	Location	Comments
2018	M7	33,748	33,908	160	Station 73	Back Up
2016	M6	104,754	106,008	1,254	Station 99	Back Up
2016	M5	125,518	127,337	1,819	Station 99	1 st Out
2014	M4	156,821	160,385	3,564	Station 73	1 st Out
Total	Miles			6,797		

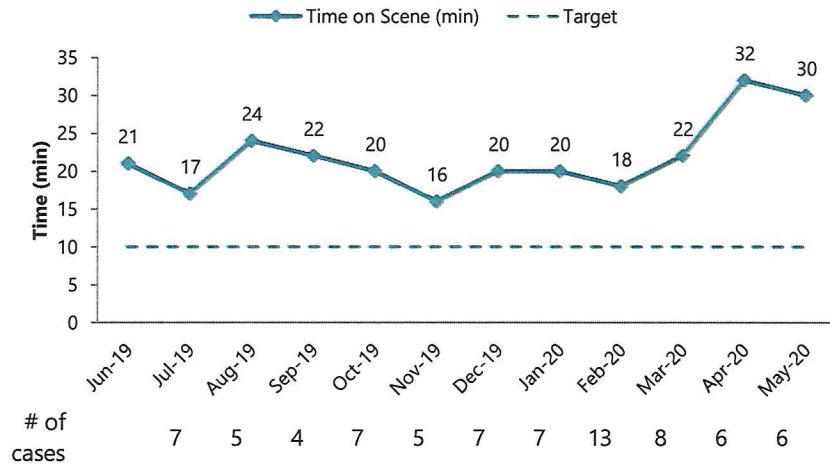
MISCELLANEOUS

- PPE inventory is coming on-line for the Incident Management Team. I have sent in request for disposable gowns and N95 masks. We are only reporting inventory supplies every other week to the IMT and I will continue to look for alternative avenues of procurement for these supplies.
- Darlene Mainwaring the Director of KITTCOM will be retiring in November of this year. I am working with Portman a well-known recruitment agency to find a replacement.
- Memorial Day weekend only had 11 calls and 6 transports. In 2019 the agency had 21 calls and 11 transports. I only put on an extra crew for only Saturday and Sunday of this year.

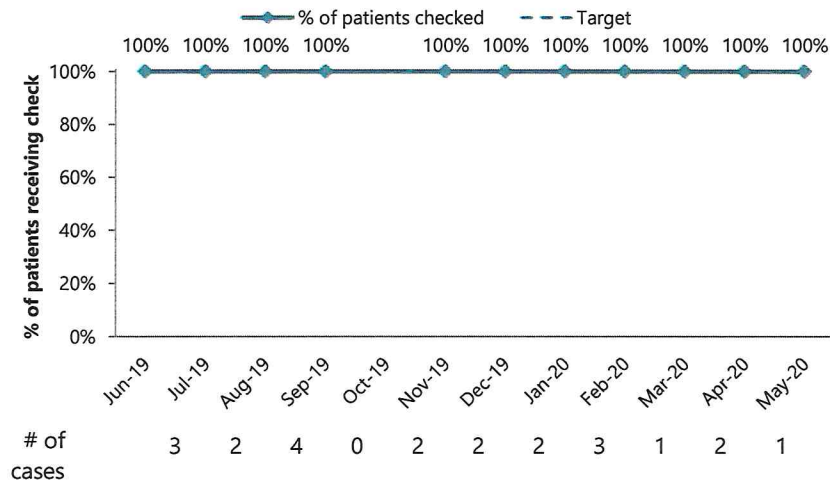
Kittitas County Public Hospital District No. 2

Quality Metrics

Time on Scene ↓ for trauma patients



Glucose Checked ↑ for patients with stroke symptoms



Kittitas County Hospital District #2

Patient Transport Count per Destination - YTD 2020

Hospital	YTD	April	May	June
Central Washington Hospital	2	0	0	
Harborview	5	1	1	
KVH	203	32	41	
Snoqualmie Valley Hospital	10	0	1	
Swedish Issaquah	30	3	6	
Virginia Mason	2	1	0	
Yakima Regional	0	0	0	
Yakima Memorial	8	1	1	
Childrens	1	0	1	
University of Washington	1	0	1	
Valley Renton	0	0	0	
Overlake	11	2	4	

	YTD	April	May	June
Out of County Transports	70	8	15	

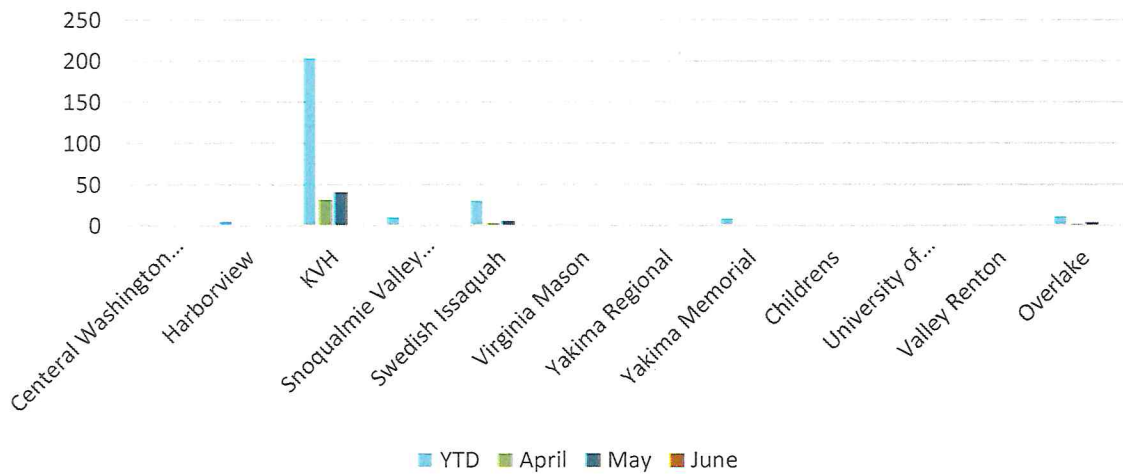
Call For Service Per Zone

Zone	YTD	April	May	June
Snoqualmie Pass	46	4	11	
Fire District 8	2	1	1	
Fire District 7	117	26	36	
Cle Elum	94	20	33	
Easton	35	8	9	
Ronald	17	0	5	
Urgent Care	28	0	3	
Roslyn	23	3	7	
South Cle Elum	18	4	7	
Family Medicine - Cle Elum	6	2	1	
KVH	10	3	0	
Other	10	1	1	

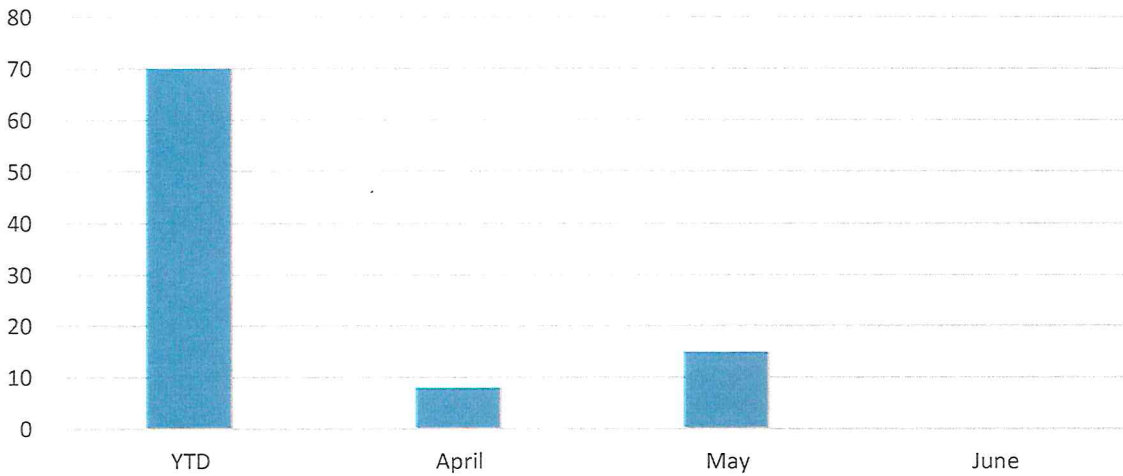
Zone	YTD	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Snoqualmie Pass	46	31	15	0	0
Fire District 8	2	0	2	0	0
Fire District 7	117	55	62	0	0
Cle Elum	94	41	53	0	0
Easton	35	18	17	0	0
Ronald	17	12	5	0	0
Urgent Care	28	25	3	0	0
Roslyn	23	13	10	0	0
South Cle Elum	18	7	11	0	0
Family Medicine - Cle Elum	6	3	3	0	0
KVH	10	7	3	0	0
Other	10	8	2	0	0

Comments:

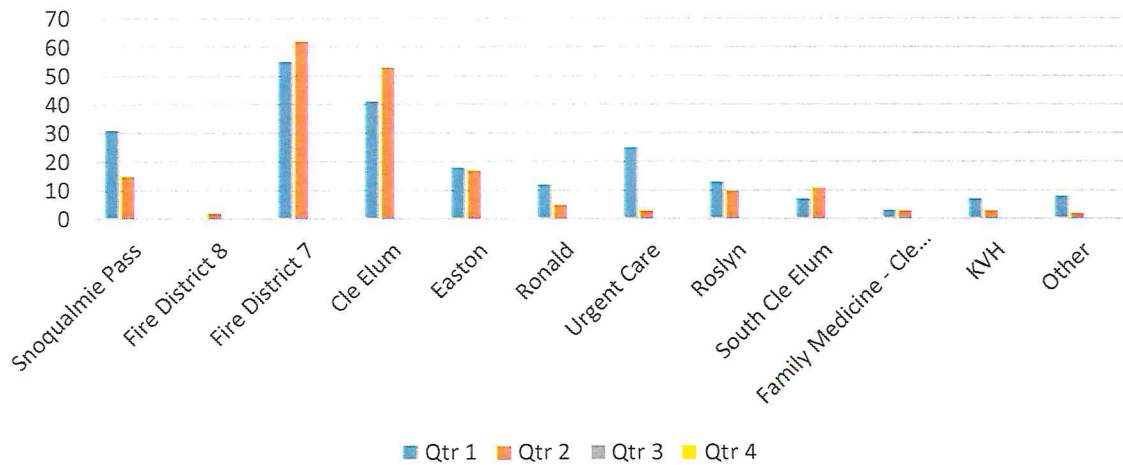
Patient Transport Count per Destination - 2020



Out of County Transports - 2nd Qtr 2020

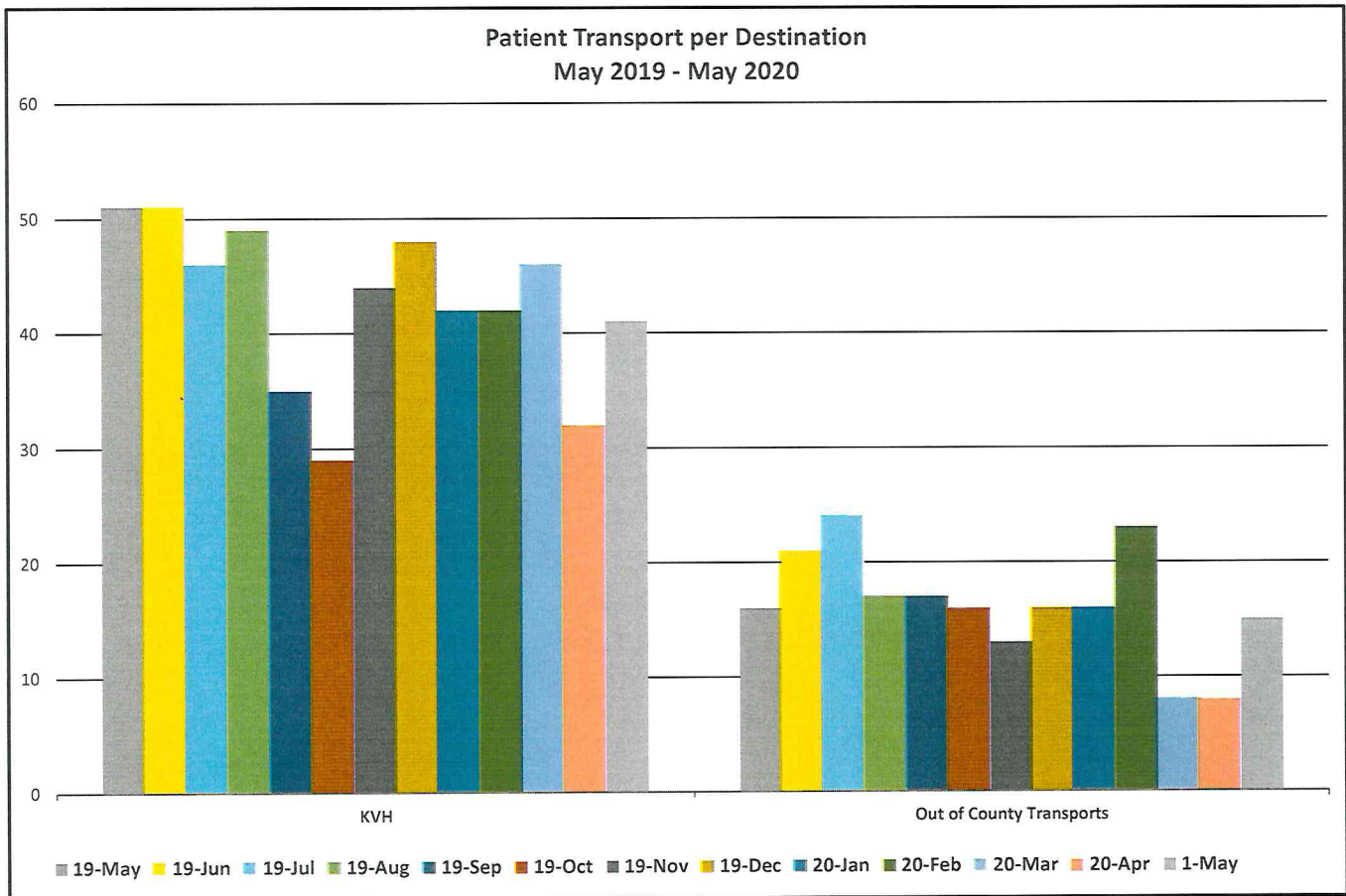


Call For Service Per Zone- 2020



Patient Transport per Destination

Hospital	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	1-May
Central Washington Hospital	0	2	0	0	1	0	0	0	0	1	1	0	0
Harborview	2	3	3	0	5	1	3	2	1	2	0	1	1
Snoqualmie Valley Hospital	0	3	6	1	4	0	0	2	1	8	0	0	1
Swedish Issaquah	7	2	6	3	9	5	2	6	7	8	6	3	6
Virginia Mason	2	2	1	1	1	1	2	0	0	1	0	1	0
Yakima Regional	0	3	1	3	1	2	0	1	0	0	0	0	0
Yakima Memorial	1	3	3	0	4	5	2	1	4	1	1	1	1
Children's	0	0	1	1	0	0	1	0	0	0	0	0	1
University of Washington	0	1	0	0	0	0	0	0	0	0	0	0	1
Valley Renton	0	0	0	0	0	0	1	1	0	0	0	0	0
Overlake	4	1	2	5	4	2	2	3	3	2	0	2	0
KVH	51	51	46	49	35	29	44	48	42	42	46	32	41
Out of County Transports	16	21	24	17	17	16	13	16	16	23	8	8	15





SUPERINTENDENT'S REPORT – Julie Petersen

June 2020

Open Public Meetings Act

The Governor's Proclamation (20-28.4) which suspended many of the requirements of the Open Public Meetings Act and the Public Records Act was originally due to expire on May 31, 2020. The proclamation has been extended through June 17, 2020. The provision of the original proclamation that limited the kinds of business that public entities can conduct and action that can be taken was allowed to expire.

We anticipate that Kittitas County will be operating under Phase 3 of the Safe Start Washington guidelines by the July 21st Board meeting date which allows for gatherings of up to 50 people. We are tentatively planning to hold the HD#2 Board meeting in the clinic with proper distancing and masking.

Statewide Masking Requirements

The Governor has issued new masking requirements that are applicable for ALL employees. These new requirements are enforced by the Washington State Department of Labor & Industry and the District is therefore subject to fines and citations in the event of noncompliance. Unless an employee is alone in a private office, a cloth face covering (at a minimum) must be worn. A face shield is not an acceptable substitute. In the case of our EMS crews, this requirement extends to living quarters.

CARES Funding

HD#2 has received just over \$18,000 in CARES funding. These dollars flowed through to the District in April as a portion of the original \$30 billion distributed to all healthcare providers. HD#1 was included in the \$30 billion distribution, the subsequent \$20 billion in rural funding and rural health clinic testing funds. In total, HD#1 has received approximately \$6.4 million dollars.

Management Contract Between HD#1 and HD#2

I am proposing an amendment to the services agreement between the two hospital districts to include a project manager as well as additional time for Rhonda Holden. I would like to discuss the proposal at the meeting.

Medical Staff Updates

Zoe Carlson, ARNP has served the patients of Family Medicine Cle Elum since 2015. Zoe will be retiring this month. FMCE has appointment availability for both physicians and APCs at the time so, for the time being, we will not post Zoe's position. We will closely monitor wait times.

Paul DeBusschere, MD will be joining KVH Pediatrics no later than October of this year. With the addition of Dr. DeBusschere, the practice will include 2.5 pediatricians which represents better access for our youngest patients than they have enjoyed in more than a decade.

Family Medicine Cle Elum 40th Anniversary

Family Medicine Cle Elum is celebrating forty years of service to the community. We will share our social distancing plans at the meeting and seek your input on how to involve HD#2.

Ancillary Services report to Hospital District #2 Board of Commissioners
June 2020

Ancillary Service Operation Report:

- **Covid-19 Testing at KVH Lab**

We now have onsite testing for Covid-19 that is part of a respiratory panel with influenza, respiratory syncytial virus and other coronaviruses. The turn-around time for this test is 1 hour, compared to our current 2-7 day turn-around time sending it out to a reference laboratory. We will be limited to approximately 60 tests per month due to a limited supply of testing cassettes from the manufacturer, so we are prioritizing who should receive this test in house. We are also requesting approval from HD1 Board to purchase stand alone Covid-19 testing equipment, but anticipate limitations on the number of test kits available from the manufacturer.

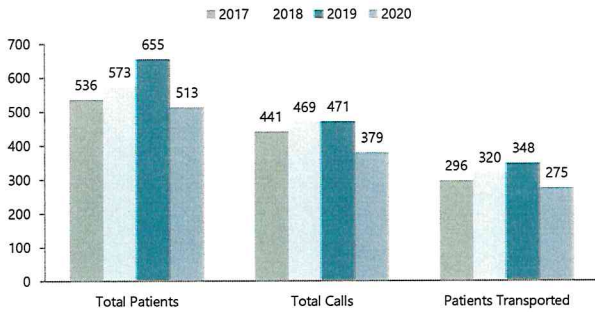
- **City of Cle Elum Storm Drain and Sidewalk Project**

I spoke to City of Cle Elum officials and they have tentative plans to pour the concrete for the sidewalks in front of Urgent Care the week of June 22.

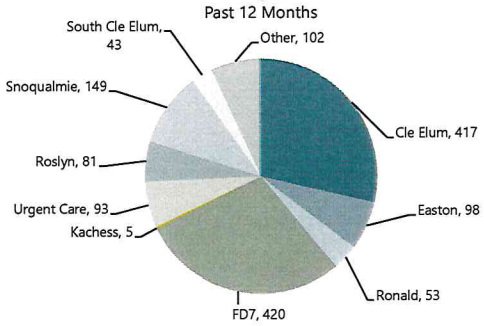
Respectfully submitted by Rhonda Holden, MSN, CENP

Kittitas County Public Hospital District No. 2

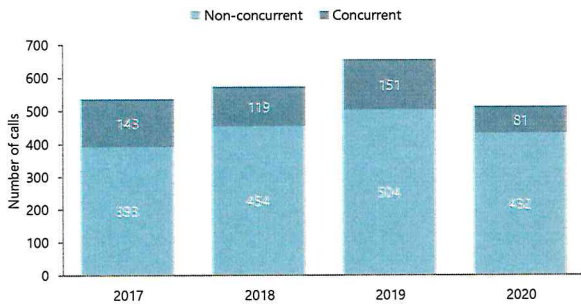
Volumes, YTD



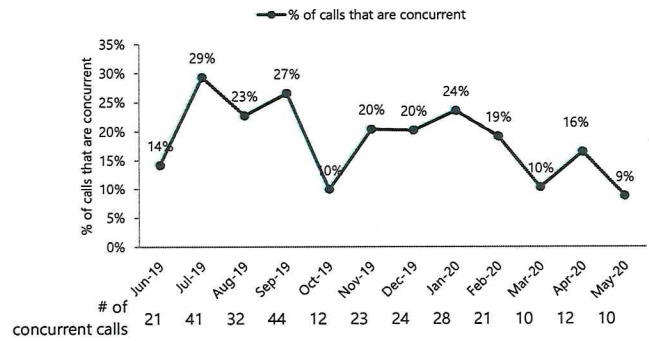
Calls by Zone



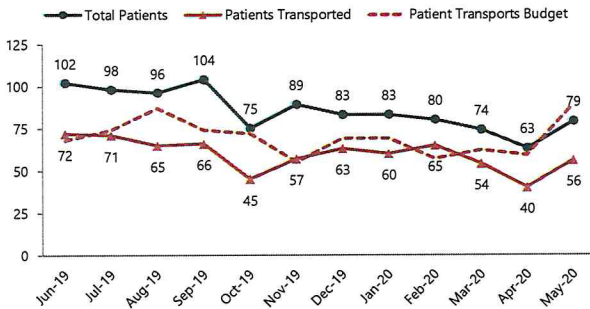
Concurrent Calls, YTD



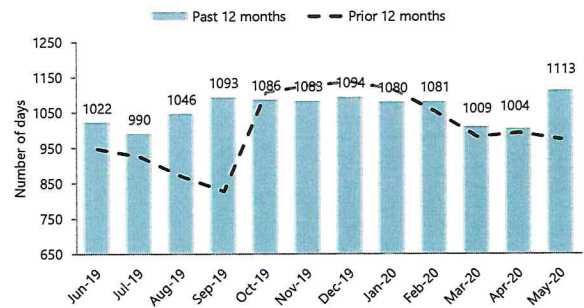
Concurrent Calls



Patients and Transports



Days Cash on Hand



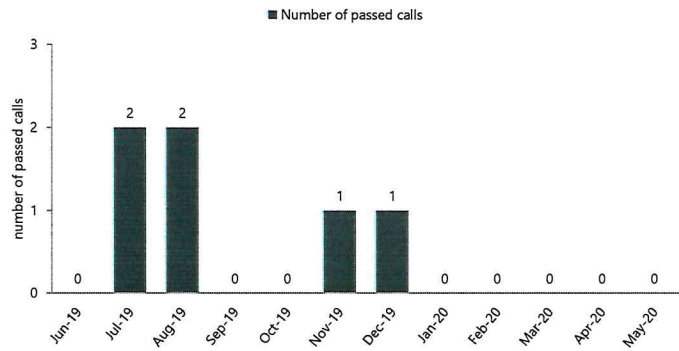
Kittitas County Public Hospital District No. 2

Turnout Time - Dispatch to Enroute

6/1/2019 to 5/31/2020

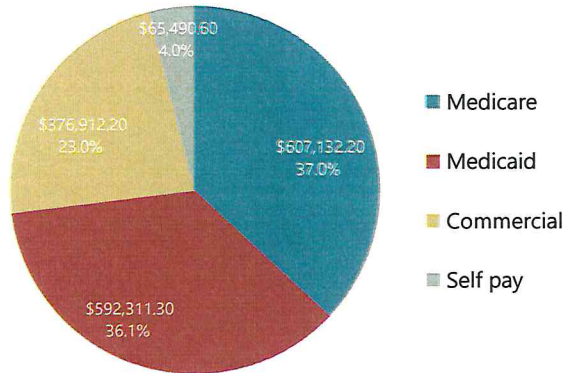
Apparatus	Responses	Turnout Time
A511 (CEFD)	2	2:32
<i>CEFD Overall</i>	2	2:32
A731 (FD7)	1	0:58
<i>FD7 Overall</i>	1	0:58
M931(HD2)	523	2:23
M991 (HD2)	806	1:51
M992 (HD2)	26	2:51
<i>HD2 Overall</i>	1355	2:05

Passed Calls



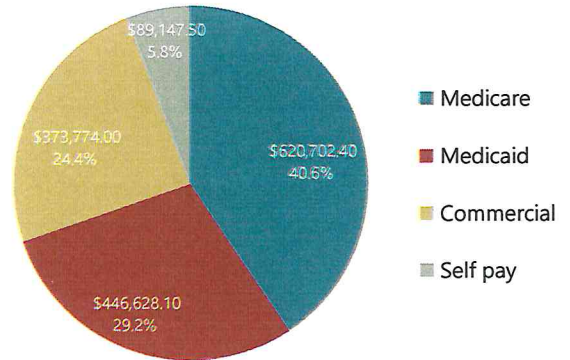
Payor Mix by Charges

1/1/2019 to 12/31/2019



Payor Mix by Charges

1/1/2018 to 12/31/2018



Kittitas Valley Community Hospital District #2
Statement of Revenue and Expense

MEDICAL BILLABLE RUNS	56	69	(13)	277	345	(68)	348
AVERAGE CHARGE PER RUN	2,002	2,141	(139)	1,979	2,085	(106)	2,098
	Current Month			Year to Date			Prior
	Actual	Budget	Variance	Actual	Budget	Variance	YTD
INTEREST INCOME	2,019	2,250	(231)	32,013	11,250	20,763	34,998
RENTAL INCOME	23,239	23,239	(0)	116,195	116,195	(0)	117,614
OTHER OPERATING REVENUE	0	100	(100)	20,253	500	19,753	1,266
AMBULANCE REVENUE	112,088	147,699	(35,611)	548,278	719,440	(171,162)	730,116
TOTAL REVENUE	137,346	173,288	(35,942)	716,739	847,385	(130,646)	883,995
CONTRACTUAL ADJUSTMENTS	43,154	66,401	(23,247)	213,387	323,437	(110,050)	254,255
BAD DEBT	5,548	8,403	(2,855)	27,906	40,934	(13,028)	31,042
CHARITY CARE	0	417	(417)	0	2,081	(2,081)	677
DEDUCTIONS FROM REVENUE	48,702	75,221	(26,519)	241,293	366,452	(125,159)	285,974
NET OPERATING REVENUE	88,644	98,067	(9,423)	475,447	480,933	(5,486)	598,021
SALARIES AND WAGES	81,865	86,092	(4,227)	423,042	419,372	3,670	392,274
EMPLOYEE BENEFITS	30,782	28,027	2,755	147,248	138,549	8,699	127,167
PROFESSIONAL FEES	5,400	3,258	2,142	20,131	16,294	3,837	12,114
SUPPLIES	3,648	11,159	(7,511)	61,609	55,265	6,344	63,041
UTILITIES	1,943	2,961	(1,018)	11,451	14,802	(3,351)	12,402
PURCHASED SERVICES	19,844	20,995	(1,151)	106,385	109,981	(3,596)	108,857
CEUCC SUBSIDY EXPENSE	15,622	15,622	0	78,111	78,112	(1)	76,579
DEPRECIATION	24,827	30,482	(5,655)	125,733	152,411	(26,678)	123,571
INSURANCE	2,097	2,350	(253)	10,473	11,750	(1,277)	10,282
LICENSES AND TAXES	1,425	1,699	(274)	4,869	8,272	(3,403)	6,553
INTEREST EXPENSE	11,609	11,609	(0)	58,044	58,042	2	63,174
TRAVEL AND EDUCATION	382	1,433	(1,051)	5,827	7,169	(1,342)	4,307
OTHER DIRECT EXPENSES	360	666	(306)	3,754	3,338	416	4,168
EXPENSES	199,804	216,353	(16,549)	1,056,677	1,073,357	(16,680)	1,004,490
OPERATING INCOME (LOSS)	(111,160)	(118,286)	7,126	(581,230)	(592,424)	11,194	(406,469)
TAX LEVY INCOME	123,307	124,070	(763)	615,388	620,355	(4,967)	574,697
NON-OPERATING BOND ISSUE C	0	0	0	0	0	0	0
NET INCOME (LOSS)	12,148	5,784	6,364	34,158	27,931	6,227	168,229
DAYS CASH ON HAND	1113.0						
AR DAYS	86.6						
CURRENT RATIO	14.36						
COMMITTED CAPITAL FUNDS:							
2019 AMBULANCE	0.00						
2020 AMBULANCE	255,000						
AMBULANCE GARAGE	4,100,000						
TOTAL COMMITTED FUNDS	4,355,000.00						
DAYS CASH AFTER COMMITTED	310.0						

Kittitas Valley Community Hospital District #2
Statement of Revenue and Expense

	56	69	(13)	277	345	(68)	348
AVERAGE CHARGE PER RUN	2,002	2,141	(139)	1,979	2,085	(106)	2,098
	Current Month			Year to Date			Prior
	Actual	Budget	Variance	Actual	Budget	Variance	YTD
INTEREST INCOME	0	0	0	0	0	0	0
RENTAL INCOME	0	0	0	0	0	0	0
OTHER OPERATING REVENUE	0	100	(100)	1,760	500	1,260	1,266
AMBULANCE REVENUE	112,088	147,699	(35,611)	548,278	719,440	(171,162)	730,116
TOTAL REVENUE	112,088	147,799	(35,711)	550,038	719,940	(169,902)	731,382
CONTRACTUAL ADJUSTMENTS	43,154	66,401	(23,247)	213,387	323,437	(110,050)	254,255
BAD DEBT	5,548	8,403	(2,855)	27,906	40,934	(13,028)	31,042
CHARITY CARE	0	417	(417)	0	2,081	(2,081)	677
DEDUCTIONS FROM REVENUE	48,702	75,221	(26,519)	241,293	366,452	(125,159)	285,974
NET OPERATING REVENUE	63,386	72,578	(9,192)	308,746	353,488	(44,742)	445,409
SALARIES AND WAGES	81,353	85,884	(4,531)	420,226	418,328	1,898	391,876
EMPLOYEE BENEFITS	30,322	28,027	2,295	146,608	138,549	8,059	127,107
PROFESSIONAL FEES	0	0	0	0	0	0	0
SUPPLIES	3,648	11,159	(7,511)	61,579	55,265	6,314	62,956
UTILITIES	1,943	2,794	(851)	10,845	13,971	(3,126)	11,578
PURCHASED SERVICES	12,591	13,970	(1,379)	65,423	69,850	(4,427)	75,672
CEUCC SUBSIDY EXPENSE	0	0	0	0	0	0	0
DEPRECIATION	10,850	16,792	(5,942)	57,199	83,956	(26,757)	55,488
INSURANCE	641	625	16	2,970	3,125	(155)	2,465
LICENSES AND TAXES	1,425	0	1,425	4,869	0	4,869	6,553
INTEREST EXPENSE	0	0	0	0	0	0	0
TRAVEL AND EDUCATION	350	1,375	(1,025)	5,666	6,875	(1,209)	4,180
OTHER DIRECT EXPENSES	0	125	(125)	570	625	(55)	1,232
EXPENSES	143,123	160,751	(17,628)	775,955	790,544	(14,589)	739,108
OPERATING INCOME (LOSS)	(79,737)	(88,173)	8,436	(467,209)	(437,056)	(30,153)	(293,699)
TAX LEVY INCOME	59,577	59,772	(195)	297,327	298,861	(1,534)	281,654
NON-OPERATING BOND ISSUE CI	0	0	0	0	0	0	0
NET INCOME (LOSS)	(20,160)	(28,401)	8,241	(169,882)	(138,195)	(31,687)	(12,045)

Kittitas Valley Community Hospital District #2
Statement of Revenue and Expense

	Current Month			Year to Date			Prior
	Actual	Budget	Variance	Actual	Budget	Variance	YTD
INTEREST INCOME	2,019	2,250	(231)	32,013	11,250	20,763	34,998
RENTAL INCOME	23,239	23,239	(0)	116,195	116,195	(0)	117,614
OTHER OPERATING REVENUE	0	0	0	18,493	0	18,493	0
AMBULANCE REVENUE	0	0	0	0	0	0	0
TOTAL REVENUE	25,258	25,489	(231)	166,701	127,445	39,256	152,612
CONTRACTUAL ADJUSTMENTS	0	0	0	0	0	0	0
BAD DEBT	0	0	0	0	0	0	0
CHARITY CARE	0	0	0	0	0	0	0
DEDUCTIONS FROM REVENUE	0	0	0	0	0	0	0
NET OPERATING REVENUE	25,258	25,489	(231)	166,701	127,445	39,256	152,612
SALARIES AND WAGES	512	208	304	2,816	1,044	1,772	398
EMPLOYEE BENEFITS	40	0	40	220	0	220	60
PROFESSIONAL FEES	5,400	3,258	2,142	20,131	16,294	3,837	12,114
SUPPLIES	0	0	0	29	0	29	85
UTILITIES	0	167	(167)	607	831	(224)	824
PURCHASED SERVICES	7,253	7,025	228	40,962	40,131	831	33,184
CEUCC SUBSIDY EXPENSE	15,622	15,622	0	78,111	78,112	(1)	76,579
DEPRECIATION	13,977	13,690	287	68,534	68,455	79	68,083
INSURANCE	1,456	1,725	(269)	7,503	8,625	(1,122)	7,817
LICENSES AND TAXES	0	1,699	(1,699)	0	8,272	(8,272)	0
INTEREST EXPENSE	11,609	11,609	(0)	58,044	58,042	2	63,174
TRAVEL AND EDUCATION	32	58	(26)	162	294	(132)	128
OTHER DIRECT EXPENSES	360	541	(181)	3,184	2,713	471	2,936
EXPENSES	56,261	55,602	659	280,302	282,813	(2,511)	265,382
OPERATING INCOME (LOSS)	(31,003)	(30,113)	(890)	(113,601)	(155,368)	41,767	(112,770)
TAX LEVY INCOME	63,730	64,298	(568)	318,061	321,494	(3,433)	293,043
NON-OPERATING BOND ISSUE C	0	0	0	0	0	0	0
NET INCOME (LOSS)	32,728	34,185	(1,457)	204,460	166,126	38,334	180,274
DAYS CASH ON HAND	1113.0						
AR DAYS	86.6						
CURRENT RATIO	14.36						
COMMITTED CAPITAL FUNDS:							
2019 AMBULANCE	0.00						
2020 AMBULANCE	255,000						
AMBULANCE GARAGE	4,100,000						
TOTAL COMMITTED FUNDS	4,355,000.00						
DAYS CASH AFTER COMMITTED	310.0						

Kittitas County Hospital Dist 2

Balance Sheet

	<u>Year to Date</u>	<u>Prior Year End</u>	<u>Change</u>
CASH	3,729,162	4,094,414	(365,251)
ACCOUNTS RECEIVABLE	169,092	172,928	(3,835)
TAXES RECEIVABLE	1,031,349	40,928	990,421
PREPAIDS	25,738	3,918	21,820
INVESTMENTS	2,307,064	2,289,190	17,874
CURRENT ASSETS	7,262,406	6,601,377	661,029
LAND	843,524	843,524	0
PROPERTY, PLANT, & EQUIPMENT	6,648,288	6,532,311	115,976
ACCUMULATED DEPRECIATION	(3,483,634)	(3,357,901)	(125,733)
NON CURRENT ASSETS	4,008,179	4,017,935	(9,756)
NET PENSION ASSET	204,890	204,890	0
DEFERRED OUTFLOWS	57,775	57,775	0
ASSETS	11,533,249	10,881,977	651,272
ACCOUNTS PAYABLE	43,609	42,674	934
INTEREST PAYABLE	(1,309)	11,871	(13,180)
ACCRUED PAYROLL	19,383	28,416	(9,033)
ACCRUED BENEFITS	86,996	66,907	20,088
CEUCC SUBSIDY PAYABLE	78,111	183,790	(105,679)
CURRENT PORTION REVENUE BOND - LTGO	278,985	278,985	0
CURRENT LIABILITIES	505,774	612,643	(106,869)
LONG TERM REVENUE BOND - LTGO	3,772,307	3,910,624	(138,317)
NET PENSION LIABILITY	199,089	199,089	0
DEFERRED INFLOWS - PENSION	352,779	352,779	0
DEFERRED INFLOWS - LEVY	862,300	0	862,300
NONCURRENT LIABILITIES	5,186,475	4,462,492	723,984
LIABILITIES	5,692,250	5,075,135	617,115
NET INCOME (LOSS)	34,158	0	34,158
UNRESTRICTED FUND BALANCE	5,806,842	5,806,842	0
FUND BALANCE	5,841,000	5,806,842	34,158
TOTAL LIABILITIES AND NET POSITION	11,533,249	10,881,977	651,272

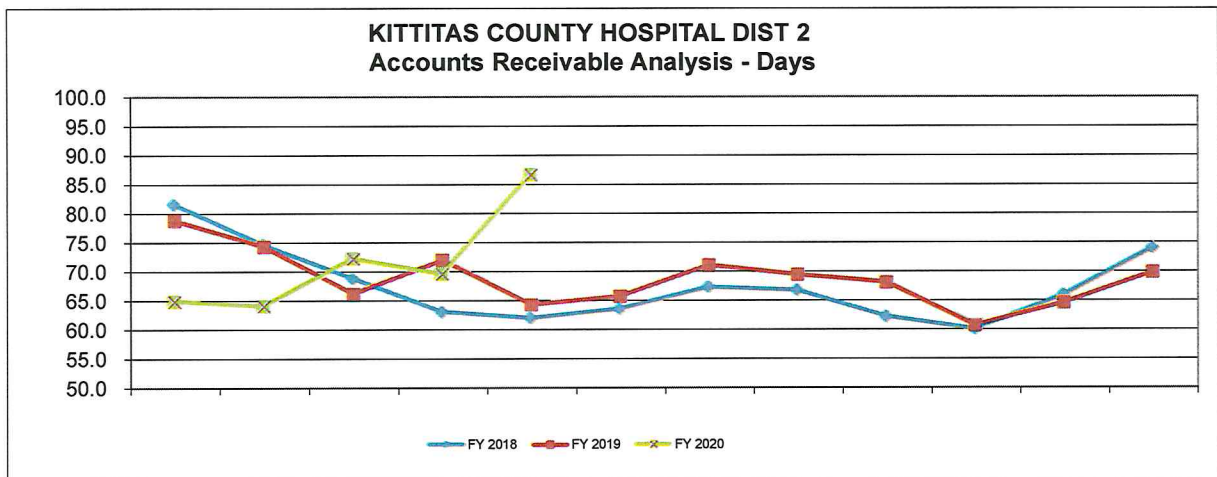
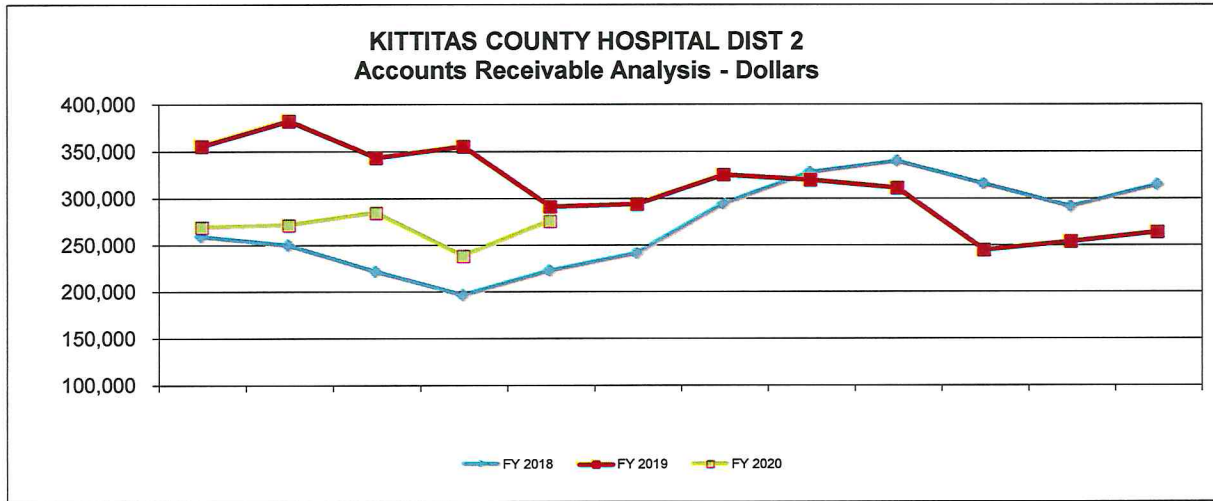
Statement of Cash Flows

	<u>CASH</u>
NET BOOK INCOME	34,158
ADD BACK NON-CASH EXPENSE	
DEPRECIATION	125,733
NET CASH FROM OPERATIONS	159,890
CHANGE IN CURRENT ASSETS	
PATIENT ACCOUNTS AND OTHER RECEIVABLES	3,835
PROPERTY TAX RECEIVABLE	(990,421)
PREPAID EXPENSE	(21,820)
TOTAL CHANGE IN CURRENT ASSETS	(1,008,406)
PURCHASE OF PROPERTY, PLANT & EQUIPMENT	(115,976)
NET PENSION ASSET	0
DEFERRED OUTFLOWS	0
INCREASE IN INVESTMENTS	(17,874)
PROCEEDS FROM SALE/MATURITY OF INVESTMENTS	
TOTAL CHANGE IN ASSETS	(1,142,256)
CHANGES IN CURRENT LIABILITIES	
ACCOUNTS PAYABLE	934
INTEREST PAYABLE	(13,180)
ACCRUED PAYROLL	(9,033)
ACCRUED BENEFITS	20,088
CEUCC SUBSIDY PAYABLE	(105,679)
TOTAL CHANGE CURRENT LIABILITIES	(106,869)
PRINCIPLE PAYMENT ON REVENUE BOND	(138,317)
NET PENSION LIABILITY	0
DEFERRED INFLOWS OF RESOURCES	862,300
NET CHANGE IN CASH	(365,251)
BEGINNING CASH ON HAND	4,094,414
ENDING CASH ON HAND	3,729,162



KITTITAS COUNTY HOSPITAL DIST 2
Accounts Receivable Analysis

	May-20	Apr-20	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19	Aug-19	Jul-19	Jun-19
SYS DESIGN EMS												
A/R Dollars	275,755	238,171	\$ 284,511	\$ 271,344	268,798	264,049	253,901	244,897	311,152	320,080	325,523	294,088
A/R Days	86.6	69.6	72	64	65	70	64.6	60.7	68.2	69.5	71.2	65.8





KITTITAS COUNTY HOSPITAL DIST 2

BOARD MEETING MAY 2020 ACTIVITY

ACCOUNTS PAYABLE WARRANTS/ EFTS TO BE APPROVED

CHECK DATE:

# 1 WARRANT NUMBERS:	11302-11313	NET AMOUNT:	\$34,230.01	4-May-20
# 2 WARRANT NUMBERS:	11314-11338	NET AMOUNT:	\$275,035.91	18-May-20
# 3 WARRANT NUMBERS:	11339	NET AMOUNT:	\$975.00	26-May-20
			<u>\$310,240.92</u>	

PAYROLL WARRANTS / EFTS TO BE APPROVED

PPE 04-25-2020	NET AMOUNT:	\$26,241.29	1-May-20
PPE 05-09-2020	NET AMOUNT:	\$22,955.31	15-May-20
PPE 05-23-2020	NET AMOUNT:	\$25,255.95	29-May-20
		<u>\$74,452.55</u>	

TOTAL NET WARRANTS & EFT'S

\$384,693.47

Upper Kittitas County Public Hospital District #2
 Detailed Statement of Accounts Payable Transactions
 Month of May 2020



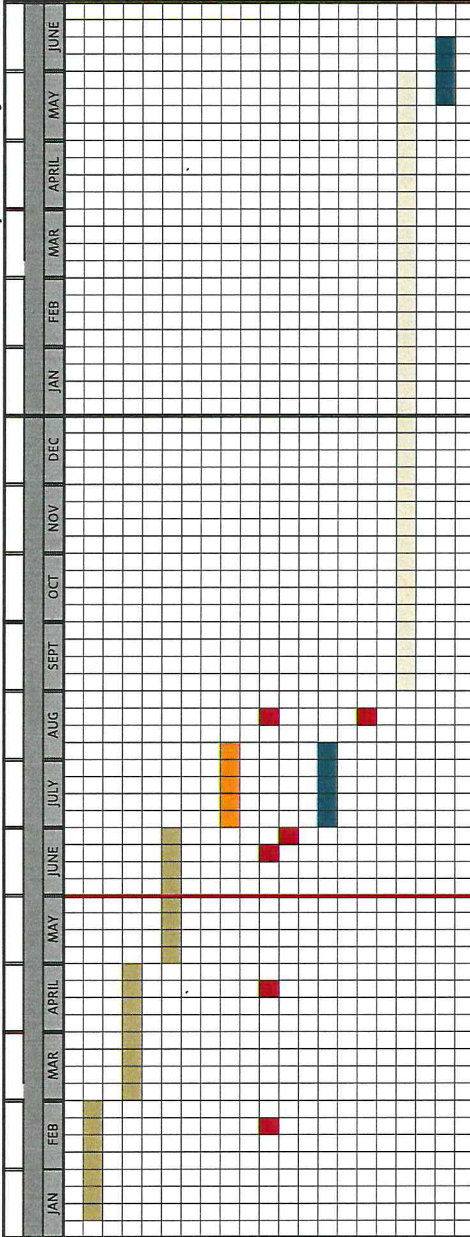
Account Class	Check No	Vendor	Amount	
Balance Sheet	11303	CITY OF CLE ELUM	271.50	
	11304	DEPARTMENT OF RETIREMENT SYSTEMS	3259.08	
	11305	DEPARTMENT OF RETIREMENT SYSTEMS	766.60	
	11314	AFLAC	716.15	
	11317	CASHMERE VALLEY BANK	71223.34	
	11317	CASHMERE VALLEY BANK	92755.94	
	11317	CASHMERE VALLEY BANK	45560.72	
	11322	DEPARTMENT OF RETIREMENT SYSTEMS	2920.81	
	11323	DEPARTMENT OF RETIREMENT SYSTEMS	381.60	
	11325	IAFF 4880	1260.00	
	11329	KDA ARCHITECTURE INC	42812.00	
	11339	CITY OF CLE ELUM	975.00	
	Employee Benefits	11302	BPAS-VEBA	72.00
		11302	BPAS-VEBA	90.00
11304		DEPARTMENT OF RETIREMENT SYSTEMS	2178.06	
11312		VIMLY BENEFIT SOLUTIONS	18911.34	
11322		DEPARTMENT OF RETIREMENT SYSTEMS	1814.98	
11337		VIMLY BENEFIT SOLUTIONS	900.00	
Supplies	11307	JAMES OIL CO., INC.	231.49	
	11308	LIFE ASSIST, INC.	44.93	
	11308	LIFE ASSIST, INC.	674.03	
	11308	LIFE ASSIST, INC.	409.54	
	11308	LIFE ASSIST, INC.	89.86	
	11311	OXARC INC	176.55	
	11311	OXARC INC	1500.50	
	11311	OXARC INC	1197.39	
	11311	OXARC INC	45.28	
	11315	AMAZON	97.15	
	11315	AMAZON	158.89	
	11315	AMAZON	52.51	
	11315	AMAZON	111.12	
	11315	AMAZON	44.44	
	11315	AMAZON	574.56	
	11316	CARDINAL HEALTH 112, LLC	354.33	
	11320	CLE ELUM HARDWARE & RENTAL	140.28	
	11324	GALLS, LLC	102.82	
	11328	JAMES OIL CO., INC.	127.08	
11331	KITTITAS VALLEY HEALTHCARE	530.94		
11332	LIFE ASSIST, INC.	22.46		
11333	OXARC INC	101.78		
Utilities	11306	DISH NETWORK	137.78	
	11309	MCI	36.05	

	11318 CENTURYLINK	114.87
	11326 INLAND NETWORKS	150.00
	11326 INLAND NETWORKS	91.76
	11330 KITTITAS COUNTY FIRE DISTRICT #7	200.00
	11334 PUGET SOUND ENERGY	28.20
	11336 VERIZON	547.67
Purchased Services	11313 YAKIMA ADJUSTMENT SERVICE INC	3778.03
	11319 CITY OF CLE ELUM FIRE DEPARTMENT	200.00
	11327 JACKSON HORSLEY	400.00
	11330 KITTITAS COUNTY FIRE DISTRICT #7	147.41
	11330 KITTITAS COUNTY FIRE DISTRICT #7	2655.95
	11331 KITTITAS VALLEY HEALTHCARE	2873.63
	11331 KITTITAS VALLEY HEALTHCARE	1991.44
	11335 SYSTEMS DESIGN	1246.20
	11338 WILLETES SHELL SERVICE	1390.18
	11338 WILLETES SHELL SERVICE	202.50
Travel & Education	11321 DALE SCOTT OLANDER	32.20
Other Direct Expenses	11310 NORTHERN KITTITAS CO TRIBUNE	360.00
		<u>310,240.92</u>

PROJECT SCHEDULE
 KCPHD #2 AMBULANCE GARAGE

KDA ARCHITECTURE
 Project Number 201838.00

TASK	START DATE	DATE COMPLETE
SCHEMATIC DESIGN		
DESIGN DEVELOPMENT		
CONTRACT DOCUMENTS Cost Estimate - No Estimate in CD's		
CITY OF CLE ELUM PLAN REVIEW		
REVIEW PROJECT WITH BOARD BOARD APPROVES TO GO OUT TO BID		
BIDDING		
BOARD APPROVES LOW BIDDER		
CONSTRUCTION		
MOVE IN		



REVISION	DATE

Project: 18-00000000000000000000
 Title: 18-00000000000000000000
 Date: 05/29/20
 Drawn: RHM
 Job: 201838

KDA ARCHITECTURE
 1119 15th Avenue, Seattle, WA 98102
 206.461.1515
 www.kdaarch.com



Ambulance Garage

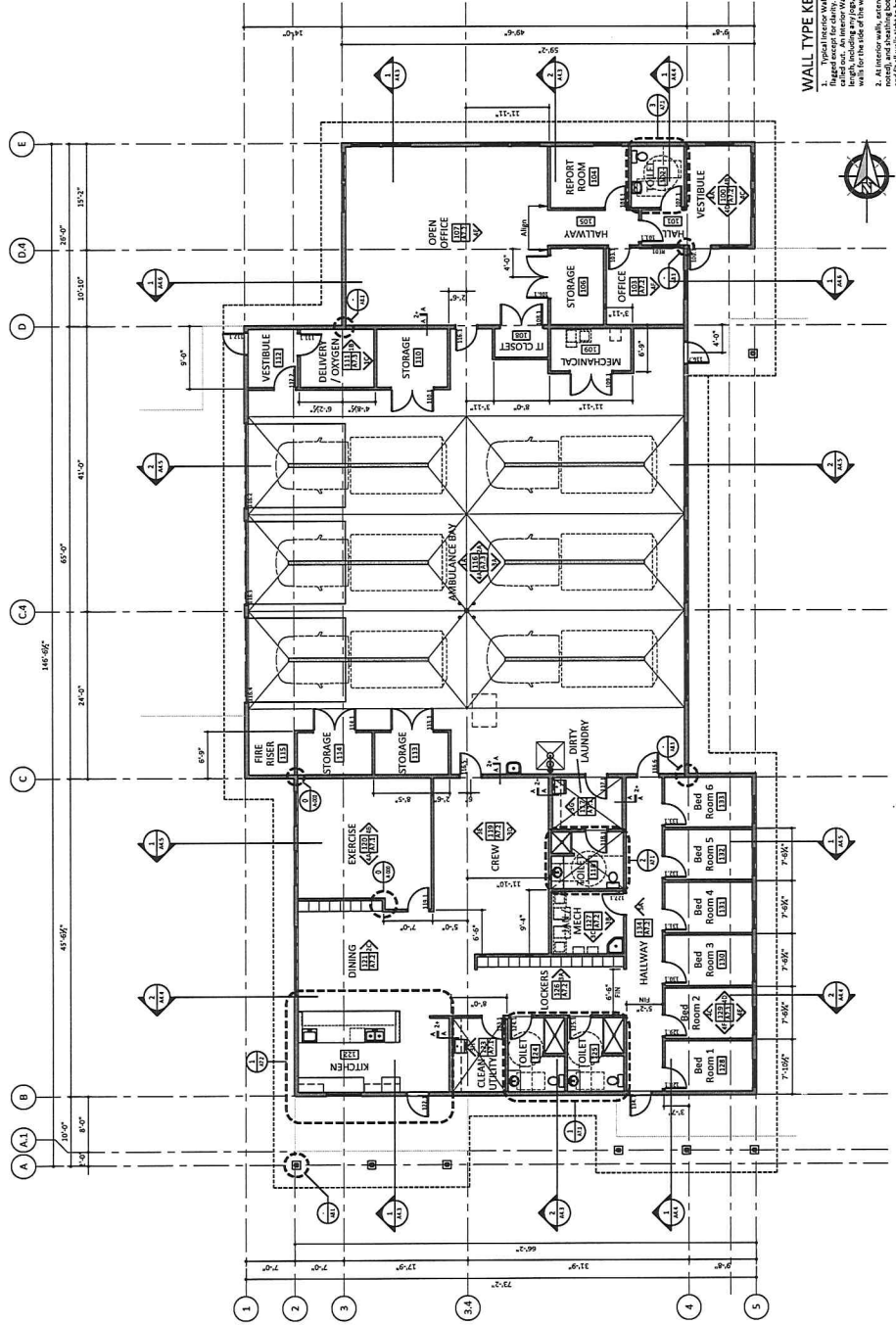
KCPH District 2
 Cle Elum, WA 98922

DATE: 05/29/20
 SCALE: 1/8" = 1'-0"
 DRAWN: RHM
 JOB: 201838

Floor Plan

SHEET:
A2.1

SHEET NOTES



WALL TYPE KEY

1. Typical interior wall type "A" is not called out. An interior wall type continues the full wall for the side of the wall if flagged.
2. All interior walls, except studs, insulation (where noted), and framing bottom of roof trusses. Cut through to beams, joists, pipes, and other objects.
3. All exterior walls with to receive vapor barrier on interior side of framing.
4. As walls with insulation, continue insulation full height or wall, UNO.
5. All stud framing and luming 8" O.C. UNO.

- WALL TYPE KEY**
- Symbol indicates full (no symbol to fill)
 - Number indicates schedule
 - Letter indicates schedule
 - Color indicates schedule
- FULL MATERIAL INSULATION**
- 3" Acoustical Batt Insulation
 - R-21 Thermal Batt Insulation
- INTERIOR WALL SUBSTRATE (FRAMING)**
- 3" Wood Stud
 - 2" Wood Stud
 - 1" Wood Stud
- INTERIOR WALL FINISH**
- 1/2" Gypsum

1 Floor Plan
 1/8" = 1'-0"

EXTERIOR WALL TYPES
 Inferred from exterior to interior wall finish noted above.

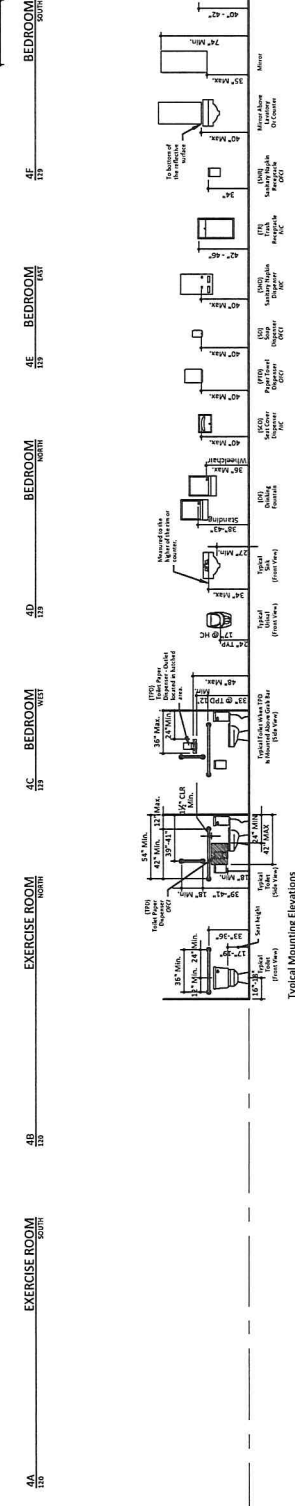
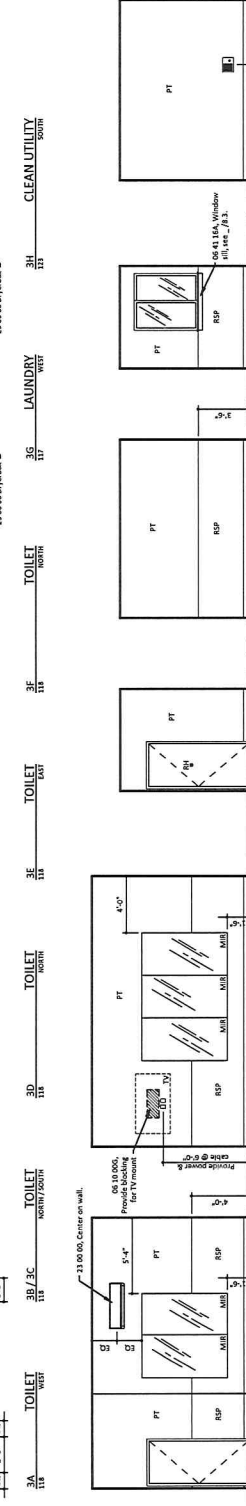
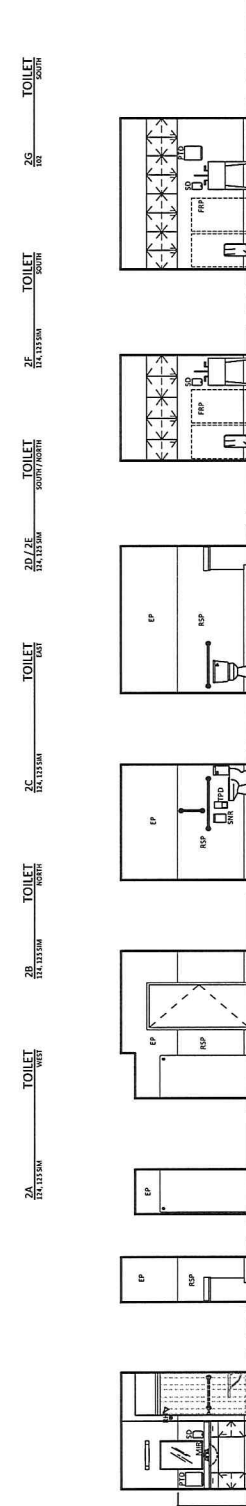
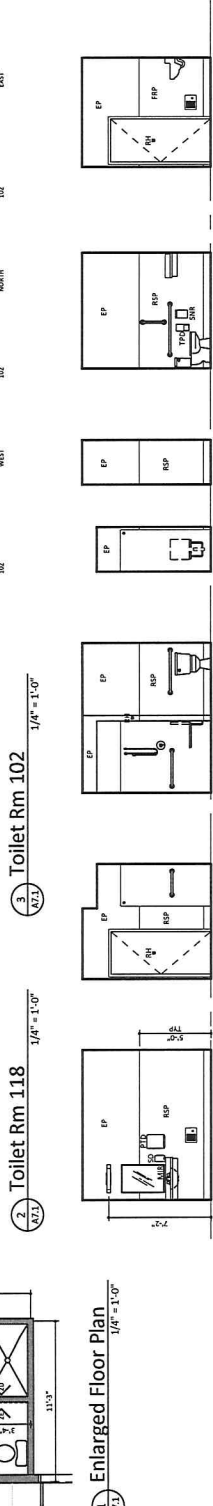
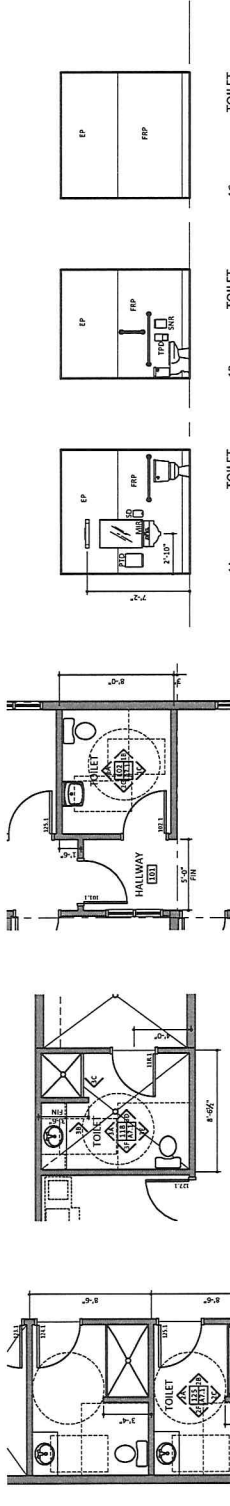
REVISION	DATE

MATERIAL KEYNOTES

SHEET KEYNOTES

SHEET NOTES

1. All light cabinet items are PVC and are shown for reference only.
2. All accessories with the word "Spec-Space" or "In-line" are to be installed every 30 linear inches.
3. For typical cabinet details see sheet A3.2.
4. See sheet A3.2 for finish types and locations.
5. Items labeled "TYP" apply to entire sheet.
6. "L" = Lock
7. Refer to sheet A7.2 for typical mounting heights, clearances, and accessories. Connector to verify installation with manufacturer. All mounting heights are subject to change without notice. All hardware to be adjustable, unless noted otherwise.
8. All hardware to be adjustable, unless noted otherwise.



REVISION	DATE

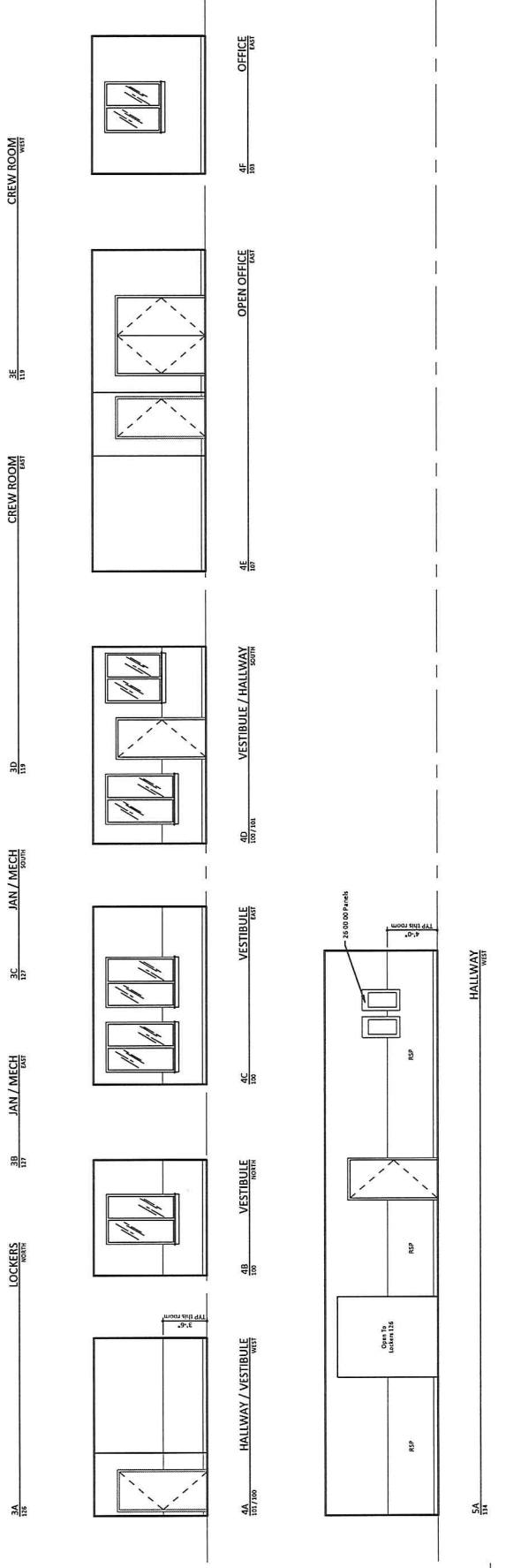
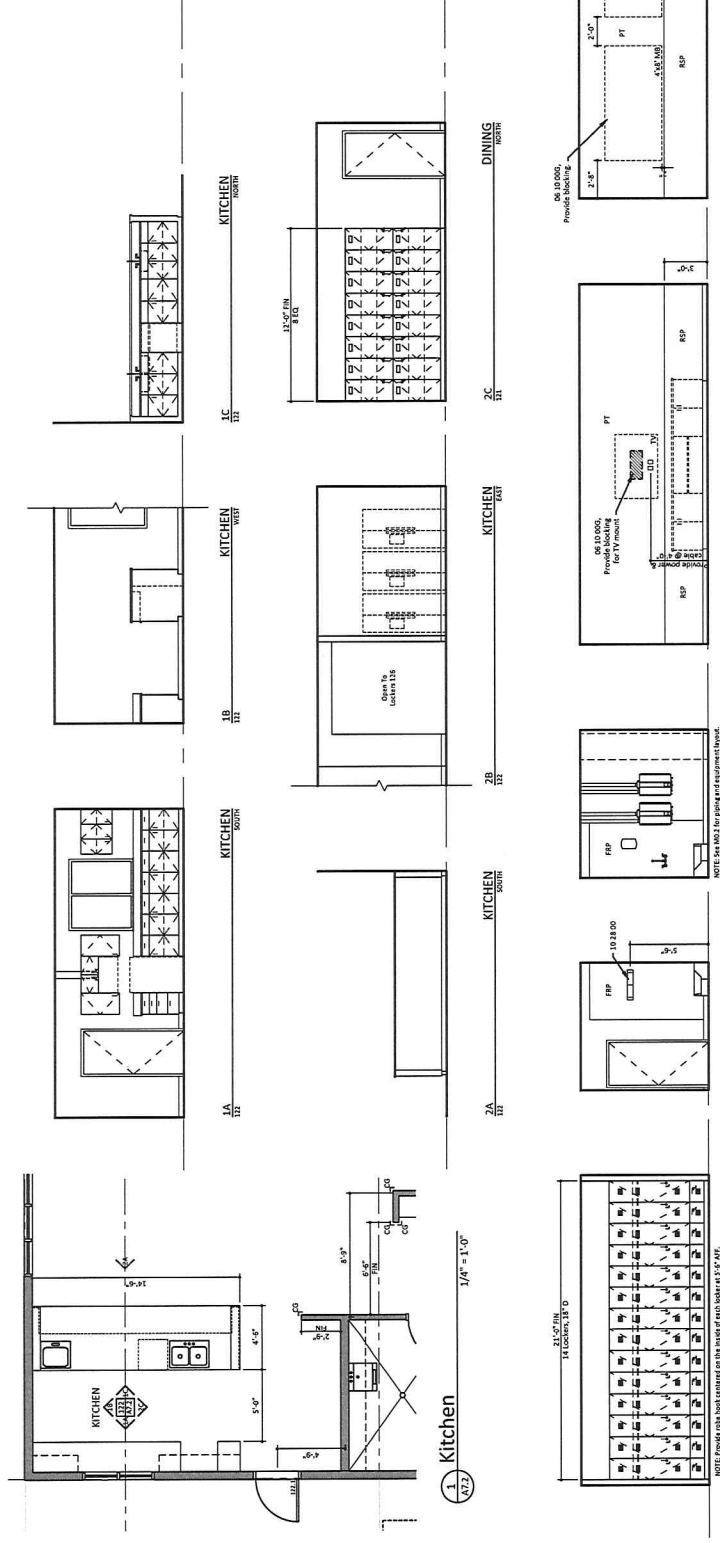
1500 S. OLYMPIA, SUITE 200, SEASIDE, WA 98138
 PHONE: 206.433.8888 FAX: 206.433.8889
 WWW.KDAARCHITECTURE.COM

MATERIAL KEYNOTES

SHEET KEYNOTES

SHEET NOTES

- All highly detailed items are EIC and are shown for coordination only.
- All casework with the name "Knee Space" to have 3" clearance.
- For typical cabinet details see sheet A3.3.
- For sheet A3.2 for finish types and locations.
- Items labeled "TYP" apply to entire sheet, UNO.
- *" = lock
- Refer to sheet A7.3 for typical mounting heights, dimensions and mounting heights of specified accessories. Contact us to verify installation dimensions and mounting heights of specified accessories using 3D coordination.
- All blocking to be algebraic, unless noted otherwise.

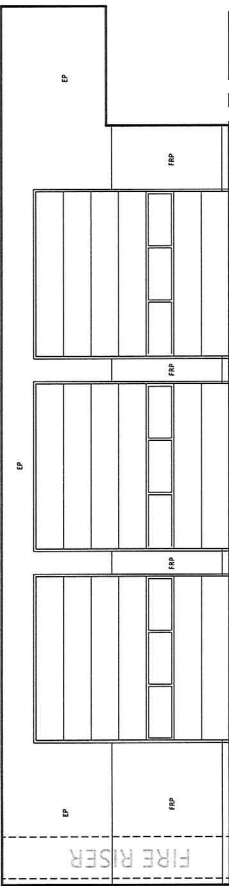
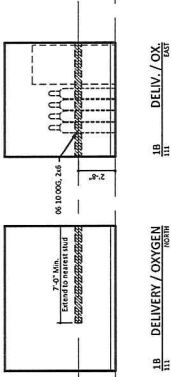


MATERIAL KEYNOTES

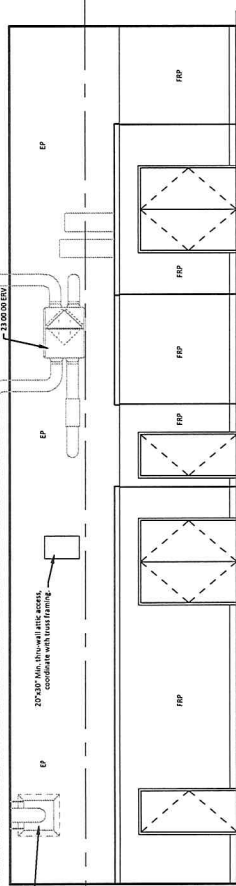
REVISION	DATE

10/10/2019 10:00 AM
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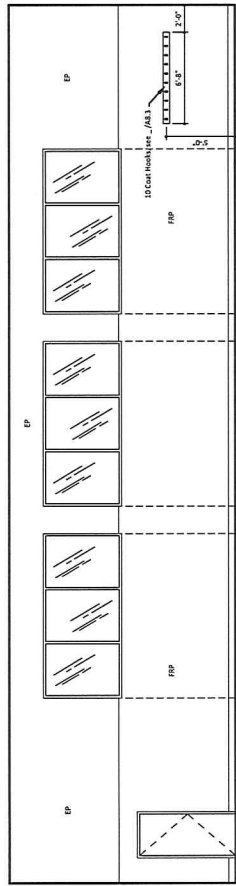
SHEET KEYNOTES



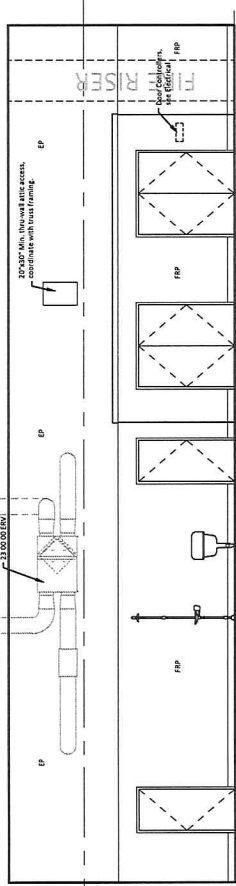
AMBULANCE BAY WEST



AMBULANCE BAY NORTH



AMBULANCE BAY EAST



AMBULANCE BAY SOUTH

SHEET NOTES

1. All light fixture items are NLC and are shown for coordination only.
2. All casework with the code "Knee Space" shall have 3" minimum clearances every 30 linear inches.
3. For typical cabinet details see sheet A3.1.
4. See sheet A3.2 for finish types and locations.
5. Items labeled "TYP" apply to entire sheet, unless otherwise noted.
6. "L" lock refers to sheet A3.1 for typical installation details, accessories and substitutions for lock room.
7. Contractor to verify installation of all equipment, including NLC accessories, unless noted otherwise.
8. All finishing to be adjustable, unless noted otherwise.

REVISION	DATE

PROJECT: 1908 KDA AMBULANCE GARAGE
 DRAWING: 1908-KDA-AMBULANCE-GARAGE-EQUIPMENT-PLAN

KDA ARCHITECTURE
 1110 NORTH 13TH AVENUE, SUITE 100
 DENVER, COLORADO 80202
 (303) 733-1111
 WWW.KDAARCHITECTURE.COM



Ambulance
Garage

KCPH District 2
 616 Elm, WA 99912

DATE: 05/29/20
 SCALE: 1/8" = 1'-0"
 DRAWN: RHM
 JOB: 201838

Equipment Plan

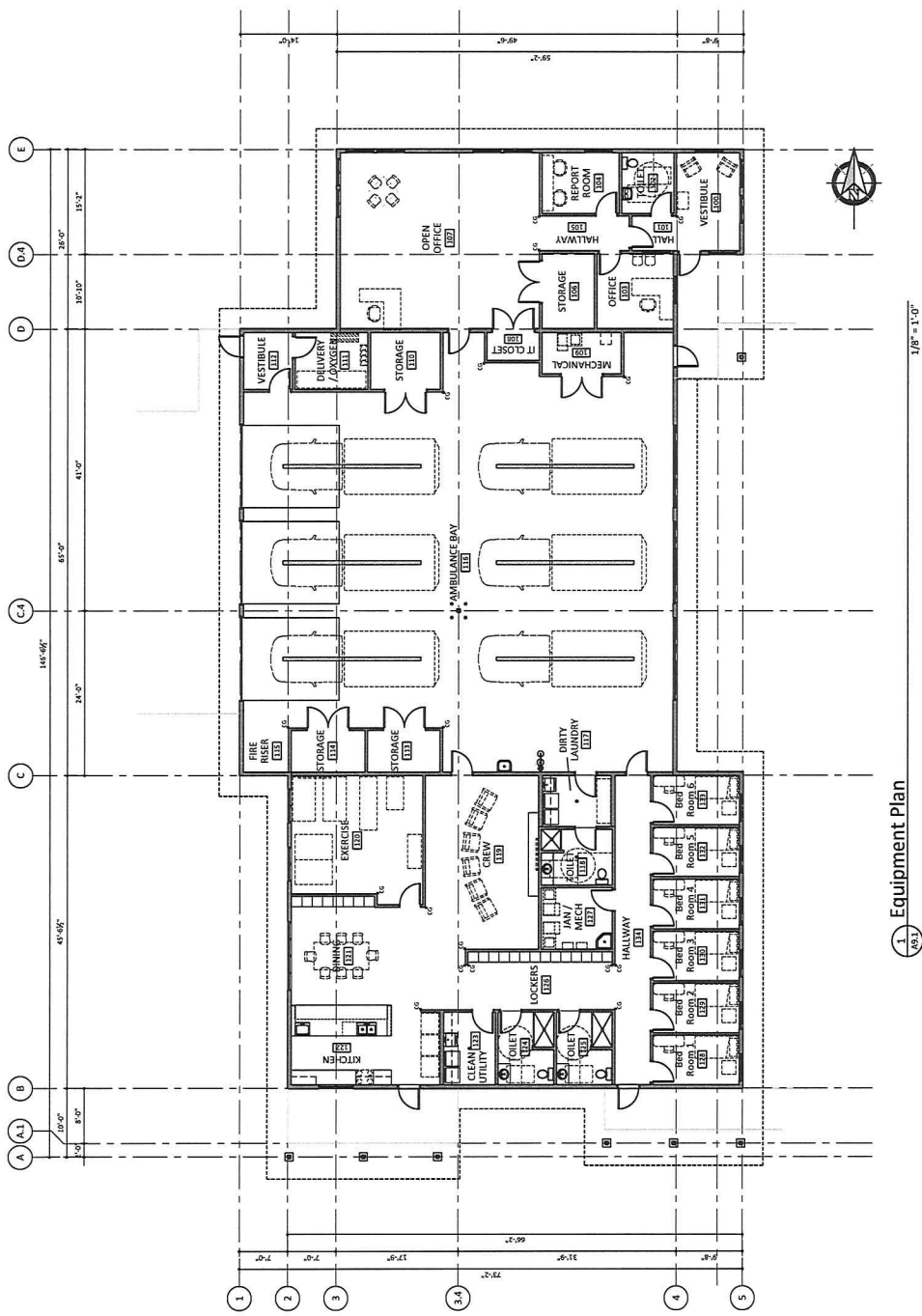
SHEET:
A9.1

SHEET KEYNOTES

SHEET NOTES

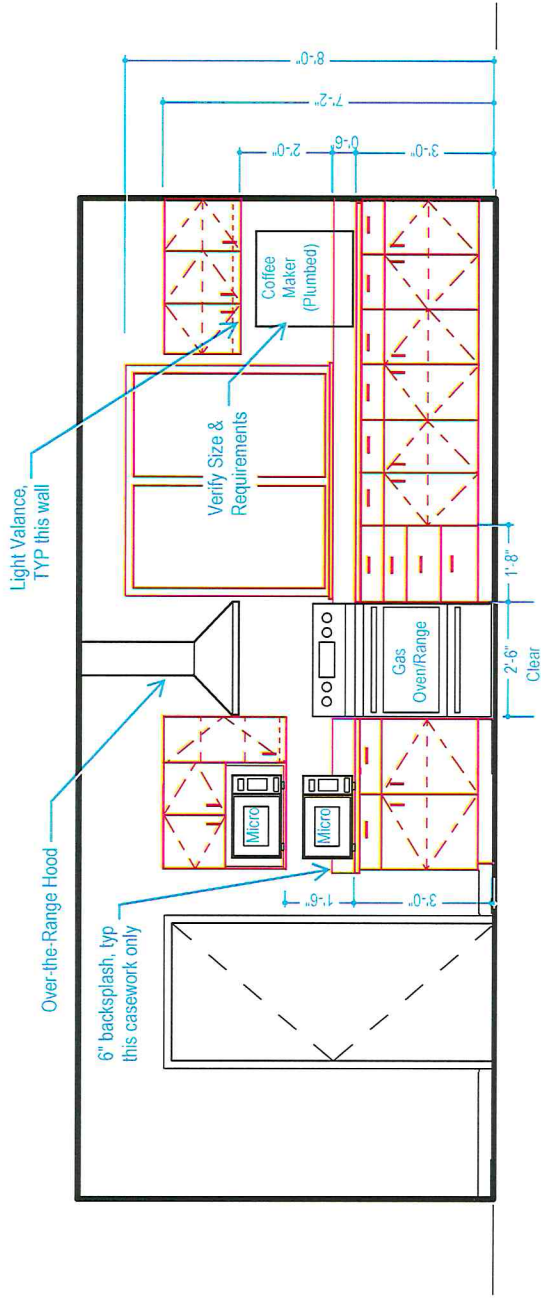
SPECIALTIES/EQUIPMENT LEGEND

SYMBOL ITEM TYPE



1. Equipment Plan

1/8" = 1'-0"



KITCHEN

SOUTH

06.02.2020

1A

122

(Option with Over-the-Range Hood)

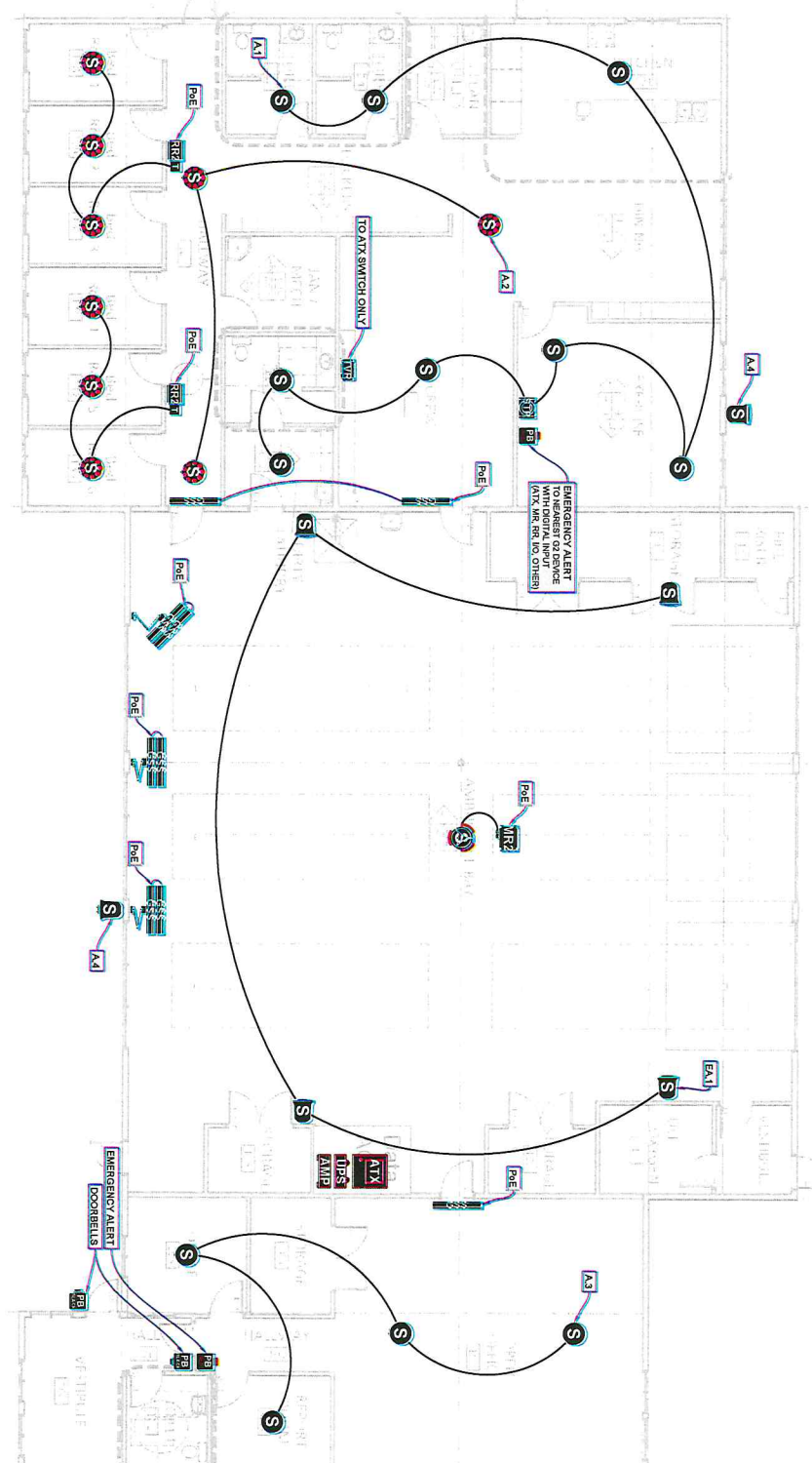


SIGNATURE REQUIRED
 END USER APPROVES STATION DESIGN FOR PURPOSES OF OBTAINING QUOTE. INSTALLER CANNOT DESIGN ANYTHING WITHOUT SIGNATURE (SPEAKER MOUNTING TYPE, ATX LOCATION ETC.)

project	KCPH DISTRICT 2, WA
building	AMBULANCE GARAGE
address	STREET, CITY, STATE
filename	USDD.WA_KTVH.EMS01.FSA.DWG
date	5/05/2020 - 11:48AM
design by	PD

Count	Name
1	EXTERNAL AMPLIFIER (60-100W)
1	G2 ATX STATION CONTROLLER
1	G2 HDTV REMOTE
1	G2 LED SPEAKER (G2-LV-INC-70)
9	G2 MESSAGE REMOTE 2
3	G2 MESSAGE SIGN STANDARD (MS-G2-S)
1	G2 MS ADAPTOR PLATE DOUBLE (AP-D)
1	G2 OMNISTROBE SPEAKER
1	G2 STROBE LIGHT
1	G2 UPS (G2-UPS)
3	MS-MINT-ART-1
2	PUSH BUTTON (BLACK)
2	PUSH BUTTON (RED)
2	ROOM REMOTE 2 (RR-2)
12	SPEAKER FLUSH MOUNT
6	SPEAKER WEATHER-PROOF TRANSFORMER

Count	ON ATX
8	G2 POE PORT REQUIRED



SYMBOL	DESCRIPTION
[Symbol]	G2 IO REMOTE
[Symbol]	G2 MESSAGE REMOTE 1
[Symbol]	G2 ROOM REMOTE 2
[Symbol]	G2 HDTV REMOTE
[Symbol]	G2 COLOR INDICATOR REMOTE
[Symbol]	PUSH BUTTON - RED
[Symbol]	PUSH BUTTON - BLACK
[Symbol]	QUANDO DOOR STATION
[Symbol]	G2 LOCAL AREA REMOTE
[Symbol]	G2 STROBE LIGHT
[Symbol]	GEM TRANSFORMER
[Symbol]	G2 AMPLIFIER
[Symbol]	G2 STROBE SPEAKER FLUSH MOUNT
[Symbol]	G2 LED SPEAKER METAL BOX
[Symbol]	G2 LED SPEAKER METAL BOX
[Symbol]	G2 MESSAGE SIGN (MINI 17)
[Symbol]	G2 MESSAGE SIGN (STANDARD 21)
[Symbol]	G2 MESSAGE SIGN (STANDARD 27)
[Symbol]	G2 MESSAGE SIGN (STANDARD 30)
[Symbol]	G2 MESSAGE SIGN (STANDARD 36)
[Symbol]	G2 MESSAGE SIGN (STANDARD 42)
[Symbol]	G2 MESSAGE SIGN (STANDARD 48)
[Symbol]	G2 MESSAGE SIGN (STANDARD 54)
[Symbol]	G2 MESSAGE SIGN (STANDARD 60)
[Symbol]	G2 MESSAGE SIGN (STANDARD 66)
[Symbol]	G2 MESSAGE SIGN (STANDARD 72)
[Symbol]	G2 MESSAGE SIGN (STANDARD 78)
[Symbol]	G2 MESSAGE SIGN (STANDARD 84)
[Symbol]	G2 MESSAGE SIGN (STANDARD 90)
[Symbol]	G2 MESSAGE SIGN (STANDARD 96)
[Symbol]	G2 MESSAGE SIGN (STANDARD 102)
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[Symbol]	G2 MESSAGE SIGN (STANDARD 114)
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INSTALLER NOTES:
 1. INSTALLER TO VERIFY WALL AND CEILING TYPE TO DETERMINE NEED FOR FLUSH OR SURFACE MOUNT
 2. INSTALLATION OF EQUIPMENT SPECIFIED.
 3. INSTALLATION TO COORDINATE CONNECTION BETWEEN ATX STATION CONTROLLER'S LINE-LEVEL AUDIO
 4. INSTALLER TO PROVIDE OWNERS/ARCHITECT/ENGINEER/INSTALLER WITH ALL NECESSARY CONNECTIONS
 5. INSTALLER TO PROVIDE OWNERS/ARCHITECT/ENGINEER/INSTALLER WITH ALL NECESSARY CONNECTIONS
 6. INSTALLER TO PROVIDE OWNERS/ARCHITECT/ENGINEER/INSTALLER WITH ALL NECESSARY CONNECTIONS
 7. INSTALLER TO PROVIDE OWNERS/ARCHITECT/ENGINEER/INSTALLER WITH ALL NECESSARY CONNECTIONS
 8. INSTALLER TO VERIFY AND CONSIDER LOCATION(S) OF NETWORK AND RADIO CONNECTIONS

NOTES:
 1. SEE ARCHITECTURAL SPECIFICATIONS FOR ALL ROUGH-IN AND INSTALLATION DETAILS.
 2. US DIGITAL DESIGNS DOES NOT SUPPLY BACK BOXES, CONDUITS, OR MOUNTING FASTENERS.
 3. US DIGITAL DESIGNS FIRE STATION ALERTING PLANS ARE DIAGRAMMATIC AND FOR QUOTING PURPOSES ONLY. DRAWING MAY NOT BE TO SCALE.
 4. PHOENIX G2 SYSTEM IS ABLE TO SIGNAL OWNER-FURNISHED SYSTEMS, (EXHAUST, LIGHT, GAS SHUT OFF, ETC.) BUT USDD DOES NOT SUPPLY THESE SYSTEMS AND CANNOT WARRANT OR SUPPORT ANY OF THEIR PERFORMANCE BEYOND THE TRANSMISSION OF RELAY SIGNAL TO THEM.

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SYMBOL	DESCRIPTION
[Symbol]	G2 ATX STATION CONTROLLER
[Symbol]	G2 EXPANSION MODULE
[Symbol]	G2 UNINTERRUPTIBLE POWER SUPPLY
[Symbol]	GEM AMPLIFIER