



Kittitas County Public Hospital District #2

BOARD MEETING MINUTES

Meeting Date: Monday: February 17, 2020
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine Clinic, Cle Elum, WA
Minutes Submitted By: Scott Olander, Treasurer

Call to Order:

Regular Meeting: Call to order made by Commissioner Rogalski at 6:30 p.m.

Introductions:

Commissioners: Floyd Rogalski, Melissa Becker, Fred Benjamin, Kevin Nicholson and Hartwig Vatheuer. Superintendent: Julie Petersen; Treasurer: Scott Olander; Ancillary Operations: Rhonda Holden; EMS Manager: Geoff Scherer (excused).

Approval of Agenda:

Action: A motion to approve the agenda was made by Commissioner Nicholson and seconded by Commissioner Vatheuer. Motion carried.

Approval of Minutes:

Action: A motion to approve the minutes as amended of the January 20, 2020 Regular Meeting was made by Commissioner Vatheuer and seconded by Commissioner Benjamin. Motion carried.

Public Comments/Announcements/Correspondence:

None.

Operations Report:

The Commissioners reviewed the written operations report and operating statistics for January 2020. Geoff's report noted the purchase of modems for M7 & M8 ambulances to monitor the refrigerator temperature where the I-Stat lab cartridges are stored. The staff explained that the modems enable automatic temperature monitoring that helps the agency comply with DOH audits. Rhonda noted that some of the I-Stat tests have been pulled by the FDA. The FDA still allows I-Stat devices to be used for troponin and glucose tests. The agency will change to EPOC for other stat lab tests performed by the ambulance crews. Geoff's report noted that all of the ambulances were working well in January.

Superintendent's Report:

The commissioners reviewed the written report. Julie commented that legislation that would have reallocated GEMT funds to for-profit ambulance providers was amended to exclude Public Hospital Districts from funding reallocation requirement. Julie also reported that KVH Women's Health moved from the first floor of the Medical Arts Center Clinic to the second floor on 2/14/2020 and that Family Medicine of Ellensburg will be moving to the Medical Arts Center Clinic on 2/20/2020 and open for business on 2/21/2020.

Ancillary Report:

The Commissioners reviewed the written ancillary report.

Finance Report:

The financial statements for January 2020 were reviewed by the Commissioners. The review included a review of actual versus budgeted revenue and expense variances. As noted in the Operations Report, January transports were below budget by 7 transports. Total Revenue for January is \$16,461 below budget. January contractual adjustments had a positive variance of \$17,985. The Health Care Authority is including estimates for GEMT funding with the Medicaid and MCO payments. Overall expenses for January were \$7,888 below budget. Net Income for January was \$13,195 compared to budgeted net income of \$3,787 a positive variance of \$9,408.

Commissioner Becker noted that she participated in an exit conference with the State Auditor's Office covering the years 2016, 2017 and 2018 and that there were no audit findings.

Action: A motion to approve the checks for January was made by Commissioner Vatheuer and seconded by Commissioner Benjamin. Motion carried.

Open Door Clinic:

Reports for October, November and December 2019 were provided and reviewed by the commissioners.

Cle Elum Clinic and Urgent Care Clinic:

Scott provided financial reports for the period ended 12/31/2019 for the Cle Elum Clinic and Urgent Care Clinic. Urgent Care Clinic visits increased from 4,267 in 2018 to 5,241 visits in 2019. The problem with under coding urgent care visits appears to have been correct in the last four months of 2019. Patient visits in the Cle Elum Clinic decreased from 13,186 in 2018 to 12,931 visits in 2019. The decline was due to provider retirements.

Ambulance Garage:

Rhonda presented two 6 bay ambulance garage options of 8,570 sq ft. Option # 2 was the most functional of the two plan options. Commissioner Nicholson motioned to proceed with Option #2 in which all of the ambulance bays are sprinkled and seconded

by Commissioner Becker. The commissioners also instructed management to push KDA for an accelerated time line so that construction will start September 2020.

Executive Session:

There was an executive session for five minutes to discuss real estate. Executive began at 7:48 pm ended at 7:52 pm.

New Business:

Next regular meeting date: March 16, 2020 at KVH Family Medicine Cle Elum.

Announcements:

There being no further business the regular meeting was adjourned at 7:53 p.m. by Commissioner Rogalski.