



Kittitas County Public Hospital District #2

BOARD MEETING MINUTES

Meeting Date: Monday: June 15, 2020
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: Remote via telephone
Minutes Submitted By: Scott Olander, Treasurer

Call to Order:

Regular Meeting: Call to order made by Commissioner Rogalski at 6:30 p.m.

Introductions:

Commissioners: Floyd Rogalski, Melissa Becker, Fred Benjamin, Kevin Nicholson and Hartwig Vatheuer. Superintendent: Julie Petersen; Treasurer: Scott Olander; Ancillary Operations: Rhonda Holden; EMS Manager: Geoff Scherer.

Approval of Agenda:

Action: A motion to approve the agenda was made by Commissioner Nicholson and seconded by Commissioner Benjamin. Motion carried.

Approval of Minutes:

Action: A motion to approve the minutes of the May 18, 2020 Regular Meeting was made by Commissioner Becker and seconded by Commissioner Nicholson. Motion carried.

Public Comments/Announcements/Correspondence:

None.

Operations Report:

The Commissioners reviewed the written operations report and operating statistics for May 2020. There were 56 transports in May; 13 below the monthly budget but, according to Geoff, transport volumes have started to return to "normal" levels. YTD Medic One is 68 transports below budget. Geoff advised that Medic #8, the new ambulance, was delivered on Friday, June 12th. There was discussion about whether to keep or sell, Medic # 4, the oldest ambulance, which has 160,385 miles on it. Fire District 6 has expressed interest in Medic #4 if the district decided to surplus it. Medic #4 has been well maintained and is working well so for the near future the district will keep Medic #4 as a backup ambulance. Geoff noted that Medic One is struggling to maintain an adequate inventory of PPE for the staff. Julie suggested that Geoff work with Morgan Anderson at District 1 because she has been able to procure adequate supplies of PPE.

Superintendent's Report:

The Commissioners reviewed the written Superintendent's Report. In addition to the report, Julie mentioned that on June 10th the District 1 Board of Commissioners issued a message titled "Racism is a Healthcare Crisis" that was published in the Daily Record and Tribune. The message was well received. Julie noted that on June 15th Kittitas County received approval to advance to Phase 3 reopening step from the Governor's office.

Julie reviewed the current purchased services agreement between District 2 and District 1 in which District 2 purchases accounting and administrative services from District 1. As District 2 gets close to beginning construction on the ambulance garage the time spent on the project by Rhonda Holden and Ron Urlacher has increased significantly. Julie asked the commissioners to consider temporarily amending the purchases services agreement to include 16 hours per month of Rhonda Holden's time and 12 hours per month of Ron Urlacher's time. In addition, Julie proposed \$3000 per month for Randy Kaiser to serve as the onsite ambulance garage project manager. Randy was the onsite project manager for the Medical Arts Center Clinic project which turned out very well. These additional expenses would be capitalized as part of the project and would only be charged during the time it took to plan and complete the project. The commissioners will consider the additional expenses.

Ancillary Report:

The Commissioners reviewed the written ancillary report.

Finance Report:

The financial statements for May 2020 were reviewed by the Commissioners. The review included a review of actual versus budgeted revenue and expense variances. As noted by Geoff during the Operations Report, May transports were below budget by 13 transports. YTD transports are 68 transports below budget. Total Revenue for May was \$35,942 below budget. May contractual adjustments had a positive variance of \$23,247 due to the revenue shortfall and because the Health Care Authority is including estimates for GEMT funding with the Medicaid and MCO payments. The District received an interim rate notice from the Health Care Authority advising that the state and Managed Medicaid health plans will reimburse District 2 at an average rate of \$2,212 per transport for all Medicaid transports. Overall expenses for May were below budget by \$16,549. Nearly every expense category was at or below budget for the month. Because of the good expense control by Geoff and the staff, Medic One reported a positive Net Income of \$12,148 for May compared to budgeted Net Income of \$5,784; a positive variance of \$6,364. YTD Net Income is \$34,158; a positive variance of \$6,227.

Action: A motion to approve the checks for May was made by Commissioner Benjamin and seconded by Commissioner Vatheuer. Motion carried.

Ambulance Garage:

Rhonda provided an update about the ambulance garage project schedule and updated floor plans that include the changes requested by the commissioners and committee working on the project.

Rhonda mentioned that Ron Urlacher has sent out an RFP for tree and stump removal for the ambulance garage site to various interested bidders. Floyd commented that the trees that need to be removed and the trees that the commissioners want to keep have all been marked.

Executive Session:

There was no executive session.

New Business:

Next regular meeting date: July 20, 2020 at KVH Family Medicine Cle Elum. Due to the Covid19 outbreak the meeting may be done via telephone or via teleconference.

Announcements:

There being no further business the regular meeting was adjourned at 7:43 p.m. by Commissioner Rogalski.