



Kittitas County Public Hospital District #2

BOARD MEETING MINUTES

Meeting Date: Monday: May 18, 2020
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: Remote via telephone
Minutes Submitted By: Scott Olander, Treasurer

Call to Order:

Regular Meeting: Call to order made by Commissioner Rogalski at 6:30 p.m.

Introductions:

Commissioners: Floyd Rogalski, Melissa Becker, Fred Benjamin, Kevin Nicholson (excused) and Hartwig Vatheuer. Superintendent: Julie Petersen; Treasurer: Scott Olander; Ancillary Operations: Rhonda Holden; EMS Manager: Geoff Scherer.

Approval of Agenda:

Action: A motion to approve the agenda was made by Commissioner Vatheuer and seconded by Commissioner Becker. Motion carried.

Approval of Minutes:

Action: A motion to approve the minutes of the April 20, 2020 Regular Meeting was made by Commissioner Benjamin and seconded by Commissioner Becker. Motion carried.

Public Comments/Announcements/Correspondence:

None.

Operations Report:

The Commissioners reviewed the written operations report and operating statistics for April 2020. There were only 40 transports in April; 29 below the monthly budget. YTD Medic One is 55 transports below budget. The negative transport variance is directly related to Upper Kittitas County patient's compliance with the Governor's stay at home and social distancing orders. Geoff noted that Medic One has transported two Covid-19 positive patients. Staff are using appropriate PPE and are all healthy. Geoff commented that transports in May appear to be back to normal levels. Geoff advised that the differential problem with M7 has been fully resolved. Geoff's time spent participating with Incident Command coordination meetings has decreased to meeting on only Monday and Friday. For the Memorial Day Weekend Geoff plans add another Medic to increase capacity for an expected increase in transports.

The 2019 drive through flu clinic that District 2 sponsored was very popular and ran out of vaccine within two hours. In 2020 the District would like to double the number of flu doses to distribute to 200. Commissioner Vatheuer moved that the District provide 200 flu doses for the drive through flu clinic at a cost not to exceed \$5,000. Commissioner Becker seconded the motion. Motion passed.

Superintendent's Report:

The Commissioners reviewed the written Superintendent's Report. Julie reported that KVH reopened for non-emergent surgeries on May 4, 2020. The OR is ramping back up gradually and will be back to normal volumes by the end of May. She also added that Kittitas County Phase 2 reopening variance was denied.

Ancillary Report:

The Commissioners reviewed the written ancillary report. Rhonda advised that KVH ancillary services such as diagnostic imaging, mammography, PT, OT, Speech, etc. have reopened for non-emergent scheduled services.

Finance Report:

The financial statements for April 2020 were reviewed by the Commissioners. The review included a review of actual versus budgeted revenue and expense variances. As noted by Geoff during the Operations Report, April transports were below budget by 29 transports. YTD transports are 55 transports below budget. Total Revenue for April was \$44,576 below budget, this variance would have been worse were it not for \$18,493 in CARES funds that the District received. April contractual adjustments had a positive variance of \$34,378 due to the revenue shortfall and because the Health Care Authority is including estimates for GEMT funding with the Medicaid and MCO payments. Overall expenses for April were below budget by \$13,923. Nearly every expense category was at or below budget for the month. Due to the CARES funds, Medic one posted a Net Income for April of \$13,886 compared to budgeted Net Income of \$6,787 a positive variance of \$7,099. YTD Net Income is 22,212; a positive variance of \$65.

Action: A motion to approve the checks for April was made by Commissioner Vatheuer and seconded by Commissioner Benjamin. Motion carried.

Ambulance Garage:

Rhonda provided an update about the ambulance garage project schedule and KDA Architecture's renditions about what the new garage will look like. KDA is designing the garage exterior to tie into the color schemes and the rock and brick work of the Cle Elum Clinic. The current project schedule has construction beginning in September 2020 and the garage being completed in May 2021.

The Commissioners discussed the need for an updated cost estimate by an independent construction estimator at a cost of \$10 to \$11 thousand dollars. The Commissioners advised not to spend additional funds for a cost estimate. The architecture rendition included building signage that the Commissioners want revised. The signage should

read, "Kittitas County Public Hospital District #2" on one line and "Medic One Station 99" on the second line. The Commissioners want the flag pole moved from the space between the clinic and ambulance garage to an area on Pine Street.

Rhonda discussed the need to apply to the City of Cle Elum to combine parcels 484135 and 074035 and do boundary line adjustments between parcel 484135 and parcel 474135 and between parcel 074035 and parcel 504135. The Commissioners agreed to move ahead with combining the parcels and making these necessary boundary line adjustments to accommodate the new Ambulance Garage.

Executive Session:

There was no executive session.

New Business:

There was discussion regarding establishing a Small Works Roster for Hospital District 2. Scott explained the need to establish a Small Works Roster came from a State Auditor audit finding for District 1. Because some of the Small Works Roster work will be directed by District 1's engineering department it was recommended that the Small Works Roster for District 1 and District 2 include the same list of vendors. The vendor list is currently being expanded to include Upper Kittitas County vendors who may be interested in performing work for District 2.

A motion to adopt an amended Resolution No. 20-01 Small Works Roster was made by Commissioner Vatheuer and seconded by Commissioner Benjamin. Motion carried.

Next regular meeting date: June 15, 2020 at KVH Family Medicine Cle Elum. Due to the Covid19 outbreak the meeting may be done via telephone or via teleconference.

Announcements:

There being no further business the regular meeting was adjourned at 7:36 p.m. by Commissioner Rogalski.