



Kittitas County Public Hospital District #2

BOARD MEETING MINUTES

Meeting Date: Monday: March 16, 2020
Minutes of: Regular Meeting of the Board of Commissioners
Meeting Place: KVH Family Medicine Clinic, Cle Elum, WA
Minutes Submitted By: Scott Olander, Treasurer

Call to Order:

Regular Meeting: Call to order made by Commissioner Rogalski at 6:30 p.m.

Introductions:

Commissioners: Floyd Rogalski, Melissa Becker, Fred Benjamin, Kevin Nicholson (excused) and Hartwig Vatheuer. Superintendent: Julie Petersen; Treasurer: Scott Olander; Ancillary Operations: Rhonda Holden; EMS Manager: Geoff Scherer.

Approval of Agenda:

Action: A motion to approve the agenda was made by Commissioner Benjamin and seconded by Commissioner Vatheuer. Motion carried.

Approval of Minutes:

Action: A motion to approve the minutes as amended of the February 17, 2020 Regular Meeting was made by Commissioner Vatheuer and seconded by Commissioner Benjamin. Motion carried.

Public Comments/Announcements/Correspondence:

None.

Operations Report:

The Commissioners reviewed the written operations report and operating statistics for February 2020. There were a total of 65 transports in February; 4 below budget. YTD Medic One is 11 transports below budget. Geoff noted that transports between Station #73 and Station # 99 were evenly split in February. He also noted that Medic One is fully staffed for shifts A, B and C. Geoff reported that the FDA approved the I-Stat device to do the Chem 8 tests so Medic One will not need to change testing devices from I-Stat to EPOC. M7 is in the repair shop because of contamination in the rear differential. Geoff's report noted that all of the other ambulances are working well. In preparation for an increase in transports due to Covid 19, Medic One performed a PPE inventory. Medic One has sufficient inventory for several months.

Geoff noted that Medic One's ventilator is very old and needs to be replaced. He asked that the board approve the purchase of a Hamilton ventilator at an approximate cost of \$20,000. Commissioner Benjamin moved to approve the purchase of a Hamilton ventilator. Commissioner Becker second the motion. Motion carried.

Superintendent's Report:

Julie reported that KVH opened a Covid19 Pop-up Clinic in the old FME building on, Saturday March 7th. The clinic is open 7 days per from 9 am to 5 pm. Patient volume has fluctuated from a low of 17 patients per day to a high of 44 patients. Most days about 25 patients come to the Pop-up Clinic to be evaluated. Since Covid19 outbreak KVH has performed 166 Covid19 lab tests, 119 of these tests have been ordered by the Pop-up Clinic. There are 5 patients who are positive for Covid19 test in Kittitas County; 2 of the 5 patients with positive tests originated in King County. KVH is evaluating the hospital's capacity to accept a surge of Covid19 patients. The limiting factor for KVH is the number of ventilators. KVH has 6 adult ventilators and 1 pediatric ventilator. Julie noted that KVH has activated Incident Command and is meeting twice daily to plan and prepare for an influx of Covid19 patients who may need hospital or clinic care and for the loss of revenue from elective surgeries.

Ancillary Report:

The Commissioners reviewed the written ancillary report.

Finance Report:

The financial statements for February 2020 were reviewed by the Commissioners. The review included a review of actual versus budgeted revenue and expense variances. As noted in the Operations Report, February transports were below budget by 4 transports. YTD transports are 11 transports below budget. Total Revenue for February is \$1,755 below budget. February contractual adjustments had a positive variance of \$9,822. The Health Care Authority is including estimates for GEMT funding with the Medicaid and MCO payments. Overall expenses for February exceeded budget by \$11,477. Purchased services accounted for \$7,960 of the variance. \$6,394.96 of the purchased service variance was for a payment to the State for the accountability audit and \$1,000 was for a payment to DZA, the district's financial auditors. Travel and education exceeded budget by \$3,693. Most of this variance was for a Kittitas County EMS & Trauma Care Council conference. Net Income for February was \$1,669 compared to budgeted net income of \$5,789 a negative variance of \$4,120. YTD Net Income is \$14,864; a positive variance of \$5,288.

Action: A motion to approve the checks for February was made by Commissioner Vatheuer and seconded by Commissioner Benjamin. Motion carried.

Ambulance Garage:

Rhonda presented and updated parking plan for the ambulance garage. She also mentioned that an application to the city will be needed to combine the lots where the garage will be built. There was discussion about clearing the trees on the ambulance garage site. Commissioner Vatheuer suggested that any tree large enough to damage

the garage be removed. Commissioners suggested that administration contract separately for the tree removal and site preparation from the garage construction.

Executive Session:

There was no executive session.

New Business:

Next regular meeting date: April 20, 2020 at KVH Family Medicine Cle Elum. Due to the Covid19 outbreak the meeting may be done via telephone or via teleconference.

Announcements:

There being no further business the regular meeting was adjourned at 7:22 p.m. by Commissioner Rogalski.